



Marking your books while you read helps you to learn the information and maintain focus and concentration. Your book markings also provide a valuable review tool when it comes exam time.

<b>Highlighting</b>	<ul style="list-style-type: none"><li>• <b>Highlight after reading a section:</b> Everything seems important at first. Read a section and reflect on it to identify the key ideas. Ask yourself, what were the important ideas? What was talked about in class? What might be on the test?</li><li>• <b>Analyze paragraph organization:</b> usually one sentence, the topic sentence, contains the main idea and the rest of the paragraph elaborates on the idea with details or examples. Typically this sentence appears close to the beginning or near the end of the paragraph.</li><li>• <b>Focus on the ideas important in the field of study:</b><ul style="list-style-type: none"><li>✦ <b>History:</b> names, dates, places, events, causes, effects, trends</li><li>✦ <b>Literature:</b> details that identify plot, characters, and point to time, style, theme</li><li>✦ <b>Math:</b> definitions, example problems, rules, formulas</li><li>✦ <b>Social Science:</b> theories, theorists, research data, processes, key terms</li><li>✦ <b>Natural Science:</b> processes, key terms, concepts, research data</li></ul></li></ul>
<b>Other Ways to Mark Your Book</b>	<ul style="list-style-type: none"><li>• <u>Underline all major points and important or forceful statements</u></li><li>• [Use vertical lines or brackets at the edge of the margin to emphasize statements]</li><li>• Draw stars ★, asterisks *, or other symbols ◆ ♥ to draw attention to text</li><li>• Fold the corner of a page or use colored post-it tabs to mark an important page</li><li>• Use colors to differentiate between pieces of information</li><li>• Use numbers to denote a sequence of points</li><li>• Use circles or boxes around key words or phrases</li><li>• Write questions or summaries in the margin, bottom of the page or sticky note-- connect the pieces of marked information and relate them back to the bold faced print headings and the chapter title</li></ul>