Hello Woodside!

The end of year is almost here. This edition of the newsletter has everything you need to know about the end of year – including quiet hours, closing dates, and how to check out.

Please read this information carefully and check out. The end of year is almost here. This edition of the newsletter has everything you need to know about the end of year – including quiet hours, closing dates, and how to check out.

Your Manager,

Amanda

Non-graduates must move out by Sun, May 22nd @ 12 Noon.

Graduates must move out by Thurs, May 19th @ 12 Noon.

You will not be able to access your apartment after this time.

Mailroom hours

End of year

Quiet hours

24-hour

Monday - Friday, May 9 – May 13
8:30 AM - 5 PM

Monday - Wednesday, May 16 – May 18
8 AM - 7 PM

Saturday, May 14
1 - 3 PM

Sunday, May 15
11 AM - 3 PM

Monday - Thursday, May 19 – May 20
8:30 AM - 12 PM and 1:30 PM - 4:30 PM

Summer closing dates

Non-graduates must move out by Thurs, May 19th @ 12 Noon.

Graduates must move out by Sun, May 22nd @ 12 Noon.

Good luck with finals! Let me know if you have any questions.

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Spring 2016

College life happens on campus. Why live anywhere else?
CHECK OUT INFO!
HOW TO CHECK OUT IN 9 EASY STEPS

STEP 1: PLAN YOUR MOVE OUT TIME
APTS CLOSE TO NON-GRADS: THURSDAY, MAY 19TH @ 12 NOON
APTS CLOSE TO GRADUATING SENIORS: SUNDAY, MAY 22ND @ 12 NOON
*All non-graduating students must move out within 24 hours of their last final.*

STEP 2: CLEAN YOUR APARTMENT
DIRTY APARTMENTS = EXTRA CHARGES
BAG OF TRASH: $20   CARPET CLEANING: $35
CHIPPED WALL: $35   DIRTY BATHROOM: $50
HOW CLEAN DOES IT NEED TO BE?
Vacuum carpets/ Sweep floors/ Remove all of your stuff
Scrub your bathroom/ Clean out cabinets & drawers
APARTMENTS LEFT DIRTY WILL BE HEAVILY FINED.

STEP 3: DONATE YOUR STUFF!
DONATE THESE UNWANTED ITEMS:
OLD FURNITURE / GENTLY USED CLOTHES
TOILET PAPER / PAPER TOWELS
LEFT OVER LAUNDRY / DISH SOAP
NON-PERISHABLE FOOD ITEMS
WHERE: COMMUNITY CENTER   WHEN: STARTING FRI MAY 13th

STEP 4: DE-BUNK YOUR BED!
IF YOU BUNKED YOUR BED, YOU NEED TO TAKE IT DOWN!
ASK A FRIEND OR CA TO HELP!
STEP 5: LOAD UP YOUR CAR!

PARK IN DESIGNATED LOADING ZONES (OR ON THE GRASS AS A LAST RESORT). PARKING IN FIRE LANES WILL RESULT IN BEING TOWED!

PLEASE LIMIT YOUR TIME IN YOUR SPACE, AS OTHERS NEED IT TOO!

STEP 6: RECYCLE & DUMP TRASH!

- GREEN DUMPSTER: RECYCLING
  (NO PLASTIC BAGS)
- BLUE COMPACTOR: REGULAR TRASH
  (NO ELECTRONICS)
- GREEN ROLL AWAY: LARGE ITEMS
  (CONSIDER DONATING)

STEP 7: CHECK OUT!

STOP BY THE MAILROOM AND OUR STAFF WILL ASSIST YOU.
IF NO ONE IS THERE...
1. GRAB AN EXPRESS CHECKOUT ENVELOPE.
2. FILL IT OUT COMPLETELY AND PUT YOUR KEYS INSIDE.
3.) PLACE THE ENVELOPE IN THE DESIGNATED SLOT.

STEP 8: RESPECT 24-HOUR QUIET HOURS!

BEGINN: MONDAY, MAY 9TH @ 11 PM
CONTINUE: THROUGHOUT MAY
PLEASE LET YOUR NEIGHBORS STUDY IN PEACE!

STEP 9: HAVE A GREAT SUMMER!

DRIVE SAFE! WE’LL MISS YOU!
IMPORTANT INFO

IMPORTANT MAY DATES
LAST DAY OF CLASS: MON, MAY 9TH
READING DAYS: TUE, MAY 10TH & WED, MAY 11TH
FINALS BEGIN: THUR, MAY 12TH
FINALS END: WED, MAY 18TH
24-HOUR QUIET HOURS: MON, MAY 9TH @ 11PM

NEED A VACUUM?
BORROW ONE FROM THE WOODSIDE MAILDESK DURING OFFICE HOURS.

RETURN YOUR KEYS
APARTMENT KEY: $75
MAILBOX KEY: $10
RETURNING BOTH KEYS TO THE OFFICE: PRICELESS.

FORWARDING ADDRESS
WANT YOUR MAIL TO GO SOMEWHERE OTHER THAN YOUR PARENT’S HOUSE?
MAKE SURE TO FILL IN YOUR NEW ADDRESS ON YOUR SELF-CHECKOUT ENVELOPE, OR TELL STAFF DURING CHECK-OUT.

OWN IT.
YOUR DAMAGE, YOUR RESPONSIBILITY.
FYI: YOU HAVE THE OPTION TO TAKE RESPONSIBILITY FOR DAMAGES ON YOUR SELF-CHECKOUT ENVELOPE. TALK TO YOUR ROOMMATES BEFORE YOU CHECK-OUT.

FINAL EXAMS ARE IN EIGHT DAYS...
SEVEN DAYS...
SIX DAYS...
YOU COULD MAKE THE ARGUMENT WE’RE STUDYING MATH.
FIVE DAYS...
“YESTERDAY’S THE PAST, TOMORROW’S THE FUTURE, BUT TODAY IS A GIFT. THAT’S WHY IT’S CALLED THE PRESENT.”

BIL KEANE

“You can’t change your past but you can always change your future.”

Anonymous

“THE FUTURE IS NOW.”

NAM JUNE PAIK

IF THINGS START HAPPENING, DON’T WORRY, DON’T STEW, JUST GO RIGHT ALONG AND YOU’LL START HAPPENING TOO.

“Go for it now. The future is promised to no one.”

~ Wayne Dyer

“HAPPINESS IS NOT SOMETHING YOU POSTPONE FOR THE FUTURE. IT’S SOMETHING YOU DESIGN FOR THE PRESENT.”

YOU HAVE BRAINS IN YOUR HEAD. YOU HAVE FEET IN YOUR SHOES. YOU CAN STEER YOURSELF ANY DIRECTION YOU CHOOSE.