COMMUNITY GUIDE
AN OFF-CAMPUS STUDENT RESOURCE BOOKLET
2016-2017

What’s Inside?

GET CONNECTED
Commuter programs and resources designed with you in mind

BE IN THE KNOW
Learn about key student and academic services available while brushing up on your UNH lingo

PARKING & TRANSPORTATION
Know the ins and outs of commuting to campus

COMMUNITY INFO
Everything from where to live, state and local laws, to staying safe

BEFORE YOU SIGN
Valuable information on leases, subletting, roommate agreements, and more…
Welcome to UNH’s involvement tool, Wildcat Link. Watch the event board for upcoming events, check out the org directory for detailed information on all student organizations. Whether you are part of an organization, interested in joining an organization, or simply looking into what is going on around campus, Wildcat Link has something for you.
Welcome........................................................................................................ 2

UNH Campus Information
Memorial Union Building............................................................................. 3
Commuter & Non-Traditional Student Services........................................... 4
Office of Student Involvement & Leadership............................................. 6
Academic Services....................................................................................... 8
Support Services.......................................................................................... 12
Student Governance & Community Outreach.......................................... 13
Student Services.......................................................................................... 14
Health Services............................................................................................ 16
Campus Recreation....................................................................................... 17
Transportation Services............................................................................... 18
Parking Services........................................................................................... 19
Dining Options.............................................................................................. 20
UNH Lingo.................................................................................................... 21

Off Campus Information
So You Want to Live Off-Campus............................................................... 27
About Durham.............................................................................................. 28
UNH & Durham Civic Commitment........................................................... 29
Durham Town Laws..................................................................................... 30
New Hampshire State Laws......................................................................... 31
Durham Landlord Association..................................................................... 32
Surrounding Communities.......................................................................... 34
Staying Safe.................................................................................................. 35
Is Your Home Fire Safe?............................................................................... 36
Like A Good Neighbor.................................................................................. 37
Student Legal Services................................................................................ 38
Apartment Checklists................................................................................ 39
Roommate Agreement................................................................................ 41
Subletting Tips............................................................................................. 43
Important Phone Numbers.......................................................................... 45
On behalf of Commuter & Non-Traditional Student Services at the University of New Hampshire, I’d like to officially welcome you to the University community. Durham and the surrounding towns offer numerous opportunities for learning, meeting new people, and experiencing the wonders of New Hampshire.

UNH Commuter & Non-Traditional Student Services is here to help you get the most out of your college experience! Our primary goals include helping you stay informed, connecting you to valuable resources, and supporting you through targeted programming.

This guide provides a valuable introduction to University programs, departments, and services for UNH students. It also highlights key information about living off campus such as town/state laws, staying safe, and a number of rental resources.

If you ever have feedback, recommendations, or just want to say “hi” - please visit us in the Office of Student Involvement & Leadership, MUB 114, call 603-862-0303, or e-mail commuter.services@unh.edu.

Wishing you a successful year! All my best, Curt.

Curt Kenoyer
Coordinator, Commuter & Non-Traditional Student Services
The Memorial Union Building (MUB) is a prime location to find campus entertainment or get involved. Whether it is a movie in the MUB Theatres, live music, a Current Issues Lecture, cultural events, or a play, it can all be found in the MUB! Need a break from roommates? Need a little quiet time? The Games Room, located on the first floor, is where you can find pool tables, table tennis, and video games. Watch television in the TV lounges located throughout the building as well as tables for studying, eating, relaxing, or hanging out with friends. You can even bring your laptop and use the free Wi-Fi access. Conference rooms can also be reserved for group studying, just ask at the Information Desk on the 3rd Floor. The Notch is a great place to grab a snack, morning coffee, or a bag of popcorn before heading into a MUB Movie. The Granite Square Station Student Postal Center, located on the 2nd Floor, serves as the mailing hub of the University. In addition, lockers are available on the first floor for students to rent. Simply stop by the Office of Student Involvement & Leadership to reserve yours today. Make the Heart of Campus – the Memorial Union Building – your second home!

Academic Year Hours
Mon-Fri: 7am-Midnight
Sat: 10am-Midnight
Sun: 2pm-Midnight

Summer & Break Hours
Mon-Fri: 8am-4:30pm
Sat-Sun: Closed

MUB Information Desk
862-2600

MUB Website
www.unhmub.com
Good Morning Commuters!
Visit us on the 1st Tuesday (A-Lot) and Wednesday (Garrison Ave Bus Stop) of the month from 7:30-9am for free coffee, tea, breakfast treats, giveaways, and campus information.

What's On Wednesday?!
A weekday programming series with either free novelty activities from 10:30am-2:30pm or live performances from 11:45am-1:15pm on the MUB Union Court stage... on Wednesday, of course! Visit our website for the full schedule.

Commuter Lunch
Free to all commuters, this event is held in the MUB three times per semester typically on the second Thursday of the month from approximately 12-1:30pm. Enjoy a free meal with your fellow commuters while supplies last!

UNH Apartment Fair
The annual Apartment Fair provides UNH students with the opportunity to investigate a variety of off campus housing options in Durham and the surrounding communities. Students can visit personally with landlords about their properties as well as get important information on topics such as legal issues, safety, resources, and more.

Graduate Resource Fair
Held at the beginning of the Fall semester, this event introduces graduate students to a wide variety of programs, services, and resources available at UNH.

Commuter & Transfer Student Welcome
Want to learn more about UNH and the services available while meeting other commuter and transfer students? Take this crash course with Commuter & Non-Traditional Student Services and learn about how to make UNH work for you! Held at the start of each semester, this program assists students with their transition to UNH. Visit our website for details.

Non-Traditional Student Welcome: Transitioning to Academic Life
Held before Fall classes begin for non-traditional students (over 24 years old, or financially independent, or a caregiver, parent, or a veteran or service member, or is coming back to college after having been out of school for an extended period of time) this event provides an opportunity to learn more about UNH, get your questions answered, and connect with other non-traditional students. Family members welcome and free child care provided.
Appreciation Weeks
Each year, we help celebrate the weeks of Non-Traditional Student Appreciation (Fall) and Graduate Student Appreciation (Spring). Be sure to check our website for more information!

The Campus Connection
The Campus Connection is a once-a-week email newsletter that arrives in your inbox every Sunday at 5pm. It contains announcements, links, and details on programs/events in the week ahead so you don’t miss anything! Register today at www.unhmub.com/commuter-services.

Wildcat Link (www.wildcatlink.unh.edu)
Wildcat Link is UNH’s student involvement tool. Watch the Flyer Board for upcoming events and search the Org Directory for detailed information on over 200 student organizations. Wildcat Link is accessed using your UNH username and password.

MUB Kitchenette
Located on the first floor of the MUB, the Kitchenette has a refrigerator, microwave, Keurig, and toaster oven available for your use.

Commuter Student Lounge
A great place to relax, study, or visit with other commuter students between classes! Open to all commuter, non-traditional, graduate, and military-connected students in MUB 112.

Places4Students
A great resource for off campus housing in Durham and the surrounding communities. Students can also post ads for free as well as search for roommates, review classified ads, and find useful tips. For more information visit: www.Places4Students.com.

Memorial Room
The University of New Hampshire Memorial Union Building is the New Hampshire’s official state war memorial. Located on the third floor of the MUB, the Memorial Room reflects that distinction and honors all New Hampshire residents who perished while in military action from World War I through present day. Governor Hugh Gregg and the many community members who worked to create this building wanted it to be a place to prompt discussion and thought, a place for quiet reflection, and a place of inspiration.

MUB Lockers are located on the first floor, near the Commuter Student Lounge (MUB 112). To lighten your load, just stop by the Office of Student Involvement & Leadership (MUB 114) to pay for the semester (or year), and have your choice of any open locker. Put on your lock and you are ready to go! Cost is $10 per semester and $5 during the summer.

