Research Administration at-a-glance

**PROPOSALS**
- Proposal development
- Proposal preparation
- Budget review
- Proposal submission
- Proposal compliance
- Internal Approvals “Yellow sheet”
- Contract negotiation
- PI/PD registration and training
- Subawards
- InfoEd

**AWARD MANAGEMENT**
- Establish award
- Banner approvals (foreign travel/equipment)
- Answer questions (cost allowability)
- Grant/Fund changes in Banner
- Submit sponsor request changes
- Notifications (awards/modifications)
- Budget review
- Contract negotiations
- Subawards
- InfoEd
- PI/PD registration and training