1. ELECTIONS

   A. Half of the senators will be elected each year. The senate assistant will prepare ballots for those departments electing senators in a given year, with every tenure-track faculty member of those departments appearing on the ballot.

   B. Departmental ballots will be sent to faculty members directly by the senate assistant during the first week of April. Ballots must be returned to the senate assistant by April 20th.

   C. A plurality of votes from the department will be sufficient for election. In case of a tie, a run-off election will be held between April 20 and May 5.

2. MEMBERSHIP OF COMMITTEES

   A. Standing Committees

       In May of each year the agenda committee will coordinate appointing members to committees after receiving indications of committee preferences. Each standing committee will elect a chair.

   B. Joint Committees

       The Agenda committee and the faculty senate will coordinate appointments and elections to all university wide joint committees of faculty, administration and students, such as the ROTC Board of Governors, The MUB Board of Governors, Affirmative Action Committee, and the Athletic Advisory Committee.

   C. Professional Standards Committee

       Members will be elected for two year terms with half elected each year. The Senate assistant will prepare ballots for those units electing members, with every tenured faculty member in the unit appearing on the ballot. The same procedure as in (1.B) and (1.C) will be followed.
3. MEETINGS

A. The agenda committee will meet at least once a month during the academic year. It will call meetings of the full senate whenever agenda items arise. Standing committees will converse regularly with the agenda committee about prospective agenda items.

B. The senate will have a regular meeting in September to discuss the future year's work and a regular meeting in May to organize the new senate.

C. A quorum must be present for the legal transaction of business, and a quorum will consist of a majority of the voting members. Senators may be represented by proxy.