UNH Wildcat Rides
A ridesharing site for members of the UNH Community. Go to: Facebook.com/groups/UNHWildcatRides.
Office of Student Involvement and Leadership (OSIL)

Welcome to the hub for student involvement at UNH! The Office of Student Involvement and Leadership is home to Student Organizations, Leadership Development Programs, the Student Activity Fee Office, Commuter & Non-Traditional Student Services, and Fraternity & Sorority Life. It is a place where students can get organization/club advice, borrow supplies for programs, or learn about some of the resources available to them. The OSIL is located on the first floor of the MUB in Room 114. If you have any questions or concerns please stop by and visit during regular business hours or call (603) 862-0303.

Student Organizations

From the student activities fair on T-Hall lawn to providing Wildcat Link (wildcatlink.unh.edu), we are here to help you get involved! Check out our website or stop by the Office of Student Involvement and Leadership to speak one on one with a staff member to find the club or organization that best matches your interests. Thinking about starting your own club?

Visit www.unhmub.com/involvement for more information.
Fraternity & Sorority Life

The University of New Hampshire has a long and rich tradition with Fraternities and Sororities. Since 1881, the Greek experience has been an essential part in getting the best out of the college experience here at UNH. With ten fraternities and seven sororities there are plenty of options to fulfill your interests. Need a few reasons to go Greek? How about high standards of scholarship, leadership, involvement on campus and in philanthropies, and a strong sense of community. Get involved today! www.unhmub.com/greek

Facebook.com/UNHGreekLife

Leadership Development

The Office of Student Involvement and Leadership provides leadership education, development, and training opportunities to meet the needs of the student body. Through workshops, classes, retreats, and more we help students develop into strong members of the UNH community. Programs include anything from strategic planning to leadership theories.

MUB Room 114
Open: Mon-Thursday (9am-8pm) | Friday (9am-5pm) | Sunday (4-8pm)
www.unhmub.com/involvement
wildcatlink.unh.edu/organization/OSIL
(603) 862-0303
DIMOND LIBRARY
Dimond Library is the main library of the University Library, which is a center of intellectual knowledge and support on campus, where academic support services and resources necessary for students to learn and develop are available. All library locations (Dimond and the three branch libraries for physical sciences and engineering) offer wired and wireless Internet access, computer workstations, individual study and collaborative group workspaces, and assistance by knowledgeable librarians and staff.

Reference Desk
Located on the main floor of Dimond Library, the Reference Desk is a great resource when writing papers or doing research. Librarians can teach you effective ways to efficiently find and gather quality information.

Resources for Research
In addition to extensive print collections, you can access e-books, electronic articles and more through the catalogs and databases on the library’s website. We can obtain materials from other libraries if we don’t have what you need. Our research guides and Ask a Librarian service can help get you started.

🌐 University Library Hours
www.library.unh.edu/about-us/hours
Website: www.library.unh.edu

📞 Phone Numbers:
General: (603) 862-1535
Circulation: (603) 862-3125
Reference: (603) 862-1544
Academic Technology Support Center (ATSC)
Located on the main floor of Dimond Library, the ATSC provides students, faculty, and staff with support for personal, academic, and general computing needs. For more information, please visit www.it.unh.edu or call 862-4242.

Robert J. Connors Writing Center
The Writing Center offers free, individualized writing conferences to all UNH students. Trained peer writing assistants work with students throughout the writing process. Call 603-862-3272 or visit www.unh.edu/writing to make an appointment. The Writing Center is located in 329 Dimond Library. Check the website for the most current hours.

Center for Academic Resources (CFAR)
Located in Smith Hall on the second floor, CFAR provides academic coaching to all undergraduates at UNH. Through individual counseling, peer mentoring, workshops and referrals to other campus resources, CFAR has helped thousands of students reach their academic goals. In addition, CFAR houses TRIO/Student Support Services (SSS), a program funded by the US Department of Education to provide additional resources to students who meet eligibility criteria. To learn more about our services and if you are eligible for TRIO/SSS, meet with a CFAR/SSS counselor during our drop-in hours, Monday-Thursday, 11:00-3:00, Smith 201. For more information call 603-862-3698, email cfar.sss@unh.edu, or visit www.unh.edu/cfar.

The Career Center at the UACC
The University Advising & Career Center assists UNH students to identify, explore, and implement their educational and career goals. Career Counselors help identify possible careers, find internships, edit resumes, give interview tips and practice, offer job search strategies, and assist with grad school applications. For more information, visit www.unh.edu/uacc/career or Hood House room 102.

UNH Information Technology
UNH IT is the department in charge of myCourses, UNH Student Email, Box at UNH, the UNH Computer Store, the Computer Repair Center, the Academic Technology Support Center (ATSC), Parker Media Lab, and much more. Visit unh.edu/it, call 603-862-4242, or stop by the ATSC in Dimond Library for more information on items such as your UNH ID Number and Username, activating your UNH Wildcats Email, finding out what type of devices are recommended, how to get Microsoft Office for free, and more.
The Hamel Center for Undergraduate Research
The Hamel Center for Undergraduate Research encourages students to design and carry out research, scholarly, or creative projects in collaboration with faculty mentors. To facilitate this, the Center offers a variety of research grants and fellowships specifically for undergraduate students. Research opportunities are available to students across all disciplines and at all levels of undergraduate education (freshman through senior years); for both large and small projects (including group projects and interdisciplinary projects); during the academic year or over the summer. To learn more about Hamel Center programs, go to www.unh.edu/undergrad-research

Office of National Fellowships
The UNH Fellowships Office provides information, counsel, and editorial support to highly motivated students (undergraduates, graduate students, and UNH alumni) applying for national and international fellowships and scholarships. This includes funding for study abroad and scholarships for veterans, among other opportunities! www.unh.edu/fellowships-office
Center for International Education and Global Engagement (CIEGE)
The mission of CIEGE is to promote and facilitate global learning and responsible world citizenship. CIEGE is now comprised of the Office of International Students & Scholars (OISS) and the Center for International Education. The OISS helps international students and scholars with visa and immigration document preparation and provides in-depth orientation programs covering immigration rights, life in another culture, working in the US, adapting to the educational system, and trips to area attractions. CIE academically and financially assists hundreds of UNH students to study abroad each year; is the academic and administrative home for more than 300 International Affairs Dual Majors and minors; supports UNH faculty in conducting and lecturing on international research, and explores exchange opportunities that will enhance their international academic expertise. CIEGE has an extensive website (http://unh.edu/cie/welcome) with links to all things international here at UNH. The OISS can be reached at OISS@unh.edu or 603-862-1288. The Center office can be reached at http://www.unh.edu/cie or 603-862-2398.
The Counseling Center
The UNH Counseling Center (UNHCC) located in Smith Hall on the third floor, is the primary provider of psychological services on campus. UNHCC offers eligible students short-term individual and group counseling services as well as same-day emergency appointments during UNHCC open hours. Also, after hours phone support is available via contacting 603-862-2090 (TTY is 711). For more information, please visit http://www.unh.edu/counseling-center and contact 603-862-2090 (TTY is 711) to schedule an appointment.

Kognito Program
Want to learn more about helping a friend who may be experiencing intense stress? The Kognito program is online, free of charge, features avatars, and are simulations of a conversation you would have with a classmate or friend who is struggling. You can learn more about common signs of distress, including suicide, as well as about resources on and off campus that you can recommend to friends. To begin, visit: https://www.unh.edu/counseling-center/kognito.

Sexual Harassment & Rape Prevention Program (SHARPP)
The mission of SHARPP (located in Wolff House next to Health Services) is to eliminate sexual and intimate partner violence. This is accomplished in two parts: by providing free and confidential advocacy and direct services to all survivors and their allies affected by sexual assault, harassment, relationship abuse and/or stalking, and by offering culturally competent awareness and prevention programs to the UNH community. SHARPP also offers education, outreach, training and campus-wide events on issues of sexual violence, relationship abuse, stalking, healthy relationships, consent and ways YOU CAN HELP make UNH a better, safer place. To learn more visit www.unh.edu/sharpp. For 24 hour help, call our Helpline at (603) 862-SAFE (7233) or toll free at (888) 271-7233.

