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ADMISSION TO HONORS PROGRAM

Pre-matriculation Admissions

Students are considered for participation in the University Honors Program when they are reviewed for admission to UNH, and successful candidates will be invited to join the Program at the time they are admitted to the university. No separate application is required.

Admission to the University Honors Program is both holistic and highly competitive. The Admissions Office, in consultation with the University Honors Program, carefully evaluates all portions of the application: strength of high school coursework, high school grades, class rank, standardized test scores, recommendations and the essay/personal statement. We look also at a demonstrated willingness to take on challenges and opportunities for leadership. Typically, students admitted to the University Honors Program will rank in the top 10% of their class (or equivalent) with combined SAT I scores (Critical Reading, Math & Writing) of 1970 or higher, or an ACT score of 29 or higher, and will have excelled in all areas of their secondary school's most challenging academic curriculum.

Students who are not invited to join the Honors Program when they are admitted to UNH, but believe they can make a case for admission, should contact the Admissions Office at (603)862-1360 and request reconsideration. The admissions director who originally reviewed the student's file will review the student's record, taking into account any new information. Whether or not the student is admitted to the Honors Program at this point is unlikely to affect merit scholarship awards.

January Joins Admissions

At the end of the Fall semester, all Freshmen grades are reviewed by the Honors Program. All students whose GPA falls in the top 10% of their college class at that point are invited to join the program.

Invited students receive an email invitation in mid-January. In order to join the program, they must alter their course schedule to add an Honors course for the Spring semester. Students are invited to consult with the Honors Program office as well as their own advisors to discuss course changes and the program in general.

Invited students are asked to accept or refuse the invitation by the beginning of the Spring semester.

Admission by Petition

Students with a GPA of 3.4 or above may apply to join the Honors Program (for students entering in the Fall of 2017, the minimum will be 3.5). The best time for this application is in January of the Freshman year, after first semester grades are received but before the start of the Spring semester. Students apply by submitting:

- A graded UNH paper (See us if you are unable to provide one.)
- A brief letter of support from a UNH instructor. This letter should be sent directly to the University Honors Program, or be submitted electronically to honors.program@unh.edu.
- A cover letter in which you explain how your academic plans will be enhanced by the program
- A transcript, if you have grades from a college or university other than UNH

All documents may be submitted electronically to honors.program@unh.edu.

Admission to Honors in Major

Requirements to begin Honors in Major programs are set by individual departments. In most cases, students with the required GPA may begin Honors in Major without any formal application at the beginning of the Junior year. (GPA and application requirements vary.) Information and contacts for each department can be found here: <http://www.unh.edu/honors-program/liaisons.html>

Scholarships

Most students who enter the University Honors Program when they matriculate at UNH receive the Presidential scholarship, because the standards for this award are the same as the standards for Honors admission, but selection for the Honors Program has no independent bearing on merit aid. Some students are admitted to the Honors Program with Dean's, rather than Presidential, scholarships, and on rare occasion an admitted student will receive no merit aid at all.

Students admitted to the Honors Program after matriculation (January Joins, etc.) see no financial change.

There are a few exceptions to the general rule that Honors Program membership does not affect scholarships. The Hamel Scholarship, awarded to twenty incoming Freshmen and five rising Juniors, requires membership in the Honors Program, as does the Governor's Success Scholarship. Students who leave the Honors Program become ineligible to continue receiving these scholarships.

Several endowed scholarships are awarded by the Honors Program each spring, according to the donors' instructions. Qualifying students are invited to apply for these scholarships during the Spring semester.

There is no cost to students for participating in the University Honors Program.

REQUIREMENTS FOR PROGRAM COMPLETION

Students who participate in the Honors Program may be awarded one of three distinctions upon graduation: University Honors in [Major]; University Interdisciplinary Honors: or Honors in [Major].

University Honors (whether Interdisciplinary or in Major) requires the completion of 16 credits of Honors Discovery courses and a cumulative GPA of 3.4 (3.5 for students entering in or after the fall of 2017).

