

McNair Mentor Agreement

Name: _____

SSN: _____

Research Planning: Mentors will participate in orientation and other program activities where their presence may be of benefit to the mentee. Mentors will work with each mentee to define and focus the research proposal and project, paying close attention to the 1) mentee's background and interest and 2) the project's manageability within the timeframe available. Mentors will assist the mentee in preparing the proposal and project to address the following: problem statement; methodological approach; anticipated outcomes and implications; timetable; resources needed; proposed budget; appropriate institutional research approvals; relationship to mentee's interest and educational goals. Further, the mentor will familiarize the mentee with campus research facilities within the department and personnel from whom the mentee can receive assistance.

Research Experience: Mentors will be sure the mentee clearly understands the goals and expectations set forth in the EAP, and will establish regular meeting times to work on the project and to discuss progress. Mentors will submit regular evaluation forms to the senior faculty advisor or program director, and will notify McNair staff immediately if the mentee is experiencing personal or academic difficulties.

Presentation of Research: Mentors will help the mentee to conclude the proposal or project in a timely manner and to prepare an effective presentation. Mentors will offer the mentee opportunities to practice the presentation. Mentors are encouraged to invite the mentee to attend a professional conference.

Research Article: Mentors will assist the mentee in the preparation of a professional abstract and the written report (research article) of the research project. If appropriate and possible, mentors are asked to consider co-authoring a publishable article with the mentee.

Informal Contact/Support: Mentors are asked to meet informally with the mentee and to discuss the mentee's career/educational goals and share insights about the role of teacher and researcher. Also, mentors should help the mentee understand the graduate school environment and resolve unrealistic concerns about pursuing the doctorate. Mentors will consult with the mentee in the graduate school preparation and application process and write letters of recommendation on behalf of the mentee. Mentors are asked to contact colleagues at graduate schools in advocacy of the mentee.

Meetings: Mentors will meet with McNair participants at least once per week for an hour. Mentors are asked to meet with the mentee more often as the student may need more direction and support. Mentors will attend the faculty/staff orientation and the Lunch Seminar Series indicated on the McNair calendar.

I hereby commit to the above expectations as well as those further outlined in the McNair Mentor Guidelines. Further, I understand that the compensation for this obligation is \$_____, to be paid at the fulfillment of these responsibilities at the end of the summer session.

Signature

Date