## Making a Payment Online

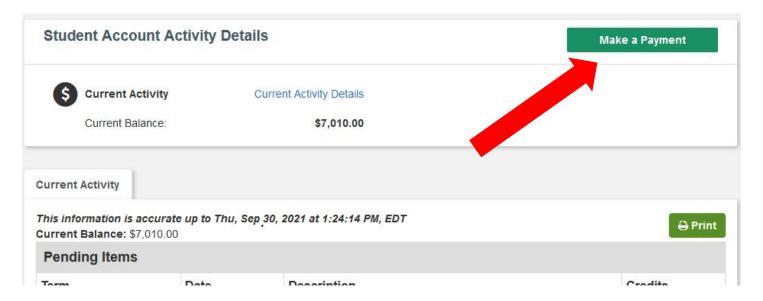
- 1. Log into Webcat\*
- \*Contact the IT Helpdesk for assistance with your log in, or if you have forgotten your password (603-862-4242)
- 2. Under the Billing tab, select View Your Account/Pay Bill



3. Click "Make One-time Payment to UNH/Setup Monthly Payment Plan"

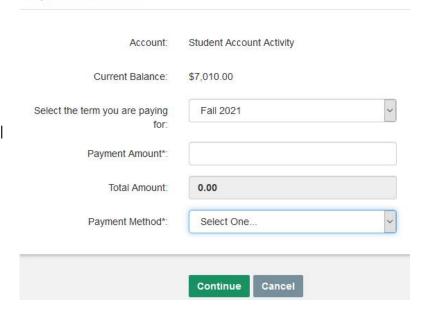


- 4. On the left-hand side, choose "View/Pay Accounts"
- 5. Click "Make a Payment"



## **Payment Amount**

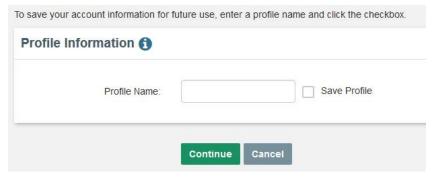
- 6. Select the correct term
- 7. Input your desired payment amount
- 8. Select your payment method\*
- \*Credit card payments carry an additional
- 2.75% fee. There are no fees for ECheck payments.



9. Input or confirm your payment information.

The email address will be used to send a copy of your receipt and confirmation number.

10. If this is the first time you are using a new payment method, you have the option to save it for future use.



## **Important Notes:**

- Payments made online will be visible on the student account immediately.
- ECheck payments may take a few days to be withdrawn from your bank account.
- Please call our office at 603-862-2230 or email <u>business.services@unh.edu</u> if you need assistance.