1. Welcome and Introductions
   Chris welcomed all followed by introductions. Durham Police Dpty Chief Kelley attending to present on new Town Ordinance.

2. February 2020 Project Update (Pesci) 5 mins
   Pesci walked through a few highlights of the previously distributed update with some added detail on Service/Load Zone Parking Analysis underway and Durham and UNH ped/bike accident data. Several inquiries were made about Amtrak Downeaster stats – noting that Durham/UNH share of total ridership declined last year as system ridership and other communities grew at greater rates.

   sent out in December, available for review/download on TPC website
   Pesci reviewed key benchmark data from the December report. The report is our annual metrics check-in. It features fall 2019 census of permits, parking demand as well as other FY 19 standard data sets collected since 1999. All in all, 2019 was a very stable year, with slight declines in permit demand and slight additions to visitor and commuter parking supply – predominantly facilitated by campus land use changes (such as Forest Park demo). On the transit side, Wildcat Transit continued to decline slightly but overall system ridership was stable. Campus Connector issues, including driver shortage and Main Street traffic challengers were discussed.

4. Parking Field Operations Overview FY12-19 Feb 2020 (Timmons) 15 mins
   Timmons walked through the previously distributed report’s findings and operational statistics. The document was an update of the report last presented in fall 2016. It covers UTS operating statistics through June 30, 2019 (the end of UNH FY 2019).
UTS has increased enforcement staff training and efficiencies while reducing costs over the seven year period

- Significant efforts in past two years to stem fraudulent permit acquisition and reuse – non-appealable offenses. This is being driven by an increase in private housing downtown (locations within the commuter permit ineligible zone)
- Continued proper ratio of permit to fine system revenue (healthy system)
- Total tickets issued have increased in recent years with efforts to continue equitable enforcement
- There was some discussion about the increase in average purchase time in visitor lots. Staff will review this information and consider whether max time limits might require adjustment in future years – this would be brought back to the Committee if warranted.

UTS will provide comparator and local market parking pricing review in fall 2019 (standard 2 year cycle)

**Spring-Summer 2020 Construction 1st Notice (Pesci)** 5 mins

Pesci updated that Facilities and UTS have begun coordination with Project Managers and event coordinators to manage visitor and contractor parking during the 2020 construction season. A full report will be provided in April to the TPC and prior to that date (if required) to the AAUP regarding any impacts prior to Commencement.

Steve gave a few **first notices** to the group and asked that all TPC members communicate with their constituents:

- This will be a busy construction season with a mix of large and small scale projects.
- Utility projects in the vicinity of South Drive and the Service building will require impacts to the College Road Visitor Lot, Lot F and/or Service Road **prior to Commencement** (work is required during window between heating and cooling season). UNH will notify AAUP and community in early March regarding pre-Commencement impacts.
- Main Street South sidewalk and resurfacing west of Sage Way will result in periods of one-way traffic on Main Street West (no full closures)
- Spaulding, Parsons and Telecom projects will result in significant closures and traffic impacts on Academic Way starting in late spring
- Sidewalk installations on McDaniel and South will result in minor traffic impacts on these streets as well as Lot B entrances.
- Evergreen Drive lots will be in full use for student orientation month in June
- Facilities will attempt to avoid any impacts to Lot B for construction or contractor purposes but **June Orientation will require use of portions of Lot B**. **This will be conveyed to AAUP in spring**.
- **Special Olympics and Reunion Weekend are scheduled the same weekend June 5-7**
5. **Shared Mobility Services – Community Discussion Review – 10 mins**
   
a. **Town ordinance status (Todd Selig)**
   
   Todd Selig (Durham Town Manager) and Deputy Chief Rene Kelly (Durham Police) distributed a copy of the new ordinance #2020-04 adopted 2/3/20 (we’re the first to receive the final). The ordinance regulates defined device operations in the Town of Durham. A few key elements of the new ordinance:
   - covers gas and electric non-vehicle devices
   - prohibits operations on Town sidewalks (leaves UNH property operations to UNH rules/regulation)
   - requires compliance with all RSA 256 vehicle operations/traffic control ordinances on streets
   - minimum age for operation is 16
   - requires scooters to have night-time lights, brakes and audible alert
   - establishes parking expectations
   - requires registration by owner with Town of Durham
   - establishes penalties and fees/fee authority
   - establishes maximum operating speed of 15mph

   The group discussed aspects of the ordinance including:
   - max speed of 15mph which some feel was too high
   - implementation and registration deadlines/fee (to be established by Town Manager)
   - SBP inquired as to Town outreach/education and first notice/warning protocol

   There was thanks to the Town for establishing a framework which the UNH community will now consider for our own rules/regulations, if warranted. Staff will report back on this at April meeting.

b. **Demo Day (reschedule status)**

   The ‘Micromobility Demo Day’ was revisited. The group wants staff to attempt coordination again. Steve Pesci will reach out to the five key firms with inquiry of interest. The firms will be provided a copy of the Town Ordinance. If we receive two positive rsvps we would proceed. Nate Hastings will help with the planning. The UNH Student Planning Organization has also expressed interest. The Committee suggested that this event be coordinated with the next TPC meeting and or the meeting moved to the demo site.

c. **ZipCar (Carshare) RFP**

   Pesci noted that the university will be moving forward with a new RFP for car-sharing services. ZipCar has been on the UNH campus since fall 2009 and received numerous one year extensions to its original three year contract. USNH protocol requires that a full bid be offered to the market. Staff will be working to restructure the RFP to optionally include other modes (bike or e-bike-share and potentially scooter-share to be determined after demo day). Firms would have the ability to bid on all or any one of the services. Staff will report back with more detail on the RFP at the April meeting.

6. **Other Business/Member Discussion** - 10 mins

   Todd asked about UNH experience with the new Winter Parking Ban window (Jan 2 - Apr 1) Dirk noted that this is working well for UNH and has been a good balance between grounds.
efficiency and community convenience. The new signage and good direct communications have made for few if any problems.

Todd asked about our feedback on UNH wayfinding signage installed to date. Pesci noted that we have received many compliments on design and thoroughness of the signage. Anecdotal information is that it is working well. Although we are pausing for this fiscal year, there will be a few fill-in signs installed this spring to complete the vehicle and pedestrian signage plan for core campus.

Remaining 2019-2020 Academic Year Meetings:
Thursday, April 16th
12:30-2:00pm, Thompson Hall BOT

Meeting agenda, notes and documents can be found on the TPC website:
www.unh.edu/transportation/transportation-policy-committee

TPC15 Adopted Policy Document: