1. Log into Webcat or Parent Portal*
   a) In Webcat, under “Billing” tab, click “View Account/Pay Bill”
   b) In Parent Portal, click “Account Summary”

*Contact the IT Helpdesk for assistance with your log in, or if you have forgotten your password (603-862-4242)
Adjusting Your Payment Plan Budget

2. Click “Make One-time Payment to UNH/Setup Monthly Payment Plan”
3. Click “Payment Plan”
Adjusting Your Payment Plan Budget

4. Click “Payment Plan”
5. Click on “Agreement Details”
6. Scroll to “Payment Plan Installments” and click “Adjust Balance”
Adjusting Your Payment Plan Budget

7. Choose whether you want to zero-out the remainder of the plan. Any unpaid amount will be a balance due on the student account.

Or, increase/decrease the entire plan by the amount you type in the box.

8. Click Continue