

Amendment # \_\_\_\_\_

Document # \_\_\_\_\_  
(Assigned by Business Unit)

Tracking # \_\_\_\_\_  
(Assigned by Purchasing)

**UNIVERSITY SYSTEM OF NEW HAMPSHIRE**  
**AMENDMENT TO**  
**INDEPENDENT CONTRACTOR AGREEMENT**  
(This agreement is not in effect until signed by all parties.)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Whereas the University and the Contractor desire to amend their agreement originally executed on:

Purchase Order Number: \_\_\_\_\_ Dated: \_\_\_\_\_

The University and the Contractor hereby agree to amend said agreement as follows (check all that apply):

- Contract Amount / Adjust by \_\_\_\_\_ Revised Contract Amount \_\_\_\_\_
- Purchase Order Amount / Adjust by \_\_\_\_\_ Revised PO Amount \_\_\_\_\_
- Revised Dates of Services: \_\_\_\_\_  Other \_\_\_\_\_

Specify justification for amendment below:

Hiring Administrator	Typed or Printed Name	Date
Independent Contractor	Typed or Printed Name	Date
Purchasing	Typed or Printed Name	Date

Additional Signatures when required: (Purchasing will obtain)

- USNH Vice Chancellor & Treasurer signature required when fees **exceed \$75,000**.

Vice Chancellor & Treasurer	Typed or Printed Name	Date
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