Choosing a track: Honors in Major vs. Interdisciplinary Honors

By the beginning of Junior year, students planning to complete University Honors should have decided whether they are pursuing Honors in Major or Interdisciplinary Honors. Honors in Major allows students to focus intensively on their fields of study, working with their professors to augment the standard curriculum and to devise thesis projects. Interdisciplinary Honors is a good option for students who plan to pursue experiences outside their major curriculum, such as study abroad and research experience. Students may also wish to consider Interdisciplinary Honors if they cannot complete Honors in Major due to scheduling conflicts or unavailability of faculty.

Students must fully complete the requirements of the track they choose. With the exception of the thesis, which is common to both tracks, courses and experiences are approved for either Interdisciplinary Honors or Honors in Major. Therefore, it is not possible to combine tracks to graduate with University Honors.

Typical progress through program

It is suggested that students complete the program as follows:

- **Freshman year:** One Honors Symposium and one Honors Discovery course
- **Sophomore year:** One Honors Inquiry Seminar and one Honors Discovery course
- **Junior year:** Two Honors-in-Major courses
OR two Interdisciplinary Honors experiences
- **Senior year:** One or two semester(s) of Honors Thesis;
final Honors-in-Major course(s) OR final Interdisciplinary Honors Experience(s)

Students are not required to follow this calendar. The only deadline for completing Honors work is graduation, unless otherwise stated by departmental requirements.

University College Utrecht Exchange

Students participating in the University College Utrecht Honors exchange are allowed to register for any Honors course. They and/or their advisor should contact the Honors office to arrange registration.

Academic Standards

Students in the University Honors Program are required to maintain a 3.4 cumulative overall GPA. For students entering in Fall of 2017 and beyond, the standard will be 3.5. These are reviewed yearly, after Spring grades become available. Students whose GPA is below the

standard are notified and offered an opportunity to petition to remain in the program. These petitions are evaluated by the Director and the Assistant Director, who consider trends in the student's academic progress, extenuating circumstances (such as medical or personal circumstances), and the probability and possibility that the student can raise his GPA to the designated level within the next year or, in some circumstances, by graduation. Students whose petitions are approved are asked to meet with the Assistant Director upon returning to campus to discuss strategies for improved performance. Students who do not petition, or whose petition is denied, are removed from the program and any Honors courses they have registered for.

Freshmen are granted an exception to this rule and need only reach a 3.0 GPA by the end of their first year. For students entering in Fall of 2017 and beyond, the standard will be 3.2.

Each department sets its own standard GPA for Honors in Major. While most are consistent with the University Honors Program guideline of 3.4, some are lower or higher; others have specific GPA requirements for work within the major. It is possible for a student to maintain a 3.4 overall yet be prevented from completing Honors in Major because of department requirements. It is also possible for a student with a GPA below 3.4 to succeed in petitioning to remain within the University Honors Program, but be rejected by her major. In these cases, the student will not be able to complete University Honors.

Upon graduation, all grades are reviewed once Spring grades become available. At this point no exceptions are granted to the 3.4 standard for students graduating with University Honors. For students entering in Fall of 2017 and beyond, the standard will be 3.5.

Some students graduating with Honors in Major only may be held to a different standard, depending upon department guidelines; he may be able to graduate with a lower GPA. Conversely, in departments with a GPA standard that is higher than that of the Honors Program, a student may be prevented from completing Honors in Major, and thereby from completing University Honors, if she does not meet the standard set by her major.

Honors Discovery courses

The 16 credits of Honors Discovery courses may be fulfilled by taking any Discovery course with an Honors attribute. These can be found at courses.unh.edu/timeroom by choosing "Honors Course" and "All Discovery Courses" as Course Attributes.

Students who complete only Discovery Honors will not receive special recognition upon graduation. All students who graduate with University Honors must complete Honors in Major or Interdisciplinary Honors

Forms of Honors Discovery courses

Courses that count toward the Honors Discovery are part of the Discovery Program and usually carry a course number at the 400 or 500 level (some 600-level language classes are also included within Discovery Honors).

