Occupational Safety Committee
First Quarter Meeting
Dimond Library, Room 537
March 15th, 2012 @ 9:00am

Agenda

- Welcome and Introduction
- Review and Approve December Meeting Minutes
- 2011 losses in review
- Fall Protection Plan
- Hazardous Building Materials Operations and Maintenance Plan
- Hazardous Building Materials Survey update
- Compliance and Risk Management Module – 9:45 Brad Manning
- Leavitt Center Traffic
- 2012 Health and Safety Training
- Other Business
The meeting was brought to order at 9:20 am. A quorum was present. The minutes of the December 15, 2011 Occupational Safety Committee meeting were distributed and reviewed. A motion to adopt the minutes was made by Committee member Williams. The motion was seconded by committee member Gibson and Kimball and adopted by unanimous vote.

Committee member Bellington provided a year end review of losses for 2011. 2011 resulted in a total count of 285 incidents, down from 355 in 2010. This resulted in claims totaling approximately $356,000, which is down from approximately $706,000 in 2010. Although both incidents and losses are down, falls continue to have the greatest frequency. 2011 yielded two miscellaneous incidents resulting in the greatest costs (one involving a horse at the equine facility and an assault). These two claims yielded approximately $100,000 in losses to UNH.

Committee member Cournoyer updated the committee on recent concerns related to fall protection and access to roofs on campus. It was identified during refresher training for Facilities Operations and Maintenance personnel that roofs are accessed for a variety of maintenance operations and that appropriate fall protection is limited. Following training OEHS met with Facilities O&M to discuss expressed concerns. It was decided that each roof should be assessed and recommendations for appropriate fall protection made. The assessments will be conducted by OEHS, Facilities O&M, and FD&C. Final summaries of each roof will be provided to Facilities O&M. In addition this resulted in a comprehensive review of the UNH Fall
Protection plan. While the plan does not specifically apply to all operating groups on campus it is to be circulated through the Occupational Safety Committee for review and approval.

Committee member Cournoyer updated the committee on the Hazardous Building Materials survey project and Operations and Maintenance Plan. In addition to the buildings surveyed in 2011, surveys have been conducted for Spaulding and Nesmith Halls, with the MUB, Alexander Hall, Devine Hall, Randall Hall, and Hitchcock Hall scheduled for the spring and summer 2012.

Brad Manning, Director, OEHS attended the meeting to discuss the Compliance and Risk Management Module as proposed by the Compliance and Risk Management Committee. The module is an on-line tool to assist faculty and staff with regulatory compliance, compliance initiatives, and training and is to be developed by the Research Computing Center. The Compliance and Risk Management Committee is seeking support and approval from the various committees on campus that includes the Occupational Safety Committee. Prior to the vote on approval, committee member Gibson asked how this new module would differ from the previously developed training database. The new module would provide the same tools as the previous database. Brad Manning asked the Occupational Safety Committee for support and approval for the module. The committee voted unanimously in favor of the module and was informed that they would be involved with its development.

Committee member Eaton continued the discussion on the status of the Leavitt Center traffic issue brought up by Gene Gargano. Committee member Eaton has coordinated a meeting with Chief Paul Dean on March 26th to meet on site and discuss. Committee member Eaton anticipates meeting with Leavitt Center groups prior to the meeting to discuss and get input.

Committee member Cournoyer briefed the committee on 2012 training initiatives. New back/lifting safety and ergonomics training developed and annual Facilities O&M refresher training underway. In addition a review of the proposed live fire extinguisher training was reviewed.

The committee chose to meet again on June 21st, at 9 am in Dimond Library Room 537. The meeting was adjourned at 10:10 AM.