



UNH Financial Information and Contacts

Updated: November 5, 2021

UNH Financial Update

Over the last year, there have been many changes within the UNH Finance organization and throughout the University System. We understand that these changes have been challenging to navigate. The following pages detail contact information for UNH Finance resources and a listing of activities with the responsible USNH office and email/website.

Please do not hesitate to contact anyone on the Finance team if there is a situation that the listing does not address. Additionally, there is training available and resources to support you across the Finance organization.

We look forward to working together with the entire UNH community to improve the Finance processes!



UNH Financial Contacts

Contact	Email	Position	Area of Responsibility
Kerry Scala	Kerry.Scala@unh.edu	Finance Director-Central	Budget and BoT/System Reporting
Amy Wack	Amy.Wack@unh.edu	Finance Director-Operations	ET&S, H&CS, Facilities, Gen Admin, Athletics, Advancement, UNH Police, COVID Admin
Sarah Connor	sarah.connor@unh.edu	Finance Director-Academic Units	COLA, PAUL College, CHHS, CEPS, EOS
Dave Matta	david.matta@unh.edu	Finance Director-Academic Support	AA/Provost, Student Life, Grad School. Enroll. Mngt, Library, Research Unit, Coop Ext, UNH Law
Brent McNeff	brent.mcneff@unh.edu	Finance Director-Strategic Planning	Strategic Planning
Sam Fucile	samuel.fucile@granite.edu	Finance Director-GSC/UNHM	Granite State College/UNH Manchester



Finance Department Contacts

*Note please log into VPN prior to accessing SharePoint sites

Activity	Notes	Email/Website
USNH Finance SharePoint Home Page	USNH home page for all financial resources and forms	USNH Finance Hub - Home
PCard Expenses	Submit form with all signatures and full FOPAL	foc.pcard@usnh.edu
Travel & Expense Reimbursement	Submit receipts with cover sheet and full FOPAL	foc.expense@usnh.edu
PCard Application/Exceptions		banner.pcard@usnh.edu
Invoice/Direct Payments	Submit with PO# and approval to pay. If there is no PO please add full FOPAL.	foc.ap@usnh.edu
Procurement - UShop login, training, general procurement inquiries	Submit UShop questions and new vendor requests.	https://universitysystemnh.sharepoint.com/sites/USNHProcurement
UShop	Procurement - UShop login, training, general procurement inquiries. Note: Submit requisitions in UShop prior to goods or services being purchased.	https://universitysystemnh.sharepoint.com/sites/USNHProcurement/SitePages/UShopNH-2020.aspx
	Purchasing Matrix:	https://universitysystemnh.sharepoint.com/sites/USNHProcurement/General%20Information/Purchasing%20Matrix.pdf
	Commodity Codes:	https://universitysystemnh.sharepoint.com/sites/USNHProcurement/Shopper%20Step%20by%20Step%20Guides/Commodity%20Codes.pdf
Overall Budget Funding Support (Non-Grant)	Kerry Scala	Kerry.scala@unh.edu



Marcel Vernon
CFO

Mantong Wang
Senor Data Specialist

Amy Wack
Finance Director
Operations

Vacant
UNH Finance Manager

Vacant
FP&A Specialist

Crystal Normand
FP&A Specialist

Zachary Kussad
Financial Data
Specialist

Jenni O'Neill
Senior FP&A Specialist

Christopher Sand
Senior FP&A Specialist

Dara Laughlin
Financial Services Assistant

Kerry Scala
Finance Director
Central

Vacant
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Vacant
Financial Data Specialist

Jen Biron
Senior FP&A Specialist

Sam Fucile
Finance Director
GSC UNHM

Sharon Fravor
FP&A Specialist

Vacant
FP&A Specialist

Ryan Boyer
Senior Data Specialist
(Shared with USNH)

Sarah Connor
Finance Director
Academic Units

Christine Dupere
UNH Finance Manager

Ana Knezevic
FP&A Specialist

Jamie McPheters
FP&A Specialist

Donny Joy
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Specialist

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