While these courses are part of the Discovery Program, they do not need to fulfill a particular student's Discovery requirements to be counted as Honors Discovery courses. For example, if a

Music major takes an Honors Music course that meets the Fine and Performing Arts category, but does not receive category credit for it because it is within his own major, the course will still meet an Honors Discovery requirement. For this reason, Honors Discovery courses may repeat Discovery categories. For example, a student may take Honors Microeconomics and Honors Race Matters, both fulfilling the Social Sciences category, and receive Honors credit for both.

Honors Inquiry Seminars: One Honors Inquiry Seminar is required to graduate with University Honors. These courses are a subset of Honors Discovery courses. They fulfill Discovery requirements, as well as Inquiry and (usually) Writing Intensive requirements. All carry the course number 444 and the word “Honors” in the course title. These courses are capped at 20 students and are rigorous investigations of complex topics. They are highly participatory and discussion-based.

Non-Honors Inquiry Seminars

The Discovery Program offers Inquiry Seminars with the course number 444 that are not Honors courses. These do not count as the one required Honors Inquiry Seminar, even in cases where the same course is sometimes offered as Honors. The Honors Inquiry Seminar requirement may not be fulfilled by designating a non-Honors Inquiry Seminar as Honors.

Honors Symposia: One Honors Symposium course is required for students entering in or after Fall 2016. These are "supercourses" that consist of four separate sections that each address a theme from a different disciplinary perspective. The sections meet together regularly for group experiences. Each course section is capped at 20 students.

Students who register for Honors Symposia must also register for an associated HONR 400 course. This is a record-keeping device used by the Registrar. It does not carry any credit or require anything of the student beyond registration

Honors sections: usually discussion-based, and usually capped at 24-30. These are often Honors versions of classes that are also found in the general curriculum, such as First-Year Writing or Intro to Psychology.

Honors labs/lectures/recitations: some science course offer one or more part of the course as Honors. For example, a biology student may attend a general lecture but have a lab section that is restricted to Honors students.

Honors-designated courses: Students may make an agreement with their professor to complete Honors-level work within a general course. Only one of the required four Honors Discovery courses may be an Honors-designated course. If a student wishes to designate more than one Discovery courses as Honors, she may, but she will still need to take 3 courses from the above categories. The process for designating courses as Honors is described in detail in “Honors-designated courses” in the Honors in Major section, below. Students who wish to designate one course to count toward Discovery Honors should follow the procedure described in that section, with the exception that they should obtain a signature from the Honors Program advisor rather than from the departmental liaison.

A designated course that is used to fulfill an Honors Discovery requirement does not need to be part of the Discovery program. It may be any course that is offered in person on the normal semester schedule. Online courses and accelerated courses (such as summer and J-term classes)

are not eligible for designation. An Inquiry Seminar (444) may be designated as Honors, but it may not be used to fulfill the Honors Inquiry Seminar requirement.

Fulfilling requirements with self-designated courses

Of the four required Honors Discovery courses, one may be a self-designated course. This may be any class that is eligible for Honors designation—not necessarily a Discovery course.

Honors-in-Major programs, on the other hand, rely on Honors-designated courses; there are seldom enough Honors students in a given major to justify a separate section of a course. Most majors will count only upper-level (600 or 700 level) courses toward Honors in Major. Some have more restrictive limits, like a list of specific courses from which a student may choose to designate. Students should consult the requirements for their majors before attempting a designation.

Process for designating Honors courses

The aim of Honors designation is that the student engages with the course material on a deeper and more individual level. Often Honors designations add research to courses that normally don't require it; supplement assignments with longer or more frequent papers or presentations; or link the course material with another discipline. It is expected that an Honors-designated course will require about 25% more work than a regular course, but the focus should be on enriching the learning experience rather than solely on work hours.

Honors work may be in addition to and/or in place of the syllabus requirements.

