

Last Updated On: October 1, 2012

**UNH SCIENTIFIC INSTRUMENTATION INVENTORY (SII)  
ATTRIBUTES, DESCRIPTIONS, AND VISIBILITY TO UNH USER TYPES**

(All UNH: faculty/staff/students; **Custodian**: Responsible Person for Instrument; **Admin**: Research Office)

<b>ATTRIBUTE NAME</b>	<b>ATTRIBUTE DESCRIPTION</b>	<b>VISIBLE TO UNH USER TYPE</b>
Acquisition Cost	Cost when instrument initially acquired	Custodian, Admin
Acquisition Date	Date instrument acquired	All UNH
Acquisition State	Instrument condition when acquired	Custodian, Admin
Alternate Contact	Contact person as designated by Custodian	All UNH
Asset Tag Number	USNH bar code asset tag number	All UNH
Available to Others	Yes or No. If yes, see attribute: "Restrictions for shared use"	All UNH
Condition	Current condition of instrument	All UNH
Creation Date	Date instrument record is initially created in SII	Admin
Custodian	Person who accepts responsibility for the instrument	All UNH
Department	Department in which the instrument resides	All UNH
Federally Funded	Yes or No. If instrument acquired with federal funds, most likely through a grant or contract.	Custodian, Admin
Instrument Description	Description of instrument	All UNH
Instrument Type	Type of instrument, e.g., Centrifuge, Laser, Spectrometer, ...	All UNH
Invoice Number	Invoice number for instrument purchased	Custodian, Admin
Last Modified On	Last date on which any attributes associated with the instrument were updated	All UNH
Location	Building and room number of instrument location	All UNH
Maintenance Contract	Yes or No. Does a maintenance contract exist for the instrument? If yes, see conditional fields: Maintenance Cost and Maintenance Provider.	Custodian, Admin
Maintenance Cost	Annual cost of maintenance	Custodian, Admin
Maintenance Provider	Company name, or UNH department or individual that performs the maintenance	Custodian, Admin
Manufacturer	Manufacturer's name	All UNH
Model Number	Manufacturer's model number	All UNH
Notes	Comments for custodian and admin users only	Custodian, Admin
Photo	Image of instrument	All UNH
P.O. Number	The USNH Purchase Order number on which the instrument was purchased	Custodian, Admin
Restrictions for Shared Use	Text field to describe any restrictions for shared use (time of day, time of year, training, etc.)	All UNH
Serial Number	Manufacturer's serial number on the instrument	Custodian, Admin
SYS ID	Internal record ID	Admin
Work Flow	Definition of SII data entry actions allowed for specific roles	Admin