<table>
<thead>
<tr>
<th>Committee Name</th>
<th>Purpose</th>
<th>Role(s) of Institutional Official</th>
<th>