University of New Hampshire

Graduate Student
External Transfer Credit Request Form

Student's Name: **Student ID Number:**

Email Address: **Deptartment:**   Masters/Certificate   Doctoral

I have successfully completed the following <u>graduate level</u> courses at the below university and request to have the credits transferred to graduate degree at UNH.

Name of College/University*

***A recent official transcript from this institution is required and should be attached to this form or sent separately to grad.studentrecords@unh.edu. The transcript must show the credits earned and grade received.
<u>Transfers will not be processed without a transcript.</u>
*International transcripts must be third party verified before they can be accepted.**

Course Code and #	Course Title	# Credits	Grade	Semester/Year	Credits to be used to fulfill required course or elective:
					Elective Req. Course
					course #
					Elective Req. Course
					course #

A maximum of **8 credits** can be applied to a Master's or Doctoral program.   Courses must be at the **Graduate Level** and cannot have been used or be in the process of being used in earning another graduate degree or graduate certificate or have been taken while completing a bachelor's degree. A grade of **B** or better must have been earned. **An official transcript showing the credits and grade(s) earned must be provided with this form. Transfers will not be processed without a transcript.**

_____   ☐ Approve   ☐ Deny   _____   _____
Graduate Program Adviser's Signature   Date   Comments

_____   ☐ Approve   ☐ Deny   _____   _____
Graduate Program Coordinator's Signature   Date   Comments

_____   ☐ Approve   ☐ Deny   _____   _____
Graduate School Signature   Date   Comments

Completed and signed forms should be sent to grad.studentrecords@unh.edu for final Graduate School review and processing.