University of New Hampshire

Faculty Development Grants Information

October 30, 2026

TO: UNH Durham & Manchester Tenured, Tenure-Track, Clinical, Research, and Extension Faculty

FROM: The University Faculty Development Committee

RE: Faculty Development Grants – AY 2026/2027

FILING DEADLINE: Deans office: Monday, November 23, 2026
Provost's office: Friday, December 18,2026

This academic year there are funds available to support faculty development. The average grant is $1,000-$2,000. It is very unusual for the committee to make an award over $2,000. We will have one call for applicants this year rather than a fall/spring distinction.

Purpose of Grant Fund

Grant awards support professional development of benefits-eligible faculty by providing funding for the acquisition of new skills. The funds may serve to advance the career of a junior faculty member or provide the means for a senior faculty member to acquire or expand new competencies or pursue new directions. Funds will normally support future activities. Funds must be used for the approved purpose only. Please include budget, date, and location of activity in your proposal.

Duration

Grants for this award cycle will be announced in December. The funds must be expended prior to June 30, 2028. Funds cannot be carried forward beyond that date unless the Office of the Provost has granted prior approval.

Grants are intended to partially support:

- Travel and/or tuition expenses to attend short training courses or specialized conferences or professional meetings that relate directly to the faculty member's professional development in the areas of teaching or scholarship.
- Travel and/or incidental expenses associated with new research activities for which the faculty member can demonstrate a need for the acquisition of new skills and techniques.

Grants are *not* intended to support:

- Travel to deliver a paper at an annual meeting of a professional society or meeting colleagues.
- Annual conference; repeated yearly activities.
- Release time for teaching or support for a substantial part of a sabbatical program. However, special activities undertaken during a sabbatical leave are eligible, and may be applied for during a non-sabbatical year.
- Supplies and equipment.

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Examples of activities that have recently been supported by a grant include:

- Costs associated with attending a training class
- Costs associated with attending a seminar
- Costs associated with attending a weeklong workshop

Faculty development grants are intended to foster special developmental opportunities, as opposed to supporting faculty in carrying out the more routine aspects of their roles. Priority is normally given to faculty who have not received awards in the last couple of years. Priority is also given to proposals that have a potential impact beyond the individual faculty member on the quality of teaching or research programs at the University. Faculty development awards are not to be used for supporting research related to a doctoral dissertation or a terminal degree requirement.

Please organize your proposal as follows:

1. Include on the first page your name, campus address and telephone number, the title of your proposal, and an itemized budget. List any existing or potential sources (including personal funds or compensation) of partial support for the proposal. Applicants must list any Faculty Development Grant Awards for the previous two academic years.

2. Restrict your proposal to **one**, or at most, two pages, which accurately describe the proposed activity, including dates, location, and budget.

3. Administrative Support: Letters from the applicant's departmental chair and college dean approving the budget and endorsing the proposal. The letters must also indicate whether the department and/or college will share the costs of the proposed activity and, if not, a brief explanation should be given.

4. Submit **one complete copy** of proposal and supporting information to: **your dean's office.**

5. If you receive an award, a written report must be submitted upon completion to the committee. Please email the report to academic.affairs@unh.edu

Questions concerning Faculty Development Grants may be directed to the provost's office (2-3290), academic.affairs@unh.edu, or to any member of the Faculty Development Committee:

CHHS	Marcy Ainslie, Associate Professor Nursing
COLA	David Upham, Associate Professor Music
Paul College	Gorkem Turgut Ozer, Assistant Professor Decision Sciences
CPSM	John Sparrow, Associate Professor Life Sciences
COLSA	Sherman Bigornia, Associate Professor Agriculture, Nutrition, and Food Systems
CEPS	Jo Sias, Professor Civil & Environmental Engineering
LIBRARY	Tricia Boucher, Assistant Professor Social Sciences Librarian