Cornucopia Food Pantry
Cornucopia is a program of the United Campus Ministry to UNH in partnership with many community and campus partners. It is a unique partnership of the United Campus Ministry to UNH, the UNH Office of Community Service and Learning, the UNH Chaplains Association, The UNH Department of Residential Life, and the UNH Department of Housing. The Cornucopia Food Pantry provides food and other support to UNH students, staff, faculty and their families. It is located at the Waysmeet Center at 15 Mill Road in Durham. The Waysmeet Center seeks to be an open and inclusive facility and program for all people, and to build bridges between peoples, groups and communities on campus and the Durham area. Hours of Operation: The Cornucopia Food Pantry is open twice a week, Tuesdays from 4-5:30 pm and Fridays from 12-2 pm, and by appointment by calling at 603-862-1165. cornucopia.unh.edu
UNH Student Senate
The UNH Student Senate is the bridge between the administration, external powers, and the student body. As the University’s Student Senate, we write resolutions with the intent to change student life on campus for the better, and advocate the voice of the students on their behalf by voting on these resolutions. As Senators, you not only can write and vote on resolutions, but you get to communicate to and educate your constituents on the current issues and initiatives of the Student Senate. Undergraduate students can be senators whether they live in a campus dorm or they commute. Student Senate is a great way to make strong, lasting friendships, get involved on campus, and expand your resume with activities that speak volumes to future employers! There is always room for more senators on the Senate floor, so join today! For more information on joining, contact us at student.senate@unh.edu.

Graduate Student Senate (GSS)
The GSS represents the interests of UNH graduate students. As advocates for graduate student concerns, the GSS serves as a liaison between the student body and University faculty and staff. The GSS also creates social programming to encourage interdisciplinary engagement across campus. Check out www.unh.edu/gss for meeting times and information.

Sustainability Institute at UNH
Home to the nation’s oldest endowed program, sustainability has long been a core value of the University of New Hampshire. It shapes our culture, informs our behavior, and is a guiding principle of everything we do. The Sustainability Institute was developed to reflect this belief system, and act as convener, cultivator and champion of sustainability on campus, in the state and region, and around the world. Learn more at: http://sustainableunh.unh.edu/

Cooperative Extension
The UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that can strengthen youth, families and communities, sustain natural resources, and improve the economy. To learn more about the resources available to you, visit www.extension.unh.edu.
Military & Veteran Services
Military and Veteran Services is committed to providing support and assistance for veterans, active duty military, Guard/Reserves, and their dependents. Understanding and navigating the various resources available to UNH student veterans can be challenging. Our office is staffed by professional student affairs staff and student veterans who are here to help. We encourage you to visit our offices for assistance with any student or military-related concern. E-mail unh.veterans@unh.edu or online www.unh.edu/veterans

Disability Services for Students (DSS)
DSS is responsible for determining and ensuring academic and housing accommodations. In addition, we are a source of information and referral, a resource and collaborative partner for the campus community, and a point of support and advocacy regarding access issues in general. DSS is committed to establishing a community that ensures full participation for all students, and providing assistance that will facilitate independence and academic progress. For more information, contact us: 201 Smith Hall, 603-862-2607 (V), 800-735-2964 (Relay NH), disability.office@unh.edu.

Students Rights, Rules, and Responsibilities
The University provides a wealth of resources to support your success as a member of this community. The opportunities to learn and to grow are virtually limitless, shaped primarily by how you embrace the intellectual and personal challenges of a college education. As with any community, there are rules that have been developed to ensure a supportive and appropriate environment for learning for all students. While these rules apply primarily to students, they are consistent with the expectations for all members of the UNH community.

This year’s Student Rights, Rules, and Responsibilities establishes the expectations needed to create a healthy learning environment on—and beyond—the University campus. One crucial aspect of this environment is our collective commitment to respecting the rights, dignity, and worth of all community members. We hope that you will take the time to review Student Rights Rules and Responsibilities to understand the values and rules of this community. http://www.unh.edu/student-life/handbook
Office of Community Standards
The Office of Community Standards supports the academic mission of the University by providing programs and services designed to enhance every student’s academic achievement and personal development. These programs are designed to promote community standards of behavior, personal accountability, conflict management and resolution, civility, and an appreciation for living in the community. Call 603-862-3377 or visit www.unh.edu/ocs.

Office of Multicultural Student Affairs (OMSA)
OMSA creates opportunities for people to participate in an inclusive community and to explore and understand diversity, social justice, inclusion, and equity via educational presentations, workshops, professional development and leadership opportunities, retreats, brown-bag discussions, etc. We serve all members of the UNH community through these various opportunities and beyond. Our work is grounded in an understanding of diversity that includes people of all abilities, ages, ethnicities, genders, nationalities, races, religions, spiritual traditions, socio-economic classes, and sexual orientations. Visit www.unh.edu/omsa to learn more.
Medical Care

Health Services provides primary medical care services for a variety of common health issues, making it easy for students to get medical care without having to leave campus. Pharmacy, laboratory and radiology departments are available on site.

Education/Counseling Services

Individual education/counseling sessions are available to address common health concerns, including stress, sleep, alcohol, nutrition and chronic health issues.

Complementary Health Services

Complementary services are offered as a way to help students manage stress, cope with pain and quit use of tobacco products. Services provided are biofeedback, hypnosis, light therapy, massage therapy, medical acupuncture, meditation, pet therapy, Reiki circles and yoga.

Educational Programs

A variety of special events are provided throughout the year, such as the Great American Smokeout, Love Your Body Week, Fierce and Fabulous Women’s Expo, World AIDS Day, and more.

All Visits Are Confidential
Campus Recreation

It’s coming! Get ready for the NEW Hamel Recreation Center (HRC). This Fall the HRC Expansion will open with a large MAC (multi-activity) court, indoor track, expanded fitness space, and bouldering wall. In January 2017, Campus Rec will reopen the renovated HRC adding more fitness area, 5 courts, demonstration kitchen, and a grand opening celebration.

Stay Active with Intramural Sports, Sport Clubs, Group X Classes, Outdoor Adventures & Aquatics. Access for all full-time UNH students with a valid ID is included. Follow on social media for updates & photos.
Transportation Services provides students, faculty, and staff with the many modes of transportation available on campus. Below are a few options that might be able to assist you with getting around UNH!

UNH Mobile App - visit unh.edu/mobile to download the UNH mobile app for real-time maps, schedule information and much more. Visit www.unh.edu/transportation/nextbus to view real-time bus locations.

Wildcat Transit routes go to Dover, Newmarket, Portsmouth, and Rochester from Durham. Free with a UNH ID and $1.50 for others. For bus schedules, visit unh.edu/transportation.

Campus Connector Shuttles are free for all. There are specific shuttles to get you to West Edge, Mast Road, Lot A, and a Winter Parking Ban shuttle with extended hours.

Zipcar is the car sharing program that allows you to reserve a car when needed without the worry of gas, insurance, maintenance, or car payments. As little as $8 per hour! Sign up today at: Zipcar.com/UNH

Wildcat Rides is a Facebook Group to help UNH Community Members connect for ride sharing and carpooling. Join today at facebook.com/groups/UNHWildcatRides

Safe Rides is a program for UNH students who attend a social gathering/event and need a sober ride home. This service is free to UNH students. Call 603-365-6406 for service.

Stay Informed by signing up for email notifications on service changes, delays, detours, service information on days UNH curtails or delayed openings, etc. Visit unh.edu/transportation/e-mail-subscription to sign up for transit alerts and/or parking alerts.

Other Transit Services

The Downeaster amtrakdowneaster.com
A Portland to Boston train that makes five round-trips daily and serves eight communities along the way including Durham.

C&J Trailways ridecj.com
Provides direct service from nearby Dover and Portsmouth to Boston’s South Station, Logan Airport, and New York City.

COAST BUS coastbus.org
Offers low-cost transport between many seacoast towns, excluding Durham. Connections to COAST from Durham can be made using Wildcat Transit. Fare is free for UNH ID holders.

Greyhound greyhound.com
Provides transportation from Portsmouth to Boston MA, Portland ME, and other areas.
Parking Permits
All vehicles parked in University lots must have a permit between the hours of 7am to 6pm. Permits are sold online in advance of each semester, and over the counter at other times.

