It is important to have a time management plan going into finals for strong end of the semester performance.

**Getting Prepared**

- Check your syllabus and CANVAS for information about remaining assignments and exams
- Know what percent of your total grade the each assignment and exam or final is worth
- Use the grade predictor in CANVAS to know how well you need to do on an exam
- Prioritize your studying by focusing on classes where the most amount of your grade can still be earned. Many faculty place greater weight on end of the semester assignments and finals.
- Find out if your final is cumulative (covers all course work for the semester) or just a last exam
- If you have three finals in one day, alert the professor of the middle final. UNH policy states that students are not required to take three finals in one day.

**Time Management**

- Identify date, time, and location for each final: [https://unh.app.box.com/v/202050-final-exam-planning](https://unh.app.box.com/v/202050-final-exam-planning)
- For each class, create a list of work to be completed
- Use study guides (or create your own) to know what you need to study for each exam
- Plan out the work load on a calendar to identify study goals for each day so you don’t run out of time
- Try to get final assignments done early so you have enough time to study for finals
- If you get behind, re-structure your goals for the next day to include what didn’t get done
- Study more for classes where it will make the most difference in your grade

**Study Tools**

- Attend all classes and special review sessions for information pertaining to the final
- Identify all office hours to get extra help from faculty and TA’s
- Utilize honor society tutorials; the Math Center; the Writing Center, and CFAR
- Set up study dates with classmates to review and teach each other content
- Make sure you have all class notes and handouts for thorough studying
- Find an effective place to study where you know you can concentrate like empty classrooms
- Sleep, nutritious food, and exercise are crucial to brain function and academic success