Senior Vice Provost for Student Life

ABOUT UNH
The University of New Hampshire (UNH), New Hampshire’s flagship public research institution, was founded in 1866 and is one of the nation’s earliest land grant institutions, endowed with public lands from the federal government. UNH has a national and international agenda and holds land grant, sea grant and space grant charters. UNH holds the very high research activity (R1) Carnegie Classification, providing comprehensive, high-quality undergraduate programs and has a student enrollment of 13,000 undergraduate and over 2400 graduate students.

SUMMARY
The University of New Hampshire seeks a strategic, visionary and highly visible Senior Vice Provost for Student Life to serve as a trusted resource for students on campus. The Senior Vice Provost for Student Life (SVPSL) advises the provost and president on all matters pertaining to non-academic student life and is a member of the President’s Leadership Council and Provost’s Council. As the senior executive officer responsible for student life, the SVPSL provides leadership and general management for several key functional areas within the division, including: Psychological and Counseling Services, Residential Life, Health & Wellness, Military & Veteran Services, Fraternity & Sorority Life, SHARPP, Office of Multicultural Student Affairs (OMSA), Community Standards, Student Accessibility Services, and New Student Programs. The SVPSL also oversees the Student Senate and Parents’ Council.

Our mission includes a responsibility to engage students and to connect them with faculty and experiences that will allow them to grow into the people they are capable of becoming as they prepare for their futures. The Senior Vice Provost for Student Life (SVPSL) will add strength to the work of the university through vision, planning, direction and implementation of initiatives that support learning and enhance the student experience through forward-looking educational and co-curricular experiences that foster student development. This is a distinctive opportunity for an accomplished professional with a strategic approach to student affairs to elevate the breadth and depth of resources available to UNH students. The SVPSL will provide leadership for a number of direct and indirect reports and serve as a collaborative partner to the provost and vice president for academic affairs; ensure that issues are addressed and resolved across campus; further develop students’ ability to be resilient; and add to the university’s ongoing efforts to be a more diverse, inclusive, and equitable institution.

The SVPSL will use data-driven planning and evidence-based approaches to support the needs of our students and to achieve the goals of the institution’s strategic plan.
RESPONSIBILITIES:
In consultation with the provost and working collaboratively with faculty and staff colleagues and students, the SVPSL:

- Establishes and supports a culture within the student life division that is committed to the success of students through administrative excellence and accountability, creativity, leadership, cooperation and teamwork. Provides support to the campus student services programs.
- Provides leadership in the evaluation of programs and services; provides a system for timely review of services; identifies current and projected trends in education and recommends enhancements to foster student success; provides recommendations to the provost with supporting information, data and staff opinion based on evaluation results.
- Establishes short and long-term goals and implementation plans for university-wide student services; supports the university’s strategic process ensuring plans are consistent with the university mission and strategic initiatives; engages campus student services leadership in the planning process to insure integration and progress toward goals.
- Embraces the role of chief advocate and supporter of the students, university-wide student services staff and student programs to insure our students every opportunity for success.
- Serves as a resource within the university to provide information on the many aspects of student services, special needs of students, and ways in which student success could be enhanced by changes in university, community or state programs and policies.
- Provides leadership and guidance in the development of a student development program and student support services designed to enrich student life, foster extra-curricular and co-curricular learning, and promote student success and retention.
- Oversees the student due process procedure for adjudicating complaints along with the chief conduct officer. In consultation with other campus and program administrators, develops appropriate processes and procedures for students’ due process and ensures compliance with due process procedures.
- Provides leadership and oversees the application of the Americans with Disabilities Act to ensure all students have equal access to services.
- Supports the university’s budget process, ensures financial accountability for all assigned student services budgets; evaluates the student fees schedule and recommends revisions to fee structure and expenditures as appropriate.
- Collaborates with campus student services leadership to ensure inclusion and integration of campus needs as appropriate.
- Advises and confers with the provost on management issues involving university programs and services including development and/or revision of board policies and administrative procedures. Maintains current knowledge of legislation and educational trends pertinent to student services philosophy and practice.
- Oversees the Behavioral Intervention Team (BIT) and the Acute Incident Response Team (AIR-T).
- Co-chairs the university’s Council on Campus Life.
- Develops and fosters communication with students, families, faculty, community partners and the general public.
SKILLS

- Demonstrated capacity to work effectively with persons from culturally diverse backgrounds including students of color, international students and non-traditional students and to foster sensitivity to diversity and an inclusive campus culture.
- Commitment to diversity, equity and inclusion
- Demonstrated effectiveness impacting and leading diversity and organizational change initiatives. Experience with development and implementation of transformation change to student engagement, student development, inclusion and equity initiatives, and student retention strategies.
- Proven ability to make independent judgments under pressure, react calmly and respond effectively in emergencies
- Unimpeachable ethical standards and demonstrated respect for the confidentiality of sensitive information
- Responds positively to changing university initiatives and readily adapts behavior to maintain effective performance; understands the long-term direction of the university and can relate this to student life; adapts to new methodologies; identifies and acts on areas where change is appropriate.
- Generates, explores, encourages, and implements innovative ways of creating strategic value for the university, division, department, and individual level; critically assesses the effectiveness of new initiatives.
- Possess deep experience and knowledge of current trends in student conduct and implementation of best practices for behavior intervention teams.
- A successful history of supervising and mentoring staff, enhancing student life on a residential campus, and working effectively across the campus community.
- Strong organizational presentation, interpersonal skills, and must demonstrate effective leadership, intercultural competence, and experience with budget oversight.
- High level of comfort with data analysis and translation and application to improve services and functions. Ability to convey ideas and results clearly and comprehensively in reports and presentations.
- Experience developing and managing complex revenue and expenditure budgets for multiple departments from a variety of funding sources.
- Creation of a collaborative team environment through consensus building and understanding group dynamics.
- Proven capacity to cultivate trust and credibility with students, staff and faculty and to build positive and effective relationships with student leaders and colleagues across the University

MINIMUM QUALIFICATIONS

- Master’s degree in higher education administration, student personnel services, counseling, education or other closely related discipline is required.
- Minimum ten years of professional student services administrative experience at a college or university in positions of increasing responsibility. A minimum of five years must be at a director or dean level or higher in student affairs administration. Five years progressively responsible experience in managing people and programs/services/functions committed to serving the needs of a diverse constituent base.
• Working knowledge of programs within the academic support and student development portfolio. Previous experience should include supervision, programming, basic counseling, crisis management, training, facilities and basic budget management.
• Experience developing and managing complex revenue and expenditure budgets of at least $16M for multiple departments from a variety of funding sources.

Additional preferred qualifications
• Doctoral degree in a field relevant to the position

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