

Changing Direct Deposit Info

University of New Hampshire

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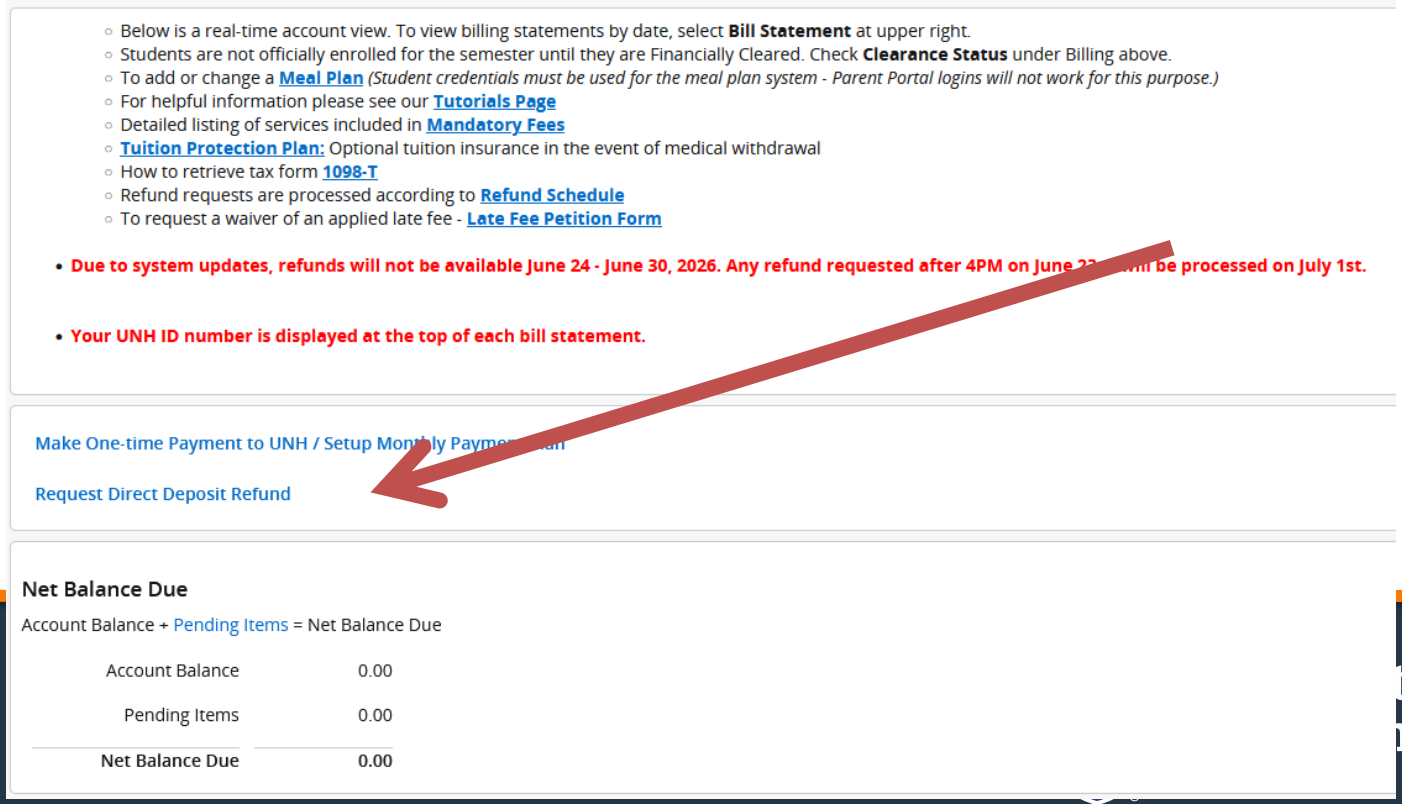
1. Log into Webcat*
2. Under the Billing tab, select Request refund

*Contact the IT Helpdesk for assistance with your log in, or if you have forgotten your password (603-862-2525)