Parking Lots
Commuter permits are valid in the following lots: Lot A, Lot M, Lot G1, Mast Road 1 & 2, Lot S, and West Edge. After 4:30pm, Lot B is open for commuters with permits. Permits are not valid at any meters and continuous feeding of meters is not permitted.

Carpool Parking Permits
With two commuter permits, the holders are able to apply for a free carpool parking hangtag, valid for use in Lot C. Go to the Visitor’s Center to apply.

Winter Parking Ban (WPB)
The WPB begins on December 1st and extends until March 31st, unless extended due to weather. During the WPB, parking is restricted during the hours of 12am to 6am nightly, regardless of weather conditions. Exempt lots: the 4th section of Lot A and West Edge Lot. Conditional lots: Lots B & C, when no snow emergency has been declared. Call (603) 862-1001 for WPB status.
UNH Dining Services offers many options to the hungry student masses of UNH. They operate three dining halls strategically located around campus as well as seven retail food and convenience outlets. Resident students must purchase an unlimited meal plan and non-resident students may purchase a Swipe Plan and all students can buy Dining Dollars and Cat’s Cache to pay for meals or pay with cash or credit or debit card.

UNH Dining Swipe Plans
These convenient plans provide a fixed number of admissions that can be used at any dining hall. You may also use a swipe for a Meal to Go or a Meal Exchange at the Union Court. Leave the grocery shopping, cooking and cleaning to us! Save time and money with a UNH Dining Swipe Plan. Swipe Meal Plans are available to all students except those living in a traditional residence hall. Use Your Swipe Plan at any dining hall – Holloway Commons, Philbrook Hall or Stillings Hall. Any student can choose to purchase an Unlimited Access Meal Plan which provides access to all three dining halls whenever they are open during the semester of purchase.

Dining Dollars
Dining Dollars is a debit account encoded on your UNH ID card. When you use Dining Dollars at any UNH Dining location you receive a 5% discount. As a convenience, you may use Dining Dollars at Dunkin’ Donuts in Holloway Commons and vending (no discount). Visit the Dining/ID office or unh.edu/dining to learn more about Dining Dollars including funding your account. There are no fees of any kind associated with this account. The balance carries from semester to semester and year to year and is never forfeited.

Cat’s Cache
Cat’s Cache (pronounced “Cash”) is a debit account encoded on your UNH photo ID card. There are no minimum or maximum balances, no setup fees, no monthly fees and no penalties for refunds (the number of refunds is limited and you must refund the entire balance). The account balance carries from semester to semester and year to year and is never forfeited. Cat’s Cache provides cashless access to products and services on campus and at many local businesses and is available to anyone including students, faculty and staff.
A LOT Closest commuter parking lot to campus, located across from the Field House
CAT’S CACHE (CASH) Using machines located at various places on campus, students can put money on their ID card that goes onto their Cat’s Cache account, which works like a debit card. It can be used to make purchases throughout campus and in Durham on everything from printing documents, getting snacks at the vending machine and buying books
GSR (Granite State Room) The MUB’s largest function room on the 2nd floor
GSS (Granite Square Student Postal Center) Undergraduate students and Babcock Hall residents will automatically be assigned an address to pick up mail/packages at Granite Square Station unless in Gables or Woodside apartments which have their own mailrooms. Transfer students, students over 24 years of age, and/or graduate students not living in Forest Park can request an address at Granite Square Station. Located on the 2nd floor of the MUB
GSS (Graduate Student Senate) Governing organization for Grads located in the MUB
HOCO (Holloway Commons) Dining Hall connected to the MUB and home of the ID office
HRC (Hamel Recreation Center) Home of the Campus Recreation Department as well as a wide variety of facilities and programs to support your active, healthy lifestyle
DIMOND (The Dimond Library) The University actually has several libraries but most students prefer to study in The Dimond Library, located between T-Hall and Murkland Hall
MILL ROAD VISITOR LOT The parking lot that offers metered parking for a $1.50/hour AND carpool parking. Get your free carpool parking pass at the Parking & Transit Center
MUB (Memorial Union Building) A great place to lounge between classes, study, grab some food, check e-mail, get mail, watch a movie, get involved with a student organization, and more
OSIL (Office of Student Involvement and Leadership) includes Commuter & Non-Traditional Student Services, Fraternity & Sorority Life, Student Organization Services, Student Activity Fee Organization, and Leadership Development. Located in MUB 114
PHILLY (Philbrook Dining Hall) One of three main dining halls on campus
R Abbreviation for Thursday in the Time and Room Schedule (So a Tuesday/Thursday class looks like this: TR)
STOKE HALL It’s a residence hall which also houses the Registrar’s Office and the Offices of Business Services and Financial Aid
STRAFFORD ROOM The MUB’s second largest function room on the 2nd floor
T-HALL (Thompson Hall) Office of the President, Vice-Presidents for Academic Affairs, Student & Academic Services, Affirmative Action Office, the Graduate School and the bells...
THE WHITT (The Whittemore Center) Home of the UNH Varsity Men’s & Women’s Hockey teams, open skate, and other large events.
TNH (The New Hampshire) This twice-weekly paper is for and by UNH students
WEST EDGE Parking lot on the outskirts of campus – take the West Edge Express Shuttle to come right into campus or go right back out to the lot
WILDKITTY (Wildcatessen) Located below Stillings Dining Hall, this retail location offers a wide variety of food and convenience store items and is open late

UNH LINGO

Ever wonder what all those abbreviations and sayings mean? Here is a list of the common lingo often heard on the UNH campus.
Offering a Variety of Quality Off Campus Housing
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Get a new or replacement FSB debit card on the spot.
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Hey Students!
Stop by and see us at The Plaza—we're right next door to campus!
The Union Court will be open for the summer serving fresh salads, wraps, made-to-order sandwiches, soups, beverages, and more!

View hours of operation at: unh.edu/dining

The UNH Dairy Bar will be open for the summer offering breakfast items, freshly made salads and sandwiches, soup, beverages and ice cream.

One large fountain beverage with the purchase of any sandwich entrée from Artisan Fresh or Salad from Creative Greens. Valid through 8/31/2017 at the Union Court.

One large fountain beverage with the purchase of any salad or sandwich entrée. Valid through 8/31/2017 at the UNH Dairy Bar.

Open for Summer!
View hours of operation at: unh.edu/dining

Sustainable
Young’s uses green electricity, many energy efficiency steps, 100% recycled paper products, recycling, composting, and much more. We Are the winner of the 2013 NHLRA Green Giant Award

Local
More than 25% of our food and supplies are locally sourced.

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unh.edu/social

@UofNH & @UNHStudents
bit.ly/unhfacebook

youtube.com/unhvideo
unh.edu/unhtales

#UNHSocial
Did you know?

Close to half of the total UNH student population lives off campus. That’s approximately 7,000 full-time students living off campus throughout the academic year! Choosing to move off campus is a big decision that will change your college experience. You’ll be living on your own, have more space, more privacy, and increased independence. However, make sure to understand and prepare for the responsibilities that moving off campus adds. You’ll have to cook, clean, budget, find transportation to and from campus, and reconnect with campus life.

This guide is designed to help students get ready for their first move off campus. To get started, fill out the budget chart below to estimate what your monthly expenses will be. This will help you avoid financial troubles down the road.

On the following pages are brief introductions to the local towns and communities. Each town has separate ordinances, zoning, and other rules, including regulations on trash pick-up, so be wary of special laws designated to your place of residence.

### Monthly Budget Calculator

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Cost</th>
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</thead>
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<tr>
<td>Rent</td>
<td>$</td>
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<tr>
<td>Telephone</td>
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<tr>
<td>Electricity</td>
<td>$</td>
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<tr>
<td>Utilities (gas, oil, etc.)</td>
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<td>Internet/Cable</td>
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<tr>
<td>Groceries</td>
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<td>Laundry</td>
<td>$</td>
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<tr>
<td>Transportation</td>
<td>$</td>
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<td>Entertainment</td>
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<tr>
<td>Other Expenses</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$</td>
</tr>
</tbody>
</table>
Durham is a community with tremendous wealth of natural resources and a dynamic ecological diversity. It’s also a beautiful community with spectacular open spaces and intimate quiet settings. It’s a community of active and thriving neighborhoods. It’s a community that values education and quality of life.