- higher degree of student participation and involvement in the class
- higher standards of performance than expected of regular students
- more advanced supplemental reading, especially of primary sources
- more opportunities for writing, and at a higher standard
- more opportunities for student presentations to class or campus audiences
- stronger enhancement of skills in critical thinking, analysis and interpretation
- greater depth and/or breadth of subject matter, especially requiring synthesis of different perspectives or points of view
- more opportunities for research, particularly when student-conceived
- use of resources or consultants from beyond the campus itself, such as university libraries or interactions with business or industry personnel
- opportunities for publication or public presentation of work
- integration of concepts and information from a variety of sources and experiences, particularly in cross- or interdisciplinary contexts, or ones that come out of the student's major field of interest
- community-based experiences: field trips, interviews, cultural events
- leadership in the classroom: leading study groups, leading class discussion, assisting faculty in preparation and delivery of instructional material

- investigating an area of the discipline not covered in depth in the regular course, either through a literature search, an annotated bibliography, or a conventional research paper
- applying the information/expertise learned in the course in a creative way
- monitoring and analyzing current events associated with the course topic

It is crucial that both the instructor and the student fully understand the Honors expectations before the course is officially designated as Honors. It is recommended that a written document outlining these expectations be appended to the Course Designation Form. A template may be found here: http://www.unh.edu/honors-program/pdf/designation_contract.pdf.

Once an agreement has been reached regarding Honors work, the Honors Designation Form (<http://www.unh.edu/registrar/forms/honorsform.pdf>) must be signed by the student and the instructor. It also requires the signature the Honors Liaison of the student's. This form is then submitted to the Registrar. It is due by the Add/Drop deadline, the third Friday of the semester.

Upon receiving the form, the Registrar will create a special Honors section of the course, and transfer the student into it. The course will be listed as Honors on the transcript.

Once an Honors designation has been completed, it cannot be reversed; students must complete the work they agreed to. If a student does not complete the additional Honors work, the professor should adjust her grade accordingly. In exceptional circumstances that are not academic in nature (e.g. medical emergencies), students may complete a Petition for Academic Variance to have the Honors designation removed from a course. This petition should be signed by the course instructor and the Honors Program before being submitted to the Dean of the student's college for evaluation.

University Honors in [Major]

Graduating with University Honors in the major requires at least 32 credits of Honors work, which is typically begun in the Freshman year. University Honors students must:

- Maintain and graduate with a **cumulative overall GPA of at least 3.4** (for students who enter the university in or after the fall of 2017, the standard will be 3.5)
- Complete **16 credits of Honors Discovery courses**, of which
 - 4 credits must be in an Honors Inquiry Seminar (with the course number 444)
and
 - [for students entering in or after fall of 2016] 4 credits must be in an Honors Symposium (with the course number 440)
and
 - No more than 4 credits may be from a self-designated honors course (see "Honors-designated courses" below)

- Complete the **requirements for Honors in your major** (listed here: <http://www.unh.edu/honors-program/liaisons.html>)
- **Submit required paperwork** prior to graduation (see “Graduation and Required Paperwork” below)

Honors in Major

Admission and Registration

It is not necessary to be a member of the University Honors Program to complete Honors in Major. Eligibility is set by individual departments. Most align with the University Honors Program’s required GPA. Some majors set a minimum GPA for courses in the major.

Students can register for Honors in Major here: <http://www.unh.edu/honors-program/HIMregistration.html> . These students are given an “HM” Banner code. This makes it easier for the Honors Program and individual departments to identify and communicate with Honors in Major students. Failing to register will not prevent a student from receiving Honors in Major at graduation.

Members of the University Honors Program need not register, as they are already coded as Honors students.

Some departments require an application or internal registration for Honors in Major. Students should consult the policies linked from this page: <http://www.unh.edu/honors-program/liaisons.html> .

University-wide policies

Honors in Major programs are designed by individual departments, with oversight from the University Honors Program. In general, Honors in Major requirements must include:

- at least 16 credits of enhanced coursework
- at least 4 credits must be an Honors Thesis, which may be counted toward the total of 16
- A grade of at least B- on the thesis
- A GPA minimum (usually 3.4, but varies by department)

Exceptions to the above have been granted to some departments. Students should consult <http://www.unh.edu/honors-program/liaisons.html> for specific details.

