



Using the AV System

Connect your device using the HDMI or VGA cable. If your device requires a display adapter to connect to the provided HDMI or VGA cable, connect the HDMI or VGA cable to the adapter *first*, then connect the adapter to your device.

Select the blue cable pod buttons to power on the monitor. If necessary, use the AV touch panel to select the cable type you are connected to.

Use the AV touch panel to control overall system volume.

When finished, use the AV touch panel to power off the system.

When connecting for the first time, it may be necessary to adjust system settings on your laptop. Review the laptop troubleshooting steps below for more information.



Mac Laptop Troubleshooting

Video Mirroring

Enabling Mirror Displays will show the same content on the laptop and projection screens.

Apple (🍏) Menu > System Preferences > Displays > Arrangement > Enable (check) Mirror Displays

Audio Output Settings

Apple (🍏) Menu > System Preferences > Sound > Output

If using **HDMI**, select **HDMI** as the Output
If using **VGA**, select **Headphones** as the Output

Adjust Display Resolution

Apple (🍏) Menu > System Preferences > Displays > Display > Scaled
Select the desired resolution in the list



Windows Laptop Troubleshooting

Duplicating Displays

Enabling Duplicate Displays will show the same content on the laptop and projection screens.

Press and hold the **Windows Key + P** > select **Duplicate**

Audio Output Settings

Start > Control Panel > Sound Settings

If using **HDMI**, select **HDMI** as the Sound Output
If using **VGA**, select **Headphones** as the Sound Output

Adjust Display Resolution

Right-click on the desktop > **Screen Resolution**
Select the highest resolution in the list