

SURF USA

Undergraduate Research Opportunities Program (UROP) Hamel Center for Undergraduate Research

UNH FACULTY MENTOR RECOMMENDATION

Student Applicant: Complete and sign the top portion of this form before giving it to your UNH faculty mentor.

Student's Name: _____

Major/College: _____

Title of Project: _____

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to educational records concerning them. Students are also permitted to waive their right of access to recommendations.

Student: "I waive my right to read this letter of recommendation." Yes No

Student Signature: _____ Date: _____

The form below must be completed by the UNH faculty mentor and, with a letter of recommendation, must be attached to the original application in a sealed, signed envelope. *Please do not submit letters of recommendation via campus mail.*

Application deadline is March 2, 2022.

Faculty Mentor's Name: _____

Mentor's Department/College: _____

Mentor's Phone Number: _____ Email Address: _____

To the UNH Faculty Mentor:

- I. In advising your SURF applicant, please review the following materials, which are included in the Faculty Mentor Memo provided to you by the applicant—and also available at <http://unh.edu/undergrad-research/summer-undergraduate-research-fellowships-surf>
1. Proposal Outline
 2. Criteria for Evaluation of Applications

COVID-19 NOTE: SURF USA applications for AY2021-22 should reflect the University's [mode of operation](#) at the time of application, and be designed to follow the policies and procedures in place for all University research as determined by the Senior Vice Provost for Research (SVPR), including social distancing and Personal Protective Equipment (PPE). For the most up-to-date information, mentors should consult the SVPR's [COVID-19 Updates and Resources for Research](#) page.

- II. In a letter of recommendation attached to this form, please respond to the following questions:
- A. Evaluate your past or present experience supervising the student in coursework or research.
 - B. How well prepared is the student to undertake the project in the time period allowed?
 1. Does the student have sufficient preparation to undertake the specific project proposed?
 2. Does the student have sufficient preparation to undertake the project at the designated location?
 3. All things considered, including the student's capability, is this a safe and feasible project?
 4. What is the significance of the project and its potential educational value for the student?
 5. What is the relationship between the student's project and your own research or areas of expertise?
 6. What kind of supervision will the student need and have during the research period?
 - a. Will the student have contacts or supervision at the research site? (Please specify.)
 - b. Will the student be able to communicate with you during the summer? If so, how and how often?
 - c. Does the student need prior permission/approval for access to any resources necessary for the project?

Note: *If you hope to mentor more than two student projects this summer (REAP, SURF, IROP, and Undergraduate Research Awards combined), please see the note on p. 1 of the Faculty Mentor Memo.*

I have reviewed the student's application (cover sheet, proposal, budget) and completed the UNH Faculty Mentor Recommendation Form, and I agree to mentor this project, if funded.

Signature: _____ Date: _____

Please attach your letter of recommendation to this cover sheet; place it in a sealed, signed envelope; and give it to the applicant for submission to the Hamel Center for Undergraduate Research.

Please do not submit letters of recommendation via campus mail.

Questions? Hamel Center for Undergraduate Research • 118 Conant Hall • (603) 862-4323