PIRC Research Assistant
Job Description

Prevention Innovations Research Center (PIRC) is seeking an undergraduate student to help with multiple research projects at PIRC for 8-10 hours/week. This student should be interested in the field of sexual and relationship violence prevention and response. The student may assist in a variety of ways including: data collection, data entry, writing papers, holding focus groups, administering surveys, notetaking, and general operations. This position has the potential to be a full year if desired by the applicant.

Responsibilities:
• Assist with PIRC research projects as needed.
• Enter data into Excel and SPSS.
• Take notes at meetings, organize them and relay them back to research teams.
• Help write and edit scholarly research papers to be disseminated about the project.
• Help maintain the various PIRC websites.

Requirements:
• Interest in the PIRC mission of ending sexual and relationship violence and stalking
• Strong written and verbal communication skills
• Organized, responsible and innovative
• Quick and flexible learner who is willing to adapt to a variety of projects
• Ability to work well with others and collaborate effectively
• Interest in current events and legislation effecting sexual and relationship violence and stalking practices and policies
• Experience with basic website programs, like WordPress, a plus
• Creativity and enthusiasm a must ☺

Skills gained:
• Experience as a research assistant for a nationally-recognized research center on a prominent college campus
• Experience working in a fast-paced environment to complete short- and long- term projects
• Experience writing scholarly research papers
• Experience working in a team to develop comprehensive sexual misconduct policies and plans
• Experience interacting with professionals who work in the field of sexual and relationship violence and stalking
• Enhanced knowledge of the conversation around sexual and relationship violence and stalking

Interested? Send your resume and a writing sample to caroline.leyva@unh.edu