



University of
New Hampshire
Parents Council

2023-2024 UNH PARENTS COUNCIL GRANT APPLICATION FORM

Award Amount: \$4,000 maximum for groups/\$1,000 maximum for individuals

Deadline: November 27, 2023

INSTRUCTIONS/INFORMATION

- The application must be **typed, complete, and signed.**
- All applications **must adhere to grant parameters.** See www.unh.edu/parents/grant-program. Grant Applications not meeting the parameters may be declined by the grant committee.
- Grant writers are strongly encouraged to consult with staff of the Connors Writing Center when developing proposals: Room 329 in Dimond Library. (<https://www.unh.edu/writing/cwc>)
- Grant recipient must acknowledge the UNH Parents Council in any publicity and notify the council of said publicity via email.
- Grant awards may not be used to fund salaries or stipends. Travel expenses, including food and gas, will not be funded.
- Previous grant recipients who did not submit a June 30 progress report will not be considered the following year.
- Late submissions will not be accepted.
- Application must be signed by sponsor.

Deliver or email the grant application and proposal to Sara Wilson, Suite 102 Thompson Hall sara.wilson@unh.edu

ORGANIZATIONS NAME: _____ *(please spell out any acronyms)*

APPLICANT'S NAME: _____

Email: _____ **Phone:** _____

Graduation Year: _____



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Your Organization: Briefly describe what you/your organization does in **150 words or fewer**:

Your Project: Describe your project and what the funds will accomplish in **200 words or fewer**, this is the synopsis that will be given to the committee making the funding decisions. (Specific project funding allocation should be listed on page 4)4)

How many students are served by this project? _____ Directly _____ Indirectly

Total Amount of funds Requested: _____

*(A **complete** and **detailed** budget for how these funds will be used, **specifically** for what you're asking, what **additional** funds you are raising, what funds you will need to be included with your proposal on page 4)*

Fundraising: Have you fundraised? How much have you raised to date? What are the plans for fundraising this year or next? What are your future plans for raising money? How are these funds used? If applying for an individual grant, please provide information about why you are seeking this financial support.

Additional Funding: Does your group receive SAFC or any funds from UNH? Are you contributing any of these funds to the project? Why or why not? (N/A for individual requests)

Please indicate any previous UNH Parents Council Grants/Gifts received by you/your organization, the amount awarded, and the year the award was granted:

If only partial funding was awarded, would your proposal remain viable? ___Yes ___ No

Budget: Please include a detailed budget for how these funds will be used, specifically for what you're asking, include additional funds you are raising, what funds you will need.

Proposal: Please outline your proposal for the use of funds
a. include all program specifics and
b. a timeline

If needed, include the following supplemental information in your proposal:

Background information that would inform the Grant Committee about your organization and its purpose. (Not to exceed three pages of supplemental material)

Signature of Applicant or Organization Student Rep.: _____ **Date:** _____

Students and Student Groups must have a Faculty or Administrative Sponsor

Sponsor Information

Sponsor Name: _____

Signature: _____ **Date:** _____

Email: _____ **Phone:** _____

UNH Dept./Affiliation: _____

Recommendation:

Please note, all funds are awarded through a gift fund account. In order to receive these funds, all groups must have a gift fund number. If your group is awarded grant money, and does not have a gift fund, please request a fund to be created through your advisor or finance rep.



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UNH Parents Council Grant Committee
Dean of Students Office,
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(603) 862-2053