



COMMUNITY SERVICE HOURS TRACKING SHEET

Student Name: _____ **# of Hours:** _____ **Due By:** _____

Describe what you did, along with the name and phone number of a contact at the service location.	Date of Service & Time Spent	Supervisor Name & Signature
	# of Hours:	
	# of Hours:	
	# of Hours:	
	# of Hours:	
	# of Hours:	
	# of Hours:	
	# of Hours:	

Community Service must be volunteer hours for the benefit of the community. Examples include non-profits, religious organizations, and government agencies. Hours perform for individuals or entities outside of these three examples must receive prior approval from Community Standards –failure to receive prior approval will result in the hours being rejected. Hours will not be accepted if the student received compensation, or the hours were for a for-profit company.

This form must be submitted **in-person** to the Community Standards office, Hitchcock Hall, Ground Floor. Office hours are Monday - Friday 8:30am - 4:00pm. The in person requirement is waived for due dates that fall during semester breaks. During breaks the form may be submitted via email to community.standards@unh.edu.