

Verification Worksheet #1

Independent Student

Your application was selected for a process called "Verification." Complete Verification as soon as possible so that your financial aid will not be delayed.

PLEASE DO NOT USE STAPLES.

If you have questions about completing this worksheet, talk to the Financial Aid Office (603-862-3600).

If you have not already done so use the IRS Data Retrieval Tool (DRT) to correct your Free Application for Federal Student Aid (FAFSA) income data to official IRS tax information (if the tax information manually entered is correct you are still required to use the DRT in order to have the data be 'official'). We should receive a record of your corrected FAFSA. If the FAFSA processing center indicates that you are unable to use the IRS Data Retrieval Tool you are required to provide an official IRS Tax Return Transcript. Tax return transcripts can be requested online at www.irs.gov and a copy will be mailed directly to you within 5-10 days. If you are a tax non-filer, please check box on page 2, indicate total amount earned and send us copies of your W-2's. You will need to obtain an IRS Non-filer letter by completing IRS form 4506-T, check box #7 and write 2016 in #9. This will be mailed to you in 10 days.

A. Student Information

<input type="text"/> <small>LastName</small>	<input type="text"/> <small>FirstName</small>	<input type="text"/> <small>MI</small>
<input type="text"/> <small>PermanentAddress</small>	<input type="text"/> <small>Apt. #</small>	
<input type="text"/> <small>City</small>	<input type="text"/> <small>State</small>	<input type="text"/> <small>ZipCode</small>
<input type="text"/> - <input type="text"/> - <input type="text"/> <small>Social Security Number</small>	<input type="text"/> / <input type="text"/> / <input type="text"/> <small>Date of Birth (MMDDYYYY)</small>	(<input type="text"/>) <input type="text"/> - <input type="text"/> <small>Phone Number (Include Area Code)</small>

B. Family Information

List the people who will live in your household between July 1, 2018 and June 30, 2019. Include yourself, your spouse and all other people in the household who will receive more than half of their support from you during that time period. Also write in the name of the college for any family member, who will be attending college at least half time between July 1, 2018 and June 30, 2019 and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	

Total Family Members Listed Above

Total Family Members in College Listed Above

C. Student Non-Tax Filer

Check this box if you WILL NOT and are NOT REQUIRED to file a 2016 US Income Tax Return.

If you checked the box above, list below your employer(s) and report any income earned from working in 2016. You MUST also submit an IRS Non-filing letter and copies of all 2016 IRS W-2 forms issued by employers. Please copy W-2's onto 8.5 X11 before sending.

Employer(s)

Total Dollar Amount Earned (from all W-2s or 0 if no earnings) \$

D. Spouse Non-Tax Filer

Check this box if you WILL NOT and are NOT REQUIRED to file a 2016 US Income Tax Return.

If you checked the box above, list below your employer(s) and report any income earned from working in 2016. You MUST also submit an IRS Non-filing letter and copies of all 2016 IRS W-2 forms issued by employers. Please copy W-2's onto 8.5 X11 before sending.

Employer(s)

Total Dollar Amount Earned (from all W-2s or 0 if no earnings) \$

By signing this worksheet, I(we) certify that all of the information reported to qualify for federal student aid is complete and correct. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.

Student Signature (do not type)

Date

Spouse Signature (do not type)

Date

Send the completed worksheet and any other documents that have been requested to:

Financial Aid Office
11 Garrison Ave
Durham, NH 03824

Fax to: (603)862-1947
Scan and email to:
financial.aid@unh.edu

For Office Use Only

Student W-2

TOTAL

Spouse W-2

TOTAL