The meeting was brought to order at 9:05am. A quorum was present. Committee member Cournoyer welcomed the committee and requested a review of the September 15, 2016 meeting minutes. A motion to adopt the minutes was made by committee member Molloy. The motion was seconded by committee member Leach and adopted by unanimous vote.

Committee member Cournoyer briefly reviewed losses to date. It was mentioned that the number of accident reports has seemed to slow down to include a reduction from Dining Services. Dining has placed an emphasis on the use of personal protective equipment and OEHS has increased its assessment/inspection frequency. OEHS will further review losses when data is received from Human Resources.

The committee was informed of the recent departure of Guy Eaton from UNH. Guy was the chairperson for the Occupational Safety Committee. Committee member Cournoyer nominated Susanne Bennett to replace Guy as the chairperson. The nomination was seconded and Susanne was voted unanimously to be the new committee chairperson.
Committee member LaPolla reviewed the changes the UNH Police Department has made in regards to Emergency Communications. UNH PD is now utilizing Everbridge as its system to relay emergency information to the campus. All employees are encouraged to sign up to receive emergency notifications. This system is now the method to which OEHS will be providing heat advisories to the campus during the summer months.

Committee member Cournoyer discussed the progress of the Indoor Air Quality Management Plans implementation. Postings have been created and positioned throughout campus. As part of the discussion copies of the informational posting were provided for members to take back to their respective departments/buildings. It was requested that the postings be placed in locations where employees would be able to see, such as copy and/or break rooms. In addition the plan has been communicated though various social media to include the OEHS and Research office blog and twitter accounts. A summary of the plan was also published in UNH Today. Information on the plan can also be found on both the Sustainability and Health UNH websites.

Committee member Cournoyer informed the committee of recent efforts by the Facilities Safety Committee to standardize personal protective equipment for use in mechanical areas on campus. Committee member Cournoyer met with the Facilities Safety Committee chairperson Mike Mason to discuss the process of establishing UNH Safety Policies. It is the role of the Occupational Safety Committee to develop and approve. The committee was informed that the Facilities Safety Committee will be reviewing areas on campus, developing a draft policy, and that it would be provided to the Occupational Safety Committee prior to the first quarter meeting scheduled for March 2017 at which time it will be discussed.

Committee member Cournoyer provided a brief update on the status of the CEMS Training Management System use by campus operating groups. Housing has received training and is in the process of implementing. In addition OEHS continues to work with Facilities Operations and FCT on its use.

New Business:

The committee chose to meet again on March 16th, 2017 at 9 am in Dimond Library Room 537. The meeting was adjourned at 9:40 AM.