It’s a community of entrepreneurs, artists, and creators. It’s a community with a vibrant, active downtown comprised of energetic and imaginative businesspeople. It’s a community without the strip commercial development and suburban sprawl afflicting much of America, and a community that strongly wants to protect and preserve its heritage and resources. *(From the Town of Durham website)*

Approximately 15,182 people call Durham home and you are now part of the community! Below are a variety of resources to help acquaint you with how the town is managed and where to go with any issues or concerns that may arise during your time as a Durham resident.

**Safety Around the Schools**
Durham is home to two schools – a middle and a high school, located on Coe Drive and Dennison Road. Our kids look up to college students – so if you live or travel near the schools, please remember that kids are impressionable! Drive slowly, especially during school drop off and pick up hours; keep your outside environments clean; and be aware of music or language when kids are around. We welcome you to our community and know that we can all enjoy each other’s company. Thank you!

**Durham Winter Parking Ban**
Winter Parking Ban takes effect from November 1st through to April 1st. No vehicle may be parked on any Durham road or town-owned parking lot between the hours of 1AM and 6AM.

**Friday Updates E-Mail**
Subscribe to the Town of Durham Friday Updates to receive news and events of what’s going on in Durham right to your inbox each Friday. Subscribe online at [www.ci.durham.nh.us](http://www.ci.durham.nh.us).

**Offices of the Town of Durham**
8 Newmarket Road, Durham NH 03824
(603) 868-5571 / For additional information visit [www.ci.durham.nh.us](http://www.ci.durham.nh.us).
Town of Durham and University of New Hampshire
Statement of Shared Civic Commitment

The University of New Hampshire and the Town of Durham share common values and standards. Each is committed to creating a positive social environment for its members and enhancing the welfare of all. The University’s location within the Town of Durham creates a special relationship that requires mutual respect, open and continuous communication, and then fulfillment of civic responsibilities by community members. We are collectively committed to cooperation in the resolution of mutual problems.

Civic Standards of the University of New Hampshire and the Town of Durham
A sound community is based on the principles of respect for individual integrity, respect for individual rights, responsible stewardship in the care of the physical environment, respect for law, and cooperation and service. All members of the community should make a conscientious effort to live by the following standards based on these principles.

I. Respect for Community
Community members show respect for the integrity and worth of all persons. Such respect requires one to:
  a. Act in ways that are constructive, honest, and considerate.
  b. Value basic civil rights as guaranteed by the Constitution of the United States.
  c. Accept persons whose race, color, religion, sex, national origin, ability, sexual orientation, or age may differ from one’s own.

II. Respect for Environment
Community members value and protect natural and physical environments.

III. Respect for Law and University Policy
Community members abide by the policies of the University of New Hampshire as applicable, and obey the laws of the Town of Durham, the state of New Hampshire, and the United States of America. They accept accountability for their individual actions. Special emphasis should be placed on obeying laws, and policies regarding:
  a. The sale, purchase, or consumption of alcoholic beverages;
  b. The sale and/or use of illicit drugs;
  c. Violent, indecent, or disruptive behavior including sexual and domestic violence and harassment;
  d. Landlord-tenant contractual relationships; and
  e. The protection of public and private property.

It is the intention of the University and the Town of Durham to treat all members of the community with fairness, dignity, and respect. We are collectively committed to addressing violations of law and University policy in a timely, predictable, meaningful and consistent manner.

Dr. Mark Huddleston, University President         Todd I. Selig, Town Administrator
Like many towns, there are certain laws that are created for public safety and to keep the peace between neighbors; Durham is no different. Below are two examples of town laws that you should be aware of while living off campus.

**Noise Ordinances**
Durham quiet hours are from 10pm to 7am, seven days a week. Violations can be called in for disturbing others with anything too loud (more than normal conversation from a distance of 3 feet). Permits for special events can be obtained at Town Hall. A violation of the noise ordinance results in a $100 fine for the 1st offense. Fines double with each subsequent offense with the maximum fine being $1000.*

*It is important to note that all fines carry a 20% penalty assessment that has not been included in the aforementioned fines.

**Trash in Improper Places**
In an effort to keep the areas of Durham clean, an ordinance has been enacted to eliminate trash. Violations of this ordinance result in $150 fine for the first offense; a $300 fine for the second offense; and a $1000 fine for the third and subsequent offenses (Clean Up by Sun Up!).*

If you live outside of Durham, make sure you know and understand the laws of the community in which you reside. Call the town or city offices with your questions before a conflict arises!
Here are some important highlights and reminders about the laws in the State of New Hampshire. Make sure you know and understand the laws of the community in which you reside. Call the town or city offices with your questions. Ask before something happens!

**Criminal Trespass:** Criminal trespass can result in a $100 fine or more, with up to a $2000 maximum fine and 1 year in jail if charged as a Misdemeanor.

**Disorderly Conduct:** $100 fine or more, up to a $1000 fine maximum if the offense is charged as a violation; more serious misdemeanor level offenses can be a fine of up to $2000, up to 12 months in jail and up to 2 years probation.

**Fake ID or Misrepresentation of Age:** $250 fine or more, up to $1000 maximum if the offense is charged as a violation; more serious misdemeanor level offenses can be a fine of up to $2000, up to 12 months in jail and up to 2 years probation.

**Unlawful Possession of Alcohol:** Minimum of a $300 fine and up to a $1000 fine and may result in a license loss of up to 90 days at the discretion of the Judge and/or the NH Department of Motor Vehicles.

**Unlawful Internal Possession of Alcohol:** (under age 21, intoxicated with a blood alcohol content of 0.02 or more): Minimum of a $300 fine and up to a $1000 fine and may result in a license loss of up to 90 days at the discretion of the Judge and/or the NH Department of Motor Vehicles.

**Prohibited Sales:** $500 fine or more, up to a $1000 fine maximum if the offense is charged as a violation; more serious misdemeanor level offenses can be a fine of up to $2000, up to 12 months in jail and up to 2 years probation.

**Possession of a Controlled Drug:** $350 fine 1st offense; a $500 fine subsequent offense and 7 days in jail, at the discretion of the Judge; up to a $2000 fine, up to 12 months in jail, and up to 2 years probation. Anyone under 21, may result in a license loss of up to 90 days at the discretion of the Judge and/or NH Department of Motor Vehicles. A drug conviction WILL render the offender ineligible for federal financial aid.

**Open Container:** $200 fine in addition to a 24% assessment fee. Do not have an open container with alcohol on any public way; this does not include private drives or porches.

**Party Host:** a criminal offense to host an underage drinking party in the state of NH. The host can be held accountable if they allow underage drinking to occur, even if the host didn’t supply the alcohol. Fines up to $2,000 and/or up to 12 months in jail.

**Providing Alcohol to Minors:** buying or giving alcohol to minors is a criminal offense. Fines up to $2,000 and/or up to 12 months in jail.

*Note: All fines carry a 20% penalty assessment that has not been included in the aforementioned fines.*
Established in 1994, the Durham Landlord Association (DLA) was organized to provide a voice in matters of property management, representation in matters dealing with local government officials and other associated resources for successful landlord operations.

Membership is comprised of owners of residential apartment rental, off-campus housing, multi-unit managers and owners as well as Durham commercial real estate managers and owners near the University of New Hampshire (UNH). The DLA is dedicated to improving the professional skills of its members and to promote safe living conditions and quality housing for its tenants.

**All Members Shall:**

1) Act fairly and reasonably in our dealings with apartment rental tenants and treat them with honesty, professionalism and dignity.

2) Strive to provide tenants with safe, clean, functional off campus apartment housing and to comply with all safety related codes.

3) Stringently practice fair off campus apartment housing policies as provided by law (Federal, State and Local).

4) Respond promptly to tenant requests for service and assistance.

5) Strive to keep informed of, and to abide by applicable laws and regulations.

6) Maintain our off campus apartment properties in a way that is responsible to the surrounding Durham and UNH shared communities, and encourage tenants to do the same.

7) Make every effort to maintain our properties so they contribute positively to the neighborhoods in which they are located.

