Dean of The Graduate School

The University of New Hampshire, founded in 1866, is the state’s flagship public research university, providing comprehensive, high-quality undergraduate programs and graduate programs of distinction. Of the 15,000 students enrolled at the University of New Hampshire, approximately 2,400 are graduate students taking courses on the Durham, Manchester and UNH School of Law campuses.

The Graduate School, in particular doctoral education, distinguishes UNH as a Research 1 university. Master’s programs, both research and professional, further enhance the university’s public land, sea and space grant missions. The Graduate School provides leadership to support the scholarly and creative efforts of the faculty and students, advances the principles of ethical conduct of research and scholarship, articulates and champions an institutional perspective on graduate education, promotes interdisciplinary scholarship and academic programs, and ensures that its graduates are prepared to become leaders in the 21st century.

The dean leads and directs all core functions of the Graduate School, including administrative operations, planning, policy, program development, marketing, and student admissions and recruitment, and works collaboratively with the provost, other deans and departments to advance, promote and support academic excellence in graduate education at UNH. The dean of the Graduate School shares administrative responsibility for graduate programs with other school directors and college deans. While most graduate programs reside in individual academic departments, management of admissions, administration of graduate assistantships, some student support services, and graduate program reviews have been centralized in the Graduate School, under the supervision and management of the dean.

The next dean of the Graduate School will re-envision and build graduate education at UNH for the 21st century, develop and execute a strategy for growth, and demonstrate a commitment to diversity and inclusive excellence. Key elements of the Graduate School’s future include working with college deans to develop and launch innovative, interdisciplinary programs as well as professional master’s programs and graduate certificates and graduate micro-certiﬁcates aligned with business needs. The dean will expand professional development activities for graduate students and post-doctoral scholars to help prepare them for academic, government and industry careers.

The next Graduate School dean has significant opportunities to transform graduate education at UNH. Promoting UNH’s graduate programs nationally and internationally, expanding graduate student funding, and developing new funding sources will be key emphases. Promoting partnerships and collaborations within and across UNH, especially with the college deans, office of the senior vice provost for research and Career and Professional Success, are crucial to the repositioning of the Graduate School and ensuring support of research experiences, graduate-directed external funding, and the welfare and professional outcomes of graduate students. The dean is graduate education’s central collaborator and communicator with administrators, faculty, students and other constituents and recognizes the unique needs of each.

As a member of the Deans’ Council, the graduate dean reports to the provost and vice president for academic affairs. Because research and graduate education intersect, the graduate dean works collaboratively with the senior vice provost for research. The Graduate School dean reviews and makes recommendations about the tenure and promotion of graduate faculty, supervises staff, oversees several interdisciplinary programs, and is expected to foster collaborative relationships with faculty, program directors, college deans and administrators, and off-campus stakeholders.
To ensure full consideration, completed applications should be submitted by March 15, 2019. Candidates' credentials will be reviewed beginning March 29 and will continue until the position is filled.

MINIMUM QUALIFICATIONS:

- Terminal degree required with significant experience and recognized expertise in higher education.
- A record of scholarly achievement consistent with the rank of associate or full professor.
- Demonstrated administrative acumen and nimbleness regarding the strategic and financial implications of decisions.
- Demonstrated leadership experience and effectiveness at the department, college, and/or university level.
- Innovative with strong organizational development skills and ability to drive innovation and lead change.
- Demonstrated experience working across disciplines and strong knowledge of the programs represented within graduate education.
- Strategic planning experience, in conjunction with college-wide strategic and academic plans.
- Proven ability to relate effectively to a wide variety of people of diverse backgrounds including an understanding and respect for cultural, ethnic, and individual differences.
- Excellent writing and communication skills.

PREFERRED QUALIFICATIONS:

- Evidence of successful planning and implementation of initiatives related to graduate student professional development, the program review process or other graduate education-related activities.
- 3-5 years’ experience as an associate dean or program/department chair, or equivalent, preferably at the graduate level.
- Demonstrated style of leadership and management that is collaborative, inclusive and empowers others to succeed, fosters respect, builds pride in the accomplishment of shared goals, and feeds upon two-way communication.
- Evidence of success in establishing collaborative relationships around research efforts or other types of initiatives within the department, college and university.
- A record of successful recruitment, mentoring-advising and/or graduation of graduate students.

Durham, N.H., a classic New England college town, is home to our main residential campus. We have one of the safest and greenest campuses in the country, surrounded by incredible scenery. Experience the beauty of all four seasons while walking to class, downtown, or through the trails of the 250-acre College Woods. On weekends, you can hop a bus to the bustling artistic community of Portsmouth or the Atlantic coast, carpool with friends to the iconic White Mountains, or take the train (the station’s right on campus!) to Boston.

*UNH is committed to creating a diverse environment and is proud to be an equal opportunity employer.*