Department-specific policies

Within the parameters described in the previous section, requirements are set by individual departments, and can be found here: <http://www.unh.edu/honors-program/liaisons.html> .

Each department appoints a faculty member* who serves as the leader of the department’s honors program and communicates with the University Honors Program. This person should be the primary contact for students pursuing Honors in the department. He or she is responsible for recruiting students, providing advising about departmental requirements, and verifying the

completion of these requirements in advance of graduation. Departmental liaisons are listed here: <http://www.unh.edu/honors-program/liaisons.html> .

*The exception is Paul College, where no faculty members are appointed Honors Liaisons. This role is filled instead by an advisor.

University Interdisciplinary Honors

Overview:

Graduating with University Honors in the major requires at least 32 credits of Honors work, which is typically begun in the Freshman year. University Interdisciplinary Honors students must:

- Maintain and graduate with a **cumulative overall GPA of at least 3.4** (for students who enter the university in or after the fall of 2017, the standard will be 3.5)
- Complete **16 credits of Honors Discovery courses**, of which
 - 4 credits must be in an Honors Inquiry Seminar (with the course number 444)
 - and
 - [for students entering in or after fall of 2016] 4 credits must be in an Honors Symposium (with the course number 440)
 - and
 - No more than 4 credits may be from a self-designated honors course (see “Honors-designated courses” below)
- Complete the **requirements for Interdisciplinary Honors below**
- **Submit required paperwork** prior to graduation (see “Graduation and Required Paperwork” below)

Interdisciplinary Honors

Students entering in the Fall of 2016 will have a second option for completing University Honors. In lieu of completing Honors in Major, they may complete three approved high-impact experiences as well as a thesis. Interdisciplinary Honors recognizes students who seek academic experiences that extend beyond their course curricula.

At least one experience must be interdisciplinary. An interdisciplinary experience is defined as one that requires the use of two or more disciplines in order to produce a specifically interdisciplinary product or understanding. In other words, the interdisciplinary experience allows for new ideas, questions, products, or solutions that would be unlikely to emerge within a single discipline.

Approved high-impact experiences that count toward Interdisciplinary Honors include:

- Study abroad in a UNH managed, exchange, or approved program of at least 8 weeks
- Completing the application process for a major national fellowship
- An IROP, SURF, or other approved research experience
- Named co-authorship on a publication in a peer-reviewed journal
- A presentation at a regional or national academic conference
- An IMPACT project (interdisciplinary, faculty-led efforts to solve community problems)
- A Social Innovation Summer Internship
- Study away at the Washington Center or Semester in the City
- Other approved high-impact experience (by petition)

Students should consult with Honors Program advisors before the beginning of Junior year to decide which track they will pursue.

Process for documenting Interdisciplinary Honors experiences

Plan and Prepare:

- Meet with the staff or faculty who oversee the experience you plan to complete (see list below). Let them know you intend to count the experience toward Interdisciplinary Honors.
- Discuss with program staff and/or the Honors Program whether this experience will be an Interdisciplinary Experience. *To qualify as Interdisciplinary for the purpose of this designation, an experience must engage two or more different disciplines, producing a result that would be unlikely to have emerged within the boundaries of single discipline.*

Gain Pre-approval:

- Some experiences are automatically pre-approved as qualifying experiences. See list below. For other experiences, approval may be granted by petition to the University Honors Program. The petition is available in the Surveys and Forms section of Wildcat Advising.
- For an experience to qualify as the one required Interdisciplinary Experience, submit an Application for Preapproval of Interdisciplinary Experience. It is available in the Surveys and Forms section of Wildcat Advising.

Complete the Project:

- Follow the deadlines, guidelines, and expectations set out by program staff.

Certify Completion:

- In the Surveys and Forms section of Wildcat Advising, complete a Certification of Experience form. It will be sent to the overseeing faculty or staff member for approval.

