Occupational Safety Committee

Agenda – Second Quarter Meeting

June 20th, 2013
9:00 – 10:30 AM
Dimond Library, Room 537

1. Welcome and Introduction – Eaton
2. Review and Approve March Meeting Minutes
3. 2013 Losses To Date – Bellington
4. Protection of Minors Policy – Kimball
5. Final FAMIS Discussion – Cournoyer
6. Globally Harmonized System/Hazard Communication Training – Cournoyer
7. Injury Prevention - Cournoyer
8. New Business
9. Next Meeting Date and Time

The Occupational Safety Committee (OSC) was created to assure a safe work environment for faculty, staff, students, and visitors through the creation and maintenance of effective safety and health programs. It is the responsibility of the Committee to establish appropriate health and safety policies in accordance with federal regulations and guidelines that cover workplace safety.

For more information about the UNH Occupational Safety Committee, please visit http://unh.edu/research/occupational-safety-committee-osc
Meeting Minutes  
June 20th, 2013  
9:00 – 10:00 AM  
Dimond Library, Room 537

Members Present

Guy Eaton    UNH Facilities (Facility Operations)  
Mariah Bellington  Human Resources  
Carolyn Kimball    Athletics  
Brandon Colby    Energy and Campus Development (Utilities)  
Eric Gibson    University Hospitality Services  
Dean Elder    Animal Resources Office  
Colin Williams    Facilities Construction Team  
Brian Cournoyer    Office of Environmental Health and Safety

Members Absent

Gene Gargano    Housekeeping  
David Leach    Campus Recreation  
Nora Molloy    Memorial Union Building  
Steven Luber    Housing  
Dennis Dupuis    Health Services  
Dan Corbeil    Information Technologies  
Eleta Exline    Library Administration  
Susanne Bennett    UNH Facilities (Contracts Management)

The meeting was brought to order at 9:15 am. A quorum was not present at which time an informal discussion of agenda items was initiated with the agenda being tabled until the third quarter meeting. Committee Member Eaton arrived at 9:40 at which time a quorum was present.

Committee member Bellington provided a review of losses for the 2013 calendar year. When compared to the previous year to date UNH losses are at 137, up from 106 in 2012. The 137 claims have totaled approximately $42,355 in losses, down approximately $71,000 from 2012.

Committee member Kimball briefed the committee on the recently developed draft UNH Policy for the Protection of Minors. The policy was reviewed with a copy to provided to each member.

Committee member Cournoyer provided a final update on the ACM survey project and the incorporation of data into FAMIS. OEHS received approval and the data is being placed into FAMIS with notes presented on work orders informing employees of the presence of hazardous building materials.
Member Cournoyer discussed with the committee the recent changes to the Occupational Safety and Health Administration (OSHA) Hazard Communication Standard. The committee was informed of the alignment of the OSHA standard with the provisions of the Globally Harmonized System for the Classification and Labeling of chemicals. The recent changes require those impacted employees to be trained on the new labeling requirements and Safety Data Sheets. Member Cournoyer reviewed the proposed approach for communicating the changes to the UNH community which include the modifications to the OEHS website summarizing the GHS standard and the progress of the three training modules being developed by Clym Environmental.

Committee member Cournoyer initiated discussion on injury prevention and requested committee assistance with promoting injury prevention throughout campus. This will be re-addressed at the third quarter meeting.

The committee chose to meet again on September 19th at 9 am in Dimond Library Room 537. The meeting was adjourned at 10:00 AM.