Hamel Center for Undergraduate Research
Study Abroad Research Grant
Foreign Mentor Recommendation Form

**Student Applicant:** Complete and sign the top portion of this form before giving it to your Foreign Mentor.

Student’s Name: 
Major/College: 
Project Title: 

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to educational records concerning them. Students are also permitted to waive their right of access to recommendations.

Student: “I waive my right to read this letter of recommendation.” □ Yes □ No

Student Signature: ____________________________ Date: ____________________

This form must be completed by the Foreign Mentor and, with letter of recommendation, may be attached to the original application in a sealed envelope or sent directly to the Hamel Center, 209 Hood House. These applications are considered by a rolling review process, and decisions will be made promptly once all application materials have been received by the Hamel Center.

Foreign Mentor’s Name: 
Foreign Mentor’s Institutional Affiliation: 
Foreign Mentor’s Phone Number: 
Foreign Mentor’s Email: 

To the Foreign Mentor: Please respond to the questions below, noting the following criteria for review. (Please attach this form to a separate sheet).

Criteria for Review of Application:

- sufficient knowledge of resources and contacts at the research site
- evidence of adequate qualifications, preparation, and experience for project
- clarity of research question, objectives, and purpose
- manageability of project in the time period allowed
- manageability of project in light of possible cultural/language barriers
- emotional and intellectual maturity of student
- ability of the student to be a good representative of the U.S. abroad

To the best of your ability, please address the following questions in your Letter of Recommendation:

- Evaluate your past or present experience supervising the student in coursework or research.
- How well prepared is the student to undertake this project while studying abroad and in the time period proposed?
- What is the relationship of this project to the student’s larger research agenda (e.g., thesis, capstone, IA project)?
- All things considered, including the student’s capability, is this a safe and feasible project?
- What kind of assistance/guidance will you be able to give the student during the research period?

I have reviewed the student’s application (cover sheet, proposal, budget), and I agree to mentor this project, if funded.

Signature ____________________________

Date ________________________________