



# Adjusting Your Payment Plan Budget



University of  
New Hampshire



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## 1. Log into Webcat or Parent Portal\*

a) In Webcat, under “Billing” tab, click “View Account/Pay Bill”

b) In Parent Portal, click “Account Summary”

\*Contact the IT Helpdesk for assistance with your log in, or if you have forgotten your password (603-862-2525)



[Sign Out](#) | [Help](#)



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[View your account/Pay Bill](#)

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Welcome to the University of New Hampshire WEBCAT System!



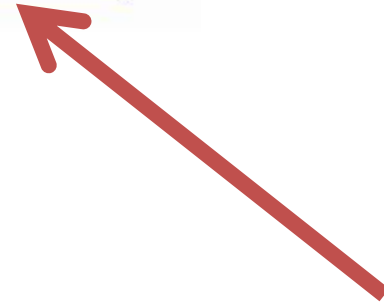
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2. Click “Make One-time Payment to UNH/  
Setup Monthly Payment Plan”

[Make One-time Payment to UNH / Setup Monthly Payment Plan](#)

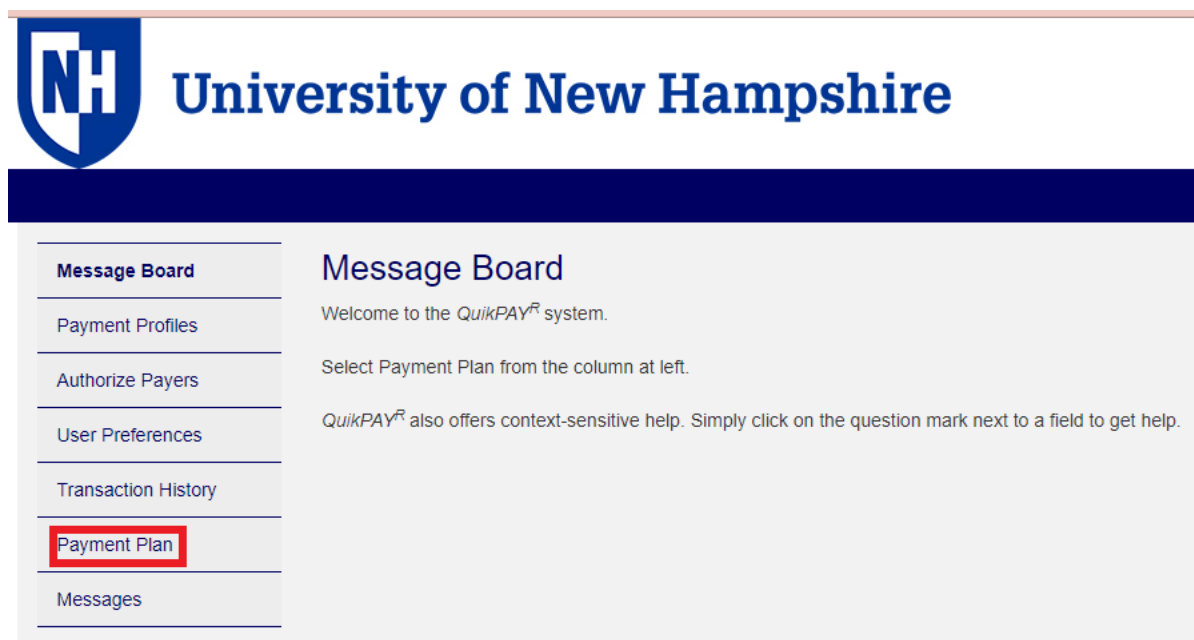
[Request Direct Deposit Refund to Student](#)




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## 3. Click “Payment Plan”



 **University of New Hampshire**

**Message Board**

Payment Profiles

Authorize Payers

User Preferences

Transaction History

**Payment Plan**

Messages

**Message Board**

Welcome to the *QuikPAY<sup>®</sup>* system.

Select Payment Plan from the column at left.

*QuikPAY<sup>®</sup>* also offers context-sensitive help. Simply click on the question mark next to a field to get help.



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## 4. Click on “Agreement Details”

### Active Payment Plans

Agreement Id#:

**193728** [Agreement Details](#)

Enrolled Plan:

Spring 2022



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5. Scroll to “Payment Plan Installments” and click “Adjust Balance”

**Payment Plan Installments**

[View Budget Worksheet](#)

**Fall 2021**

Original Estimated Balance:	\$19,341.00	<a href="#">Adjust Balance</a>
Payment(s) Processed:	-\$7,736.40	
Balance Adjustments:	\$400.00	
<b>Remaining Payment Plan Balance:</b>	<b>\$12,004.60</b>	

Actions	Date	Payment Amount	Status	Confirmation #
	Sep 01, 2021 (Wed)	\$4,001.53	SCHEDULED	399680028
	Oct 01, 2021 (Fri)	\$4,001.53	SCHEDULED	399680029
	Nov 01, 2021 (Mon)	\$4,001.54	SCHEDULED	399680030

[Add Payment](#)



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6. Choose whether you want to zero-out the remainder of the plan. Any unpaid amount will be a balance due on the student account.

Or, increase/decrease the entire plan by the amount you type in the box.

7. Click Continue

☐ Zero out the remaining balance.

☐ Increase your Estimated Balance by the amount you enter below.

☐ Decrease your Estimated Balance by the amount you enter below.

Amount:



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