# COMMUNITY SERVICE HOURS TRACKING SHEET

**Student Name:** ____________________________  # of Hours: ____  Due By: ____________

<table>
<thead>
<tr>
<th>Describe what you did, along with the name and phone number of a contact at the service location.</th>
<th>Date of Service &amp; Time Spent</th>
<th>Supervisor Name &amp; Signature</th>
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Community Service must be volunteer hours for the benefit of the community. Examples include non-profits, religious organizations, and government agencies. Hours performed for individuals or entities outside of these three examples must receive prior approval from Community Standards – failure to receive prior approval will result in the hours being rejected. Hours will not be accepted if the student received compensation, or the hours were for a for-profit company.

This form must be submitted in-person to the Community Standards office, Hitchcock Hall, Ground Floor. Office hours are Monday - Friday 8:30am - 4:00pm. The in person requirement is waived for due dates that fall during semester breaks. During breaks the form may be submitted via email to community.standards@unh.edu.

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**Our Principles:** Community  |  Fairness  |  Responsibility