Pre-approved experiences:

- Study Abroad: Any UNH managed, exchange, or approved program of at least 8 weeks

- National Fellowship Application: Boren, Carnegie Junior, Churchill, Critical Language, Fulbright, Gates Cambridge, Gilman, Goldwater, Hollings, Marshall, Mitchell, NSF-GRFP, Rhodes, Schwarzman, Truman, Udall, UK Fulbright Summer Institutes
- Research Experience: IROP, SURF
- Social Innovation Summer Internship
- Study away: Washington Center, Semester in the City

Program Contacts:

The following faculty and staff members will provide certification for the experiences they oversee.

- Study abroad: Beth Kilinc
- National Fellowships: Jeanne Sokolowski
- Research Experience: Paul Tsang
- Journal Authorship: Supervising faculty member
- Conference Presentation: Supervising faculty member
- IMPACT project: Supervising faculty member
- Social Innovation Summer Internship: Faina Bukher
- Washington Center: Paula DiNardo
- Semester in the City: Faina Bukher

Registering for Honors Discovery courses

Honors Discovery courses are restricted to Honors students. In order to register, students must first be added to a permission table by Honors Program staff. This process is called “Preregistration.” It takes place before registration begins, in November (for Spring classes) and in April (for Fall classes). Honors students receive an email informing them of when Preregistration opens. On 7 AM on that day, an online form is made available for students to select courses, which are available on a first-come/first-served basis. A student’s RAC number does not affect his ability to sign up for Honors courses. After filling out the online form, the student will receive an email from Honors staff confirming her preregistration or informing her that the class she requested is full.

Once a student has preregistered for an Honors course, his space in the course is reserved until he can register during his RAC window. In some cases, a student is planning on taking more than 18 credits, so cannot register for all courses until the beginning of the semester; if she indicates this on the preregistration form, the seat will be reserved until she can register during the Add/Drop period. Otherwise, students who do not register will be dropped from preregistration lists after the registration period closes.

To make changes to Honors preregistration or registration, students should contact the Honors office to obtain the necessary permissions. Students are requested to inform the Honors office if they decide not to take a course that they have preregistered for, in order that the seat may be made available for other students.

Because some seats may be reserved for fifth-class students or for other groups (such as incoming Freshmen), the closed course list and the enrollment numbers on the UNH course search may not accurately show whether there is space available in a given course. Students should contact the Honors office for the most current information.

A few Honors Discovery courses, and all Honors in Major courses, are administered outside of the Honors Program. Students should contact their departments for information about Honors in Major courses. For the Studio Math/Physics sequence (Math 425-6/Phys 407-8), students should contact the CEPS Deans office. For Honors Genetics (604), students should contact the Genetics program.

Add/Drop period

During the first two days of the semester, the Honors Program has control over Honors Discovery courses. Students who wish to add one of these classes (including those who reserved a seat during preregistration) should bring their Add/Drop forms to the Honors office, where a staff member will sign in place of the professor. Honors staff may not sign for course drops.

Beginning on the third day of the semester, course control reverts to the instructors, and students should seek permission directly from them.

Non-honors students in Honors Discovery courses

Students who are not members of the University Honors Program may enroll in Honors courses if space allows and at the discretion of the professor. In most cases these students will be asked to wait until the semester begins; professors may add them to classes beginning on the third day of the semester. In cases of underenrolled Honors courses, non-Honors students may be able to add the classes earlier. Generally, their GPA should be at least the Honors Program minimum standard. Decisions about adding non-Honors students to Honors rosters are made by the University Honors Program in consultation with the professor, through the first two days of the semester. From the third day of the semester onward, decisions are at the sole discretion of the professor.

The Thesis

The Honors Thesis is defined as a sustained, independent project in a student's field of study. It must count for at least 4 credits, and no more than 8 credits, of the required 16 credits of Honors in Major work.

Generally, students register for a Senior Honors Thesis course (often numbered 799) in the spring and/or fall of their Senior year. This course is an independent study conducted by the faculty advisor. This advisor sets the standards, due date, and grade for the project. It must earn at least a B in order to qualify for Honors. All students must publicly present their research prior to graduation. Many present at the Undergraduate Research Conference in April; other departmentally-approved public events are also acceptable.

