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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Annual Review Employee Input***   |  | | --- | | UNH_Primary_Horiz_CMYK | | | | | | | | |
| USNH Employee ID # | |  | | | Department | |  |
| Employee Name | |  | | | | | |
| Hire Date | |  | | | Job Title | |  |
| Review Date | |  | | | Supervisor Name | |  |
| *See Instructions on how to complete this form.* | | | | | | | |
| **Accomplishments (List & describe at least 3)** | | | | | | | |
|  | | | | | | | |
| **Challenges (List & describe at least 3)** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Personal Growth:**  *New Skills/Competencies I have Acquired / Important Experiences I’ve Gained / Relationships I’ve Built That Aid My Productive Capability* | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Career Aspirations: One Year, Two Years, and Beyond** | | | | | | | |
|  | | | | | | | |
| **Review of Previous Years’ Goals** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **My Suggested Goals for the Upcoming Year (List & Describe at least 3)** | | | | | | | |
| **Goal #1** | | | **Goal #2** | | | **Goal #3** | |
| **S**  **M**  **A**  **R**  **T** |  | | **S**  **M**  **A**  **R**  **T** |  | | **S**  **M**  **A**  **R**  **T** |  |
|  | | | | | | | |
| **Summary / General Comments** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Employee Signature/Date:** | | | | | | | |