

UNIVERSITY OF NEW HAMPSHIRE  
2001-02 FACULTY SENATE  
NOVEMBER 05, 2001      MINUTES SUMMARY

I. Roll - The following Faculty Senate members were absent: Burger, Carr, Denis, Draper, Frankel, Halstead, Pollard, Simpson, Tuttle, and VonDamm. Excused were Afolayan, Farrell, Hinson, Larson, Nicovich, Slomba, Stine, and Trowbridge.

II. Communications from the President - The president said that faculty are taking a number of initiatives which are of significant benefit to the university's image, although that is not their purpose. She named six professors who are participating in a seminar series for kindergarten-through-twelfth-grade teachers. These seminars are intended to acquaint the non-specialist with some of the interesting research going on at UNH. In addition, she said that faculty have been leading a series of fora on topics related to September 11 issues. These fora are held on Thursdays at 12:40 p.m. and have become quite popular with both the campus community and non-UNH people. The president said that the university has refinanced the bonds on the Whittemore Arena, in order to take advantage of a more favorable rate; and she discussed other plans, expectations and concerns related to the budget.

A professor said that faculty now have to deal with many business-service-center people, rather than the one or two staff members who formerly dealt with the financial aspects of each professor's research grants, and that this takes extra time and effort for the faculty member. The president replied that she will have the particular situation reviewed, if the faculty member will send forward information about what is being experienced. The professor will send the president an email with facts about this situation.

III. Minutes - The minutes of the last senate meeting were approved unanimously, with a modification to remove the following two sentences: at the end of page one, "Lecturers at seventy-five percent time or more would be eligible for fringe benefits" and in the next paragraph, "A decision will also need to be made on whether those faculty should be in the bargaining unit."

IV. Communications from the Chair - The senate chair announced that Bruce Elmslie will serve on the search committee for a new head of the Office of University Relations. The senate chair also asked for tenured faculty to volunteer to be a member of the 2001-02 UNH Faculty Awards Committee. The senate chair recently attended a meeting of the Public Higher Education Study Committee, where the differences between the various institutions in the university system were clarified for legislators.

V. Update on the Security of Hazardous Materials - Brad Manning, the director of environmental health and safety, said that his office deals with three categories of hazardous materials: radioactive, chemical and biological. Requests for new radioactive materials must be placed through his office, which orders the items and has them delivered there, for inspection in order to make sure that no leakage has occurred. His office keeps a radioactive materials inventory and inspects the laboratories at least every six months to ensure that security measures are in place and that the radioactive materials are kept locked when not in use. In the last few

years, a greater effort has been made to dispose of any radioactive materials which are no longer needed, and designated disposal procedures are followed. A comprehensive inventory system for hazardous chemicals has been instituted. UNH faculty may review most of this chemical inventory on line, in order to see if a needed item might already be available on campus. The office of environmental health and safety will help to dispose of such materials when they are no longer needed. Biological materials which might contain infectious agents are registered via the Biological Safety Committee, and meetings have been held recently with the appropriate deans, department chairs and faculty to discuss increased security for these materials and for other items which may be used in their propagation. Some laboratories have been rekeyed.

VI. Report on Tally - Pedro de Alba of the senate's Academic Affairs Committee said that he discussed the Tally Program with Bob Cape and Petr Brym of Computing and Information Services and also with some faculty senators who had expressed the most concern about the program. Tally is software which inventories windows-based computers but not Macintosh computers, regarding the software, operating system, memory availability, service packs and virus protection. The program can produce useful reports and is currently installed in WSBE and SHHS, administrative offices, and some other computers. Further installation in the other colleges and schools has been halted. The university does not have to pay the company for the use of Tally. Most computers do not fall under the current UNH equipment inventory system, because they cost less than \$3000. The Tally inventory could help deans make decisions about which computers to replace, and CIS might use the information also to make decisions about which software to support and how to encourage the use of virus protection and service packs. The company which provides Tally uses UNH as a testing site and cannot withdraw the program without considerable lead time. Professors have expressed concern that Tally would facilitate unauthorized intrusions into their computers, but Computing and Information Services says that there are already many ways that hackers can invade those computers.

VII. Policy on University Institutes - The provost provided a draft of a university institutes policy which said that the Faculty Senate's Academic Affairs Committee should review some matters pertaining to university institutes, but the Academic Affairs Committee feels that the University Curriculum and Academic Policies Committee would be a more appropriate group for this review. The UCAPC chair, who is also a member of the Academic Affairs Committee, agreed with this change, which was sent as a recommendation to the provost.

VIII. Update on Faculty Lunch Meetings - A chair of the senate's Library Committee said that the lunch meeting hosted by this committee enabled faculty to get to know one another better and to have a useful and cordial discussion about the charges of the Library Committee. The chair of the Research and Public Service Committee said that the participants of the other luncheon hosted by his committee found the luncheon productive and were especially interested in discussing issues related to the goals of the Academic Plan regarding research, service and outreach. What are the incentives and the appropriate balance between service and outreach and the requirements for promotion and tenure? Is there a consensus or university-wide policy on this? Also, how is the UNH administration influenced by various committees and the Faculty Senate? How can faculty review of the implementation of the Academic Plan be facilitated? Chairs of the faculty luncheons are reminded to send the list of attendees to the senate office so that duplication of attendees can be minimized.

IX. Other Business - The senate chair said that the next stage of the Academic Plan will be implementation via an Action Plan and that the Faculty Senate has been named as the primary responsible group for seven of those goals, with responses expected by February. The senate's Agenda Committee will consider these matters at its meeting this Friday. The next Faculty Senate meeting will be chaired by Barbara Krysiak, the senate vice chair, since Dan Reid will be out of town.

X. Adjournment - The meeting was adjourned.