Student Organization Travel

It is very important that Student Organization travel is registered with the University in advance. Unregistered trips are not supported by the University nor are they covered by USNH insurance.

**DOMESTIC TRAVEL REQUIREMENTS**

Step 1: The [Student Organization Travel Registration](#) form needs to be filled out by the trip leader at least five business days before the trip.

Step 2: Each individual participating in the trip needs to fill out the [Student Field Trip Informed Consent, Assumption of Risk, and Release Form](#) 5 days before the trip.

This form is also available as a .pdf for members to complete on paper on [Wildcat Link](#).

**INTERNATIONAL TRAVEL REQUIREMENTS**

INTERNATIONAL TRAVEL REQUIRES:

- Eight (8) weeks advance notice via the Student Organization Travel Registration link above.
- Payment of the [UNH International Insurance](#) Fee: ($150 per person per semester / $70 per person for shorter durations).
- A signed International Addendum to the Field Trip Informed Consent Form for each participant. (Form available by emailing the Coordinator of Student Organizations & Leadership).
- Completion of the [UNH International Travel Registry](#) by each participant.

TRAVEL TO CANADA REQUIRES:

- Eight (8) weeks advance notice via the Student Organization Travel Registration link above.
- Payment of the [UNH International Insurance](#) Fee: ($150 per person per semester / $70 per person for shorter durations).
- A signed International Addendum to the Field Trip Informed Consent Form for each participant. (Form available by emailing the Coordinator of Student Organizations & Leadership).
- Completion of the [UNH International Travel Registry](#) by each participant.

Students traveling to Canada or U.S. Territories for durations less than one week may waive the UNH International Insurance and assume personal responsibility for their insurance and travel assistance by completing the waiver available by emailing the Coordinator of Student Organizations & Leadership.

Clery Act Notice: If your organization frequently (once a year or more) travels to the same location using the same lodging arrangements, you must report any crimes that occur to either your advisor or to the Coordinator of Student Organizations & Leadership. They will fill out a report and send it to the UNH Police Department for inclusion in the annual crime report. Please also notify the local authorities for assistance.