Appendix J – *Keener Dairy Nutrition Research Center Shutdown Procedures*

When shutting down laboratory ventilation equipment in Demeritt, follow these steps:

- Notify affected employees of the proposed shutdown with assistance from the Facilities Control Center.
- When shutting down equipment in the table below, post an attached Do Not Use Sign on the affected equipment, identified on the floor plans on the following pages.
- Follow LOTO procedures.
- Shutdown of Keener air handler does not affect safety of laboratory occupants and does not require shutdown procedures in the LVMP.

<table>
<thead>
<tr>
<th>Exhaust Fan</th>
<th>Exhaust fan EQ</th>
<th>Equipment and chemical fume hoods affected</th>
<th>Room(s) affected</th>
</tr>
</thead>
<tbody>
<tr>
<td>EF-2</td>
<td>EQ005544</td>
<td>Canopy exhaust in grinding room</td>
<td>127A</td>
</tr>
<tr>
<td>EF-3</td>
<td>EQ005545</td>
<td>Chemical fume hood EQ007892</td>
<td>126</td>
</tr>
<tr>
<td>EF-4</td>
<td>EQ005546</td>
<td>Chemical fume hood EQ007893</td>
<td>123</td>
</tr>
</tbody>
</table>

*Table 1. Keener exhaust fans and associated rooms.*
ATTENTION!
DO NOT USE THIS FUME HOOD!

This hood is not safe for use. Do not use this hood until this sign has been removed.

- **DO NOT** use the hood for work with hazardous materials;
- **DO NOT** pour waste in the hood;
- **DO NOT** run reactions in the hood; and
- **DO NOT** operate equipment using hazardous materials in the hood.

Questions? Call the Facilities Control Center, 862-1437, or the Office of Environmental Health and Safety at 862-4041.
Keener: Post Do Not Use signs on highlighted equipment when shutting down fans. Contact OEHS at 862-4041 when work is complete.