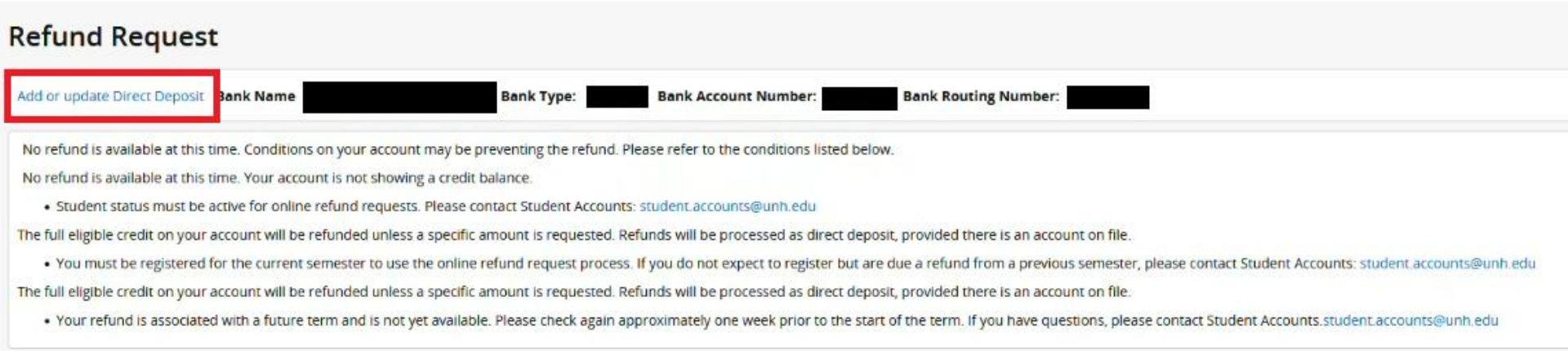
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3. Select “Request Direct Deposit Refund” in the center of the screen



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4. It will say “No refund is available at this time.” Choose Add or update Direct Deposit.



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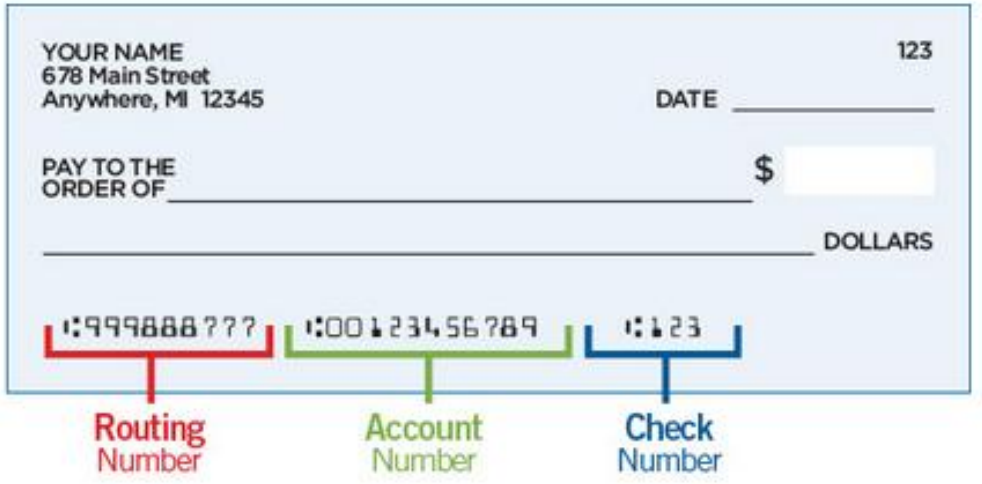
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5. In the top left, select “Add New”



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6. Enter/update your banking information.

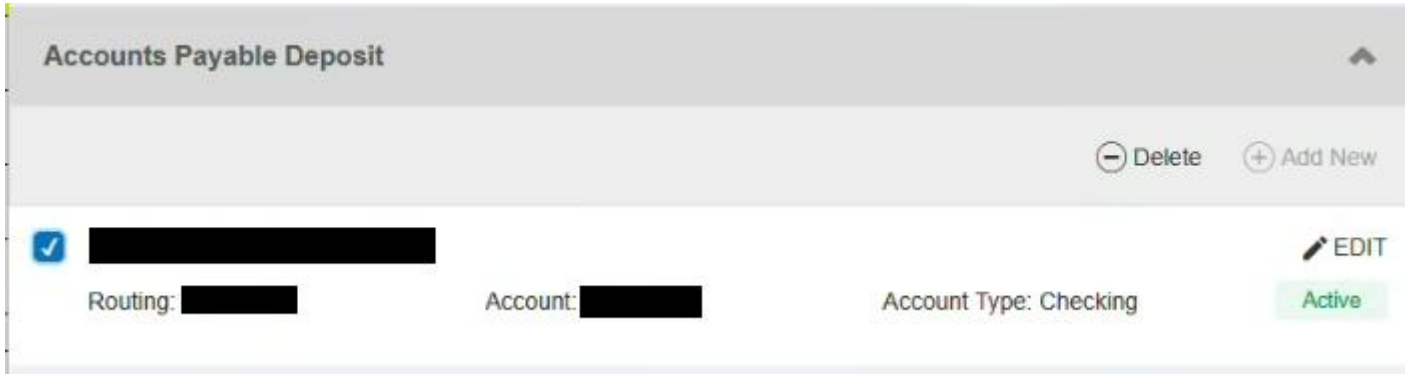


Be sure to double check the routing and account numbers. Incorrect account numbers can delay your refund. Note: Bank account numbers are NOT the number on your credit/debit card.

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7. Confirm your banking information is correct.



8. When a refund becomes available, you may return to these pages to initiate the request.