Hamel Center for Undergraduate Research
REAP Application Checklist

Pre-Application

☐ To be eligible, students must first be nominated for REAP by the instructor of one of their fall semester courses. Instructors should submit a Fall Semester Course Instructor Nomination to the Hamel Center no later than February 23, 2024.

☐ Students planning to apply for REAP must meet with the Hamel Center director, Dr. Paul Tsang, before preparing their application (paul.tsang@unh.edu) – no later than February 23, 2024. Before meeting with Dr. Tsang, students must have a firm commitment from 1) a faculty nominator and 2) a faculty research mentor (which in some cases might be the same person – see REAP Application Guidelines). Applications submitted by students who have not met with Dr. Tsang will not be accepted.

Application

Your completed application must contain all of the items listed below. All parts of the application – including the required UNH Faculty Letter of Recommendation – must be submitted by the application deadline. The student applicant will be responsible for uploading all but the UNH Faculty Recommendation to the online application portal. **Note: The Fall Semester Course Instructor Nomination, submitted at least one month before the application due date, does not need to be submitted a second time with the application.

☐ Application Intake Form (to be completed by the student through the online application portal)

☐ Apprenticeship Proposal (to be completed by the faculty mentor)

☐ Budget Form (to be completed by the faculty mentor – fillable online)

☐ Project Understanding and Statement of Interest (to be completed by the student applicant)

☐ UNH Faculty Recommendation (student must complete and sign the top portion of the recommendation form before giving it to the UNH faculty recommender; faculty recommender must upload the form and a letter of recommendation to the online portal on the REAP webpage no later than the application deadline)

Application Deadline: April 1, 2024 for summer 2024.

Questions? undergrad.research@unh.edu
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