In 2012 we began digitally archiving Honors theses. Students are encouraged to peruse scholars.unh.edu/honors/ for examples in relevant disciplines. Older Honors theses are available in the Special Collections & Archives department at Dimond Library.

Advisors

Thesis advisors are typically tenure-line faculty; that is, their title is Assistant Professor, Associate Professor, or Professor.

Students should select advisors with whom they have worked successfully in the past, and who have expertise in the student's area of research interest. Many students connect with thesis advisors by working with them on course designations during Honors-in-Major coursework. Advisors should be approached before the semester in which research begins. Honors Liaisons can assist students who are having trouble identifying an advisor.

In some cases a lecturer or other non-tenure-track faculty member may volunteer to supervise a thesis, and may be the most appropriate advisor for a student's thesis. In that case the Honors Program requires a formal petition to ensure that both workload equity and academic standards are maintained. The student should submit a Petition for Academic Variance to the Director of the University Honors Program. The Director will contact the chair of the department to discuss whether the instructor is an appropriate advisor, and whether the department will support her work with the student. If the petition is not approved, the student should find a tenure-track member of the department to advise or co-advise the thesis.

Financial Support

The Hamel Center for Undergraduate Research offers research grants, including summer support. During the academic year, if a student is registered in a credit-bearing thesis course, he may apply for an Honors Thesis Grant from the Hamel Center. These grants are for up to \$150 and can be used to pay for research expenses.

Library Privileges

Honors Students can access Extended Time borrowing privileges at Dimond Library, which are otherwise reserved for faculty and graduate students. In order to be granted these privileges, students must complete the Honors Thesis Agreement and submit it to the University Honors Program, along with a note requesting extended borrowing privileges.

Publication

Honors students are asked to make their thesis papers available on scholars.unh.edu/honors/. This creates a resource for future students and other researchers, and also helps students professionalize their online personas.

These theses are publicly available online. If a student or her advisor prefers not to make the work available, she may upload an abstract and/or excerpts from the work instead.

Students may also publish research in *Inquiry*, UNH's undergraduate research journal: www.unh.edu/inquiryjournal.

GRADUATION AND REQUIRED PAPERWORK

Several “honors” are awarded at graduation. Some (Latin honors) are based solely on GPA and have no relation to the Honors Program. This section refers to graduation with University Honors in the Major and Honors in the Major, which must be certified by the University Honors Program.

Students who are members of the University Honors Program or who have registered as Honors in Major students will be contacted by the Honors Program office with reminders about graduation paperwork and requirements.

Certification of Completion

In the semester of graduation, students must submit a Certification of Completion form to the UHP office. This form certifies that all Honors in Major requirements will have been completed by the end of the semester. It is signed by the departmental liaison, who is responsible for checking the student’s record against GPA and coursework requirements for the major.

Honors certification and recognition

Once the Certification of Completion forms are submitted to the UHP office, program staff review student transcripts. Students who have completed 16 credits of Discovery Honors work, as described above, as well as their major’s requirements for Honors will be given the University Honors in Major designation. Students who have completed only the required work in the major will be awarded Honors in the Major.

Upon certification, the UHP forwards a list of students and their Honors awards to the Convocation Office and the Registrar’s office.

After final grades become available, UHP staff check to see that each awardee graduated with an appropriate GPA and completed all Honors courses. They forward any changes in awards to the Registrar’s office, which makes the changes before diplomas are mailed.

Honors Convocation

Honors Convocation is held on the Friday before the graduation ceremony. It is organized by the University Events and Programs office, not the University Honors Program. Students who qualify for Latin Honors are invited to this ceremony; students who earn University Honors receive a special invitation. Invitations are usually mailed near the time of Spring Break.

At the Convocation, University Honors graduates receive special blue stoles that they wear to the Commencement ceremony. Students awarded Honors in Major do not receive any special recognition at Convocation and do not wear any special regalia.