McNair Scholars Program

Mentor Agreement

Name:

Research Planning: As mentor, I will be sure the mentee clearly understands the goals and expectations of the preliminary research experience and will work with the mentee to define and focus the research proposal or project, paying close attention to the

1) Mentee's background and interest and

2) Project's manageability within the timeframe available

I will assist the mentee in preparing the proposal or project to address the following: problem statement; methodological approach; anticipated outcomes and implications; timetable; resources needed; proposed budget; appropriate institutional research approvals; relationship to mentee's interest and educational goals.

Further, I will familiarize the mentee with campus research facilities within the department as well as personnel from whom the mentee can receive assistance.

Research Meetings: As mentor, I will participate in orientation and other program activities where my presence may be of benefit to the mentee. I will establish weekly meeting times with the mentee to work on the proposal or project and to discuss progress. I will attend the established mentor meetings with the McNair program staff and will submit the evaluation forms to the program director at the designated time. **I** will notify McNair staff immediately if the mentee is experiencing personal or academic difficulties. I will assist the mentee in the preparation of a professional abstract and the written report of the research proposal or project.

Presentation of Research: As mentor, I will help the mentee to conclude the proposal or project in a timely manner and to prepare an effective presentation. I will offer the mentee opportunities to practice the presentation. [If appropriate and possible, I will consider co-authoring a publishable article with the mentee and/or inviting the mentee to attend a professional conference. McNair funding may be available for registration and travel.]

Graduate School Support: As mentor, I will meet informally with the mentee to discuss the mentee's career/educational goals and share insights about the role of professor and researcher. Also, I will help the mentee understand the graduate school environment and aim to resolve unrealistic concerns about pursuing a doctoral degree. I will consult with the mentee in the graduate school preparation and application process and I agree to write letters of recommendations on behalf of the mentee should this be requested. Where practical, I will contact colleagues at graduate schools in advocacy of the mentee.

*I hereby commit to the above expectations as well as those further outlined in the McNair Mentor*

*Guidelines. Further, I understand that the compensation for this obligation is $ 750.00***,** *to be paid at the fulfillment of these responsibilities at the end of the summer session.*

Signature: Date: