

Kelly Root, CPA
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TEACHING EXPERIENCE

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| | University of New Hampshire | Durham, NH |
| August 2019-Present | <i>Lecturer of Accounting</i> | |
- Manage and coordinate Introduction to Financial Accounting course
 - Teach the following courses:
 - Introduction to Financial Accounting (class size ranges from 35 to 120 students)
 - Intermediate Financial Accounting I (class size of approximately 20 students)
 - Introduction to Federal Income Taxation (class size of approximately 20 students)
 - Topics: Volunteer Income Tax Assistance (VITA) (class size of approximately 10 students)
 - UNH Service:
 - Faculty Advisor for Beta Alpha Psi (2020-present)
 - UNHLU AAUP Treasurer (2020-present)
 - MSA Social Media Committee member (2020-present)
 - Accounting Buzz Event Co-Coordinator (Fall 2022 – present)
 - Scholarship Committee member (Spring 2023 – present)
 - MSA Applicant Review Committee member (Spring 2023 – present)
 - AACSB Task Force member (Spring 2023 – present)
 - Ad Hoc Committee on Student Services member (2021)
 - UNHLU Negotiating Committee (2022)
 - Recruit, hire and supervise teaching assistants and proctors for ADMN 502 and 503
 - Faculty sponsor for student internship and independent studies
 - Prepare approximately 25 student recommendation letters per year
 - Earned Certificate in Effective College Instruction (April 2021) by the Association of College and University Educators and the American Council on Education

PROFESSIONAL EXPERIENCE

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|-------------------------|----------------------------------|---------------------|
| | Caron & Bletzer, PLLC | Kingston, NH |
| June 2019-December 2019 | <i>Principal</i> | |
- Helped to create and implement a workflow software.
 - Researched and applied accounting codification changes to processes and financial statements.
 - Presented audit findings to audit committees.
 - Worked with clients to streamline audit process.
 - Performed technical reviews of employee benefit plan audits performed by managers and senior managers.
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| June 2013-June 2019 | <i>Senior Manager</i> | |
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- Performed technical reviews of employee benefit plan audits performed by managers.
 - Oversaw approximately 50 annual employee benefit plan audits of companies between 100 and 10,000 employees, including 11-K filings.
 - Developed the company's recruiting process with the managing partner.
 - Recruited students at local colleges and universities, including attending job fairs, on campus interviews, mock interviews, and accounting class and society meetings.
 - Lead the firm's internal monitoring process, including coordinating reviews by outside organizations such as the Public Company Accounting Oversight Board, Department of Labor, and peer reviewers.
 - Taught internal training classes to all levels of the firm, from interns to senior managers.
 - Mentored staff and managers to support their professional growth.

August 2023

June 2009-June 2013

Manager

- Managed approximately 90 annual employee benefit plan audits of companies between 100 and 10,000 employees.
- Supervised and organized teams of 2 - 3 staff auditors to resolve problems and achieve reporting deadlines and client satisfaction.
- Executed all facets of the audit process including client communications, procedural planning, risk assessment, on-site audit testing, audit wrap up procedures, engagement review, audit committee meetings, and financial statement issuance.

May 2006-June 2009

Staff

- Participated in various audit processes for approximately 50 employee benefit plan audits.
- Utilized ProFX Taxation software to complete tax forms 1040 for high net worth individuals, and forms 1065 and 1120 for local businesses.

EDUCATION

University of New Hampshire, Durham

Degree

June 2006-
December 2007

Whittemore School of Business and Economics
Master's Program in Accounting

Master of Science

September 2002 -
May 2006

Whittemore School of Business and Economics
Business Administration with an Option in Accounting

Bachelor of Science

PROFESSIONAL AFFILIATIONS AND SERVICE

- Member, American Institute of Certified Public Accountants
- Member, New Hampshire Society of CPAs
- Member, Finance Committee of the Windham, New Hampshire School Board
- Member, American Accounting Association

COMPUTER SKILLS

Microsoft Office, ProFX Taxation, Adobe, QuickBooks.

August 2023