



September 20, 2022

To: UNH Tenure Track Faculty
Research Faculty
Clinical Faculty

From: Wayne E. Jones Jr., Provost and Vice President for Academic Affairs

A handwritten signature in black ink, appearing to read 'Wayne E. Jones Jr.'.

The *Procedures and Criteria for Promotion and/or Tenure: Guidelines for Deans, Department Chairpersons, and Faculty Members of School and College Promotion and Tenure Committees* can be found on the provost's office website at <http://www.unh.edu/provost/promotion-and-tenure-procedures-documents>. These guidelines are reviewed annually and published by this office for your information and guidance in the preparation of promotion and tenure materials. There are a few changes to the guidelines this year. Based on motions passed by the faculty senate, the following are recognized as valued elements of faculty portfolios: outreach to secondary schools, engaged scholarship, and DEIA (Diversity Equity, Inclusion, Access). You can find more details about what is considered engaged scholarship in the Faculty Senate motion below.

Motion on engaged scholarship and report on engaged scholarship:

https://www.unh.edu/sites/default/files/departments/faculty_senate/motion_to_approve_the_2021_engaged_scholarship_report_and_recommendations_xxv-m21_05_03_21.pdf

If you have any questions, please address them to the Provost's office at academic.affairs@unh.edu.

Specific instructions for preparing the promotion and tenure statement can also be found on the provost's office website. Instructions for preparing promotion statements for clinical faculty and the procedures for promotion for research faculty are also available on the website.