



University of New Hampshire

Dear Colleagues –

Given recent guidance from the White House for people not to gather in groups of more than 10, we **strongly encourage you to work remotely through at least April 3, 2020** . This includes faculty, staff (exempt and non-exempt), graduate teaching and research assistants, and student employees who have work-study jobs. The COVID-19 situation is changing rapidly across the country and while we still have to service our students who must remain on campus, please work with your supervisor to determine if and how you can do your job remotely. Work to move all classes to non-face-to-face instruction needs to continue but be creative in how you think about doing that. Information about how you can access technology and other information about how to transition to a remote or flexible work arrangement has been compiled on the [flexible work arrangements FAQ](#). The safety and well-being of every member of our community remains the top priority.

Regards,

Kathy Neils
Chief Human Resources Officer



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