UNIVERSITY of NEW HAMPSHIRE

Occupational Safety Committee

Agenda – Fourth Quarter Meeting

December 19th, 2013
9:00 – 10:30 AM
Dimond Library, Room 352

1. Welcome and Introduction (guest from Healthy UNH-Stacey Gabriel) - Eaton
2. Review and Approve September Meeting Minutes
3. 2013 Losses To Date - Bellington
5. Globally Harmonized System/Hazard Communication Training – Cournoyer
6. Live Fire Extinguisher Training - Cournoyer
7. Occupational Therapy/Ergonomics Course Materials – Cournoyer
8. Occupational Safety Program Updates – Respiratory Protection/BBP
9. New Business
10. Next Meeting Date and Time

The Occupational Safety Committee (OSC) was created to assure a safe work environment for faculty, staff, students, and visitors through the creation and maintenance of effective safety and health programs. It is the responsibility of the Committee to establish appropriate health and safety policies in accordance with federal regulations and guidelines that cover workplace safety.

For more information about the UNH Occupational Safety Committee, please visit http://unh.edu/research/occupational-safety-committee-osc

UNH Occupational Safety Committee
11 Leavitt Lane
Durham, New Hampshire 03824
http://unh.edu/research/environmental-health-and-safety
Meeting Minutes
December 19th, 2013
9:00 – 10:10 AM
Dimond Library, Room 352

Members Present
Brian Cournoyer  Office of Environmental Health and Safety
Carolyn Kimball  Athletics
Susanne Bennett  UNH Facilities (Contracts Management)
Alan Bryce   Library Administration
Brandon Colby   Energy and Campus Development (Utilities)
Dean Elder    Animal Resources Office
Gene Gargano  Housekeeping
Guy Eaton   UNH Facilities (Facility Operations)
Steven Luber    Housing
Nora Molloy  Memorial Union Building
David Leach   Campus Recreation

Members Absent
Mariah Bellington  Human Resources
Eric Gibson   University Hospitality Services
Dennis Dupuis    Health Services
Dan Corbeil    Information Technologies
Colin Williams  Facilities Construction Team
Robert Constantine  Library Administration

Guests
Stacey Gabriel    Healthy UNH

The meeting was brought to order at 9:05 am. A quorum was present. Committee Member Eaton welcomed the committee and introduced Stacey Gabriel from Healthy UNH. Stacey was invited to the meeting to review and discuss Healthy UNH and their role with the development and review of the current UNH Smoking Policy. Stacey provided a brief overview of Health UNH, a history of the current smoking policy, recent smoking statistics for UNH, an efforts in promoting a smoke free campus. Current efforts are being focused on “feeling out” the campus community on being tobacco free. The committee further discussed the UNH Smoking Policy and provided comments and recommendations to include, signage and postings on campus, changing policy to reflect designated smoking areas, and the use of “butt huts.” In addition to the smoking policy, Stacey updated the committee on their current marketing efforts and their work with OEHS on the development of public service announcements on injury/illness prevention.
The minutes of the September 19th, 2013 meeting were reviewed. A motion to adopt the minutes was made by Committee member Molloy. The motion was seconded by committee member Leach and adopted by unanimous vote.

Committee member Cournoyer provided a review of losses for the 2013 calendar year. When compared to the previous year to date UNH losses are at 309, down from 311 in 2012. The 309 claims have totaled approximately $268,219 in losses, down from $749,160 in 2012.

Committee member Cournoyer updated the committee on the training requirements associated with the revised Occupational Safety and Health Administration (OSHA) Hazard Communication Standard and its alignment with the Globally Harmonized System for the Classification and Labeling of Chemicals. The training modules were posted in CEMS on October 1st, 2013. Approximately 750 employees have completed the training. This includes both live training by OEHS and completion of the on-line modules. OEHS will continue to promote and conduct training on Hazard Communication/GHS.

Committee member Cournoyer summarized the live fire extinguisher training that was conducted on October 4, 2013. The training was conducted by Tri-State Fire Protection in the Kingsbury Hall courtyard. 94 people attended the training.

Committee member Cournoyer briefed the committee on the Occupational Therapy Program, Ergonomics graduate course group project. Various education and training materials were created to address office ergonomics, back and lifting safety, and slip trip and falls.

Committee member Cournoyer briefed the committee on updates to the UNH Respiratory Protection and Bloodborne Pathogen Programs. Each program was revised to remove unnecessary text and to simplify their use by not only OEHS but for those covered by the program requirements.

New Business:

Committee member Luber informed the committee of the CCTV that Housing runs CAT Vision on. This may be another means for communicating injury/illness prevention announcements throughout campus.

Committee member Colby inquired about the back door fire lane at the Field House as it access is impacted by rain events. Committee member Eaton to discuss with Doug Benks.

The committee chose to meet again on March 20th, 2014 at 9 am in Dimond Library Room 352. The meeting was adjourned at 10:05 AM.