Welcome to Brian Cournoyer

**Old Business**

- MacLennan and Lapolla Meeting with the New Dean - John
- Classroom and Elevators - Communications and Signs – Jim
- Student Handbook Update – Kathy
- Injury Claim Forms – Brad and Holly
- Faculty and Staff Meeting Presentations – Jim and John

**New Business**

- RAD Training in Fall 2017? – John
- Fire Extinguisher Training in Fall 2017 – Jim

Anything else?
Welcome to Brian Cournoyer (sitting for Brad Manning.) Other members in attendance were Fletcher, Lapolla, MacLennan, LaClair, Fadden, and Deacon.

**Old Business**

MacLennan and Lapolla Meeting with the New Dean

- Jim and John reported that they have not yet met with the new dean.
- They will meet with her to discuss Jim’s role at UNH and conducting a table top exercise in Spring ’18

Classroom and Elevators - Communications and Signs

- Jim reports that signs will be created when the new UNH Emergency radio system is up and running.
- Signs will be created in Durham.

Student Handbook Update

- The UNH Student Handbook is now entirely online.
- Kathy will meet with Fran Canning to make sure our Emergency Procedures Manual is linked to the handbook.

Injury Claim Forms

- This remained on the agenda from our June meeting.
- Holly says all injury claims are handled through Durham now.

Faculty and Staff Meeting Presentations

- John will contact Mary O’Malley and Amy Vorenberg about getting placed on the Staff and Faculty Meeting agendas.
- Once on the agendas, Jim and John will inform the faculty and staff about EH&S at UNH

**New Business**

RAD Training in Fall 2017

- Kathy will speak to an ‘alum’ of last year’s RAD training to see if she will coordinate it for this semester.
- If the student is willing to run with it, John will coordinate a class with UNH Police to be held at the law school campus.

Fire Extinguisher Training in Fall 2017
• Brian asked us to send him potential dates for fire extinguisher training to be held in the Fall semester.

Table Top Exercise 2.0

• Jim and John will meet with the dean about holding another table top exercise in UNH Law in the Spring of 2018
• Jim and John would coordinate the exercise (i.e. no outside consultants need to be scheduled.)
• UNH Administration wants these exercises to be held annually on all three UNH campuses.

Homeland Security Drills

• Jim reports that the week of January 9, 2018 there will be training on large building evacuations to be held at the Durham campus – likely in the football stadium.
• Jim will have more information about the training at our December meeting.

Emergency Alert System

• Paul reports that a new UNH Alert system will be live on October 1, 2017
• This system will send texts, make calls and send emails per the set up of the user.
• All students, faculty, and staff must affirmatively sign up for this system.
• Paul will make this announcement at the staff meeting of UNH Law next week.

The next meeting of UNH Law EH&S will be held on Monday, December 4th at 9:00 am.