8) Act fairly in all matters regarding security deposits: make only those deductions which are fair and reasonable, and return security deposits as promptly as possible.

9) Work to serve the community in which we live and do business

[Facebook and Website Links]

For a listing of our members please see next page.
<table>
<thead>
<tr>
<th>Property</th>
<th>Contact</th>
<th>Email</th>
<th>Phone</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 Petree Brook</td>
<td>John Kostis</td>
<td><a href="mailto:jkostis@kostisenterprises.com">jkostis@kostisenterprises.com</a></td>
<td>603-652-1140</td>
<td><a href="http://www.kostisenterprises.com">www.kostisenterprises.com</a></td>
</tr>
<tr>
<td>20 Ce Drive</td>
<td>Bruce Siemering</td>
<td><a href="mailto:brucetsiemering@gmail.com">brucetsiemering@gmail.com</a></td>
<td>978-376-6756</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>4 Old Landing Road</td>
<td>Joe Nelson</td>
<td><a href="mailto:john@kostisenterprises.com">john@kostisenterprises.com</a></td>
<td>603-781-8392</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>49 Main Street</td>
<td>Paul Eja</td>
<td><a href="mailto:paul@aol.com">paul@aol.com</a></td>
<td>603-828-2014</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>54 Oyster River Road</td>
<td>Cheryl Lamotheau</td>
<td><a href="mailto:cheryl.lamotheau@gmail.com">cheryl.lamotheau@gmail.com</a></td>
<td>603-380-8366</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>8 Madbury Ct</td>
<td>John Butler</td>
<td><a href="mailto:john@kostisenterprises.com">john@kostisenterprises.com</a></td>
<td>603-884-7100</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>9 Dover Rd</td>
<td>Jon Child</td>
<td><a href="mailto:jonchild@kostisenterprises.com">jonchild@kostisenterprises.com</a></td>
<td>508-376-2095</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>10 BCP Realty LLC</td>
<td>Peter Bryant</td>
<td><a href="mailto:pbryant@kostisenterprises.com">pbryant@kostisenterprises.com</a></td>
<td>603-842-3047</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>CES, Inc.</td>
<td>Perry Bryant</td>
<td><a href="mailto:perry@kostisenterprises.com">perry@kostisenterprises.com</a></td>
<td>603-781-4051</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
</tr>
<tr>
<td>Durham Luxury Apartments</td>
<td>Kim Strogen</td>
<td><a href="mailto:kstrogen@kostisenterprises.com">kstrogen@kostisenterprises.com</a></td>
<td>603-781-2149</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>Golden Goose Property Management LLC</td>
<td>Johanna Knight</td>
<td><a href="mailto:johanna.knight@lw.com">johanna.knight@lw.com</a></td>
<td>603-781-6515</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>Golden Goose Property Management LLC</td>
<td>Ken Rubin</td>
<td><a href="mailto:ken.rubin@lw.com">ken.rubin@lw.com</a></td>
<td>603-769-6929</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>Mast Road Apartments</td>
<td>Harvey Woodward/Laurie Legard</td>
<td><a href="mailto:harveywood@lw.com">harveywood@lw.com</a></td>
<td>603-781-6515</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>Peak Campus/Lodges at West Edge</td>
<td>Mark Henderson</td>
<td><a href="mailto:markhenderson@lw.com">markhenderson@lw.com</a></td>
<td>603-868-5738</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<td>Pendleton Properties</td>
<td>Fred Weeks</td>
<td><a href="mailto:fredweeks@lw.com">fredweeks@lw.com</a></td>
<td>603-922-2024</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>Pershing Properties LLC</td>
<td>Jeff Berlin</td>
<td><a href="mailto:jeffberlin@lw.com">jeffberlin@lw.com</a></td>
<td>603-933-4014</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>Rivers Edge Apartments</td>
<td>Ted Mulligan</td>
<td><a href="mailto:tedmulligan@lw.com">tedmulligan@lw.com</a></td>
<td>603-315-6521</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>SEJ Properties</td>
<td>Mary Smith</td>
<td><a href="mailto:mary.smith@lw.com">mary.smith@lw.com</a></td>
<td>603-868-2037</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>Smith Properties of Durham</td>
<td>Paul Butteron</td>
<td><a href="mailto:paulbutteron@lw.com">paulbutteron@lw.com</a></td>
<td>603-858-9286</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>SPM Investments, LLC</td>
<td>Matt Crape/Colin Voeglin</td>
<td><a href="mailto:mcraped@lw.com">mcraped@lw.com</a></td>
<td>603-868-3548</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>University Downtown</td>
<td>Kelly Levent/Will Fideli</td>
<td><a href="mailto:kelly.levin@lw.com">kelly.levin@lw.com</a></td>
<td>603-858-3548</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<tr>
<td>University Edge</td>
<td>Ken Young</td>
<td><a href="mailto:kenny@lw.com">kenny@lw.com</a></td>
<td>603-858-2666</td>
<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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<td>Young’s Restaurant</td>
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<td><a href="http://www.10ceproperty.com">www.10ceproperty.com</a></td>
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**Members of the Durham Landlord Association**
**Portsmouth, NH**

Surrounded by rich history and the beautiful seaside, Portsmouth has been named one of the best places to live, work and visit by Money Magazine. In Portsmouth, there is always something going on! From farmers’ markets and art expositions to live music and performances in the parks. Make sure to check out the variety of restaurants and shops in Market Square. To learn more, visit [www.cityofportsmouth.com](http://www.cityofportsmouth.com).

**Dover, NH**

With the conveniences of a thriving city paired with the small town New England traditions, Dover is a wonderful place to live. Storefronts line the busy downtown area, making it an ideal place for shopping or grabbing a bite to eat. Dover has many parks that overlook the Cocheco River and the Henry Law Park Music Shell hosts local talent every Friday night during the summer months. To learn more, visit [www.ci.dover.nh.us](http://www.ci.dover.nh.us).

**Newmarket, NH**

Nestled along the Lamprey River, the quiet town of Newmarket stands as a testament to the old New England town. Enjoy the local coffee houses and bookstores during the day and at night, gear up for the live performances at the Stone Church. The Heritage Festival, held every year, celebrates the historic New England town and celebrates the rich culture that is still alive today. For additional information, check out [www.newmarketnh.gov](http://www.newmarketnh.gov).

**Rochester, NH**

Also known as the Lilac City, Rochester is one of the largest cities in New Hampshire. It boasts miles of rolling hills, rivers, and is close to UNH. Rochester is also close to the famous Lakes Region, the White Mountains with its ski resorts and the Seacoast beaches. Rochester is home to the Rochester Museum of Fine Arts, a not-for-profit organization, exhibiting a vast collection of works by emerging and seasoned artists. Find out more at [www.rochesternh.net](http://www.rochesternh.net).

**Lee, NH**

The Town of Lee is home to the Lee USA Speedway and is only 5 minutes from UNH. Lee is home to many UNH students and professors. To find out more visit [ww.leenh.org](http://ww.leenh.org).
Safety is a top priority whether you are on or off campus. The following services are available to ensure that your time at UNH is safe and successful.

University Police Department
The UPD is committed to keeping all UNH community members and visitors safe. For a full list of programs and services they provide, visit www.unh.edu/upd.

UNH Safety Escort Program
Coordinated by the UNH Police Department –Support Services Division, a walking escort is provided free of charge by Campus Services Officers to members and visitors of the University community. The number to get a walking escort is 603-862-1427.

UNH Safe Rides
Safe Rides is a free program developed for students that need a sober ride home. This programs offers a last resort ride on a first come, first serve basis and students should make plans for a designated driver as the services cannot be guaranteed to accommodate all requests. Safe Rides is in operation Thursday through Saturday Nights from 11pm-3am. Safe Rides does NOT operate the first and last weekend of each semester or during the summer. Contact Safe Rides at 603-365-6406.

UNH Blue Light Emergency Telephones
Emergency phones are available all around campus to help offer support to those in need. Police emergency response time on campus is within two minutes.

Guaranteed Ride Home
This is a service for anyone who does not own a car, or use public transit, and needs to get home ASAP. The service guarantees a free ride from campus to your home (within a 40 mile radius) in the event of an emergency (illness, etc). Contact Wildcat Transit at 603-862-2328.

