

UNH FACULTY SENATE
MOTION XXII-M2
on policy for make-up class day

1. Motion presenter: Dante Scala, representing the Senate Agenda Committee

2. Dates of Faculty Senate discussion: 9/11/2017, 9/25/2017

3. Rationale: The Faculty Senate wishes to create a formal, routine process by which makeup class days are added to the academic calendar during spring semesters in which there are frequent full class day curtailments. Such a process would reduce uncertainty about the academic calendar, and provide faculty and students with sufficient advance notice of a change to the calendar.

4. Motion: The Faculty Senate approves the following process for converting the first Reading Day of the spring semester into a make-up class day:

1) This process would commence when either (a) two full Tuesday/Thursday class days or (b) two full Monday/Wednesday/Friday class days have been curtailed during the spring semester.

2) The Academic Standards and Advising Committee (ASAC), in conjunction with the Faculty Senate's Agenda Committee, would jointly make the decision as to what day of the class week will be made up (i.e. a Monday, a Tuesday, etc.).

3) These committees would make the decision on how to convert the Reading Day as soon as possible after Spring Break, so that faculty and students would have the maximum amount of advance notice of the change.

4) The announcement of the makeup day would be issued by the Office of the Provost.

5) The Office of the Registrar is charged with prioritizing class scheduling over special event scheduling on the Reading Day in case of class make-up.

6) This policy will not apply to UNH-Manchester, nor the UNH School of Law.

5. Senate action: The motion passed with 54 votes in favor, 2 votes opposed, and 1 abstention.

6. Senate chair's signature: _____



Forwarded to the following on September 26, 2017

President Mark Huddleston

Provost Nancy Targett

P.T. Vasudevan, Senior Vice Provost for Academic Affairs

Andy Colby, Registrar

Kim Babbitt, Chair, Academic Standards and Advising Committee

All deans

All department chairs