Home Security
Here are some tips to secure your home: Keep all doors and windows locked when not in use. Never let strangers in your home without proper identification. Do not panic if your home has been entered and do not go into the unit. Contact the police and your landlord immediately. Make sure all entryways and stairwells on the property are well lit. Do not automatically open the door when someone knocks. Ask who it is...if you have questions about the response; do not hesitate to keep the door locked!

LiveSafe - The Free Public Safety App
LiveSafe allows two-way communication and tip reporting, which connects to a central dashboard that will be monitored 24-7 by campus police. Using the LiveSafe app, students can ask safety-related questions and report information with text, picture and video evidence while also choosing to remain anonymous.
In a fire, survival is your top priority. Seconds count. You don’t have time to stop and think. The steps below will help you create a plan of action during emergencies and could even save your life.

- Think about what you would do if the fire or smoke was blocking one of your exits. Are there at least two ways to exit your living space if it is not protected by sprinklers? Are the doors into the common area fire rated?

- Working smoke alarms can double your chances of surviving a fire incident. New Hampshire law requires hard-wired interconnected smoke alarms in all rental properties. You can help to ensure you won’t get trapped in a fire by checking your smoke alarms, planning an escape route, and acting when fire alarms go off.

- A working fire extinguisher can be the difference between a small fire and a major fire. It is important to note where fire extinguishers are available in case of an emergency.

- Landlords that belong to a landlord/tenant association or other housing association may have shared resources. You can check with the fire department to confirm that your rental has received its Rental Housing Certificate and see if any safety complaints have been received regarding your property. Regular inspections by the local fire department can help catch and prevent insufficient safety practices. Make sure you know the owner’s policy or method for correcting safety concerns on your property.

- Take responsibility for fire prevention. Clean up after parties, put candles out, and keep space heaters and halogen lamps away from combustibles. Basements, attics, and mechanical spaces and roof tops are not designed for routine human occupancy, much less a gathering of a large number of people.

- Knowing what to look for in safe off-campus housing is a big issue. Many students are renting an apartment for the first time. Don’t be afraid to ask for help. You can always anonymously ask the Durham Fire Department questions about safety. Don’t be afraid to call, especially if you feel where you’re living is not safe.

For more information, contact the Durham Fire Department at (603) 862-1426.
When moving into a community, students must consider the needs and desired environment of those who already live there. Students are often short-term residents who move frequently, and those who have chosen to live in an area long-term often feel invested in their neighborhood and community at large. Often, interests and lifestyles of short-term and long-term residents conflict, with each party not fully investing in building a positive relationship. Be prepared to live as a responsible adult if you choose to reside among long-term residents. **Follow these five simple rules and you’ll be on your way to building strong ties with your neighbors.**

1. **Keep your property clean at all times.** Trash attracts bugs and/or animals and detracts from the appeal of the neighborhood.

2. **Watch your noise levels.** Families with children need a quiet environment. Loud music, shouting, and increased traffic will disrupt neighbors.

3. **One of the biggest issues neighbors have is partying and get-togethers.** Talk to your neighbors before planning a get together and give them your phone number so they can call if it gets too loud. Limit the number of guests at your get together and follow the laws of your community.

4. **Get to know your neighbors.** Ask them for help when you need it and be receptive to requests for help. Strive to be approachable and friendly.

5. **Indoor furniture is designed to be specifically that, indoor furniture.** Your front porch or balcony is not considered indoors. Furniture left outdoors can start to mold and smell once it is wet.
Thinking of renting an apartment? The Student Legal Services can help answer all of your questions, big or small. The service is free to all full-time undergraduate students. The office is located in MUB 236, (603) 862-1712. Here are a few tips that could help you when it comes to those important moments.

**DON’T SIGN A LEASE**, unless you understand the terms. This is a legal contract, and it can make you legally liable for things you weren’t aware of, like your roommate’s rental payments if they leave town.

**WRITE IT DOWN!** Start a notebook the day you move in. Keep it in a central location and use it to record all information about the apartment, such as messages to/from landlord, phone messages and numbers, bill payments, etc.

**INSPECT THE PLACE.** When you first move in (and out) do a very detailed inspection, write it all down—every scratch and mark. Keep a copy and give a copy to your landlord. Take pictures. This will be your protection. If you don’t do it within 5 days, the landlord can claim that any pre-existing conditions were caused by you (See Apartment Condition Checklist on page 38).

**AGREE TO DISAGREE, BUT AGREE!** A roommate agreement should be in writing; talk it out—what are the expectations, how often people can stay over, cleaning assignments, when parties are okay, etc. (See Roommate Agreement on page 34).

**DO NOT ENTER.** A landlord can only enter your apartment without your permission to make emergency repairs. In all other cases, the landlord must give you reasonable advanced notice and have your consent.

**EVICTION IS UGLY!** There is a legal procedure a landlord must go through to evict you. It is illegal to be simply thrown out/locks changed—no matter what the lease says. Go to Legal Services right away!

**MONEY BACK GUARENTHEE.** You are entitled to the return of your security deposit within 30 days from termination of your tenancy, provided you gave your landlord a forwarding address in writing! The only deductions a landlord can legally make are for damages caused by you and unpaid rent.
When you have finally found the apartment of your dreams and are ready to rent a property, be sure to use this checklist to cover yourself. There are a few issues you should pay special attention to, so be ready to take notes, get out your camera, and document any current damages.

**General Questions:**
- Are utilities (gas, electric, water) included in the rent? If not, what is the average cost?
- Does the front door work properly? How many keys are there? Are you allowed to make copies?
- Does the doorbell work, if there is one?
- If the property is furnished, is there anything broken or not working properly? If so, make sure you tell the landlord/property manager.
- If you have your own furniture, is it going to fit well in the space? It is recommended to measure the rooms and the doors to make sure all the furniture will get through.
- Is there any limitation regarding the number of occupants and guests?
- Are children and pets allowed in the property?
- Is there a security deposit? If so, what must be done to receive the full refund?

**About the building:**
- Is there parking on the grounds? Is it included in the rent or do you pay extra for it?
- If there is no parking, where can you park?
- Is there public transportation access nearby?
- Is there a grocery store within walking distance or do you need a car?
- Are there laundry facilities on the grounds? If not, where are the closest ones?
- How does the building lock? Is it clean and well maintained?
- When is garbage day and where should you put your garbage? Is recycling available?
- Is there a maintenance person in the building?
- In case of emergency, whom should you call?

**Floors, Ceilings, and Walls:**
- How is the carpet/floor? Is it dirty or stained? Does it need to be cleaned before you move in and move out? Who will pay for it?
- Does the inside need to be painted? And if so, who will do it and pay for it?
- Are there any cracks, leaks, or warps in the ceiling?
- Is there any paint chipping from the ceiling or walls?
- Are you allowed to decorate the walls?

**Windows:**
- Are there holes or tears in the screens?
- Are any of the windows broken?
- Are the windows well insulated?
Can you put in an air conditioner or fan?

**Heating and Air Conditioning Units:**
- What is the heating source (gas, oil, electric)? Is there a control switch inside the property?
- Have the units been kept clean?
- Do they work properly?

**Faucets and Water:**
- Do the faucets work properly? Do any faucets leak?
- What type of shower/bath facilities do you have?

**Lights and Outlets:**
- Do all the light switches work?
- Do you have to buy replacement light bulbs, or does your landlord supply them?
- Is the walking area to your door well lit?
- Can you get motion sensor lighting for outside?

**Appliances:**
- Do all the knobs on the oven work?
- If the oven is gas fueled, does it light properly?
- If the landlord owns an outside grill, are you allowed to use it?
- If there is a garage door opener, are you allowed to use it?
- If there is a fireplace, are you allowed to use it?
- Is there a circuit box for your facility? Is it accessible and easy to comprehend?
- Do you need to have a phone line installed or activated?
- If the house operates on gas or oil heat, how do you fill the tank? Who pays for it?
- Are there smoke detectors and fire extinguishers on the property? Do they work?
- Are you allowed to have a gas or charcoal grill?

**Additional Questions?**
- Do you have postal mail service?
- How do the countertops and cabinets appear (i.e.: worn, cracked)?

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**SAFETY DEPOSIT NOTICE**

According to the New Hampshire statute (540-A:6(I)), a tenant must provide the property owner with a written statement of “any conditions in the rental unit in need of repair or correction” within 5 days of occupancy. Upon official termination of the rental period, the property owner must return the deposit, with interest if held over 1 year, within 30 days. Any charges for damages must be listed on an itemized statement along with evidence of estimated cost of repair.

For more advice, tips, or suggestions, contact Commuter Student Services at (603) 862-0303 or Student Legal Services at (603) 862-1712.
This agreement made on (date) _________________ is an agreement between:
_________________, _________________, & ___________________, co-tenants at
(address) _____________________________________, (city, state) ______________.
Name of Landlord: _____________________________________________________

I understand that I am entering into a legally binding agreement with my roommates. I understand that we, as a group and as individuals, are responsible to our landlord, the utility companies, and each other.

**Term or Period of Agreement**
This agreement is to begin on ___________ for a term lasting from __________ to ___________. I understand and accept the rules and responsibilities of this agreement.

**Security Deposit**
The security deposit for the dwelling is $_______. My share amounts to $_______. I understand this amount will be returned to me less the amount deducted by the landlord for unpaid rent, and/or damages. I accept responsibility for damages which I, my pet, or a friend of mine causes, and I will reimburse my roommate(s) for the part of their security deposit withheld for those damages.

**Rent**
The total rent according to the terms of our lease agreement with our landlords for the dwelling is $_______. per month. I promise to pay 1/___ of the monthly rent. This amounts to $_______.

**Utilities**
I promise to pay 1/___ of the deposits and/or hook-up charges for all utilities. I promise to pay 1/___ of the monthly utility bills except telephone. I promise to pay as follows for any additional utilities: ________________________________

**Moving Out**
If, for whatever reason, I move out of the dwelling, I realize it is primarily my responsibility to find a replacement. I promise to look for a replacement roommate who is acceptable to my present roommate(s). If one of my roommates moves out, I will also attempt to find a replacement roommate. I understand the need to be reasonable in accepting a replacement roommate. If I move out of the dwelling and a replacement roommate has not been found, I realize that I am still legally responsible to my roommate(s) for paying my share of the rent and utilities.
It is a good idea to get together with your roommate(s) and discuss how living together will be. This is a sample agreement to keep it all organized. (UNH assumes no responsibility.)

Food Shopping Arrangements: ____________________________

Cleanliness/Cleaning Responsibilities: ____________________

Privacy: ________________________________________________

Sharing of Personal Items: ________________________________

Noise/Study Times: ______________________________________

Smoking/Drinking/Drugs: _________________________________

Parties/Entertaining: ____________________________________

Overnight guests: ________________________________________

Additional Remarks (i.e. security of the apartment, pet agreement, etc): ______________

As a party to this agreement I realize that I, as well as each of my roommates, have equal right to the use of the space and facilities in the dwelling with the exception of the areas we have designated as each one’s private space. This agreement is intended to promote harmony between roommates by clarifying the expectations and responsibilities of roommates to each other.

It is not necessary to witness or notarize this agreement for it to be effective. Each roommate should sign below and receive an original copy.

The parties have executed this agreement on (date) ________________.

(Sign Here) ____________________________________________ (Date) _____________
(Sign Here) ____________________________________________ (Date) _____________
(Sign Here) ____________________________________________ (Date) _____________
(Sign Here) ____________________________________________ (Date) _____________
Subletting is a great way to save some money when you are not planning to live on the property. However, it is important to protect yourself from liability. Below are guidelines that will help if you ever plan to sublet.

Put it in writing! Come to an agreement and put it in writing. A lease, or sublease, is a contract. Contracts are only enforceable when the parties know the terms. So, put it in writing and have everyone involved sign it. A contract needs to clearly spell out what both sides are agreeing to.

You cannot transfer your security deposit with the primary landlord over to someone else without giving the landlord a written release saying it is okay. If you don’t transfer deposits, then make sure you know who will be held liable for cleaning and damages. Sublettees tend to not clean an apartment at the end of the lease. If you want to get your security deposit back, you should plan to come back yourself to clean.

Make sure the sub-tenant has a copy of the original lease and is aware of any special provisions. Make abiding by the original lease a part of the sublease agreement. Decide ahead of time whose name will be on the bills over the summer. Remember that the final bills will arrive a month after the sub-tenant is gone. So, get forwarding addresses and keep in touch!

Leave your contact info. Make yourself available to your landlord and sub-tenants. If they know where to find you, problems will likely get solved quickly instead of growing into huge dilemmas.
This sublease agreement is a sample. You may use this or adjust it to fit your needs. If you have specific questions, contact Joanne Stella, Attorney for Student Legal Services at (603) 862-1712.

This agreement is made on ________________ (date) between the landlord, the tenant and the sub-lessee.

The landlord is _______________ and his/her address is ____________ and phone number is ____________.

The tenant is _______________ and his/her address is ____________ and phone number is ____________.

The sub-lessee is _______________ and his/her address is ____________ and phone number is ____________.

1. The tenant hereby agrees to sublet to the sub-lessee the premises located at ___________________________ and the landlord approves of this agreement.

2. The sublease shall begin on ____________________ and terminate on ____________________.

3. The sub-lessee shall pay rent as follows: ________________________________________________ ______________________________________________________________________________________ ______________________________________________________________________________________

4. The sub-lessee agrees to comply with all of the terms and conditions of the lease agreement between the tenant and the landlord to the extent they are consistent with this agreement. (A copy of the lease is attached.)

5. The sub-lessee agrees to pay a security deposit to the _______________________ (fill in either landlord or tenant*) and to keep the premises in reasonable condition. Any damages will be deducted from the security deposit and the remainder, if any, returned within 30 days for the termination of the tenancy. (Sub-lessee requests that the deposit be mailed to the following address: _____________________________________________________)

6. The sub-lessee hereby acknowledges that he/she had 5 days from the date of occupancy to notify the holder of the security deposit of any conditions in need of repair or damages to the apartment.

7. The parties have discussed matters such as payment of utility bills, return of keys, forwarding of mail, etc. and have come to the specific agreements noted below:

   ___________________________________________________________________________________
   ___________________________________________________________________________________
   ___________________________________________________________________________________
   ___________________________________________________________________________________
   ___________________________________________________________________________________

The landlord, the tenant, and the sub-lessee agree to all of the above terms as noted by their signature below:

________________________________________________________
Landlord      Date

________________________________________________________
Tenant      Date

________________________________________________________
Sub-lessee     Date

*Make sure if you accept a security deposit from the sub-lessee that you comply with New Hampshire law by doing the following: 1. keeping the funds in a separate account (called an escrow account); 2. give the sub-lessee a receipt for the security deposit that informs them of the bank and the account; and, 3. return the deposit within 30 days of the termination of the tenancy.
Curtained Operations
UNH declares curtailed operations when road conditions are dangerous, the campus is unprepared for parking and pedestrian traffic, or there is utility and/or power failure. What does this mean for me? Announcements will be made by 6am (if possible) and will include information about affected work shifts, classes, the Wildcat Transit routes, and winter parking ban.

UNH Storm Closing & Information Hotline
Phone: (603) 862-0000 Website: www.unh.edu/storminfo

UNH Alerts - alert.unh.edu
UNH Alert is a free alert system that allows the University of New Hampshire to contact you during an emergency by sending messages to your e-mail, pager or cell phone. When an emergency occurs, authorized senders will instantly notify you with real-time updates, instructions on where to go, what to do, or what not to do, who to contact and other important information. Your wireless carrier may charge you a fee to receive messages on your wireless device.
Thinking about living off campus? Be sure to visit Places4Students - a great resource for off campus housing in Durham and the surrounding communities. Students can post ads for free as well as search for roommates, sublets, review classified ads, and find useful tips. For more information visit: www.unhmub.com/off-campus-housing

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University of New Hampshire  |  Durham NH 03824
603-862-0303  |  commuter.services@unh.edu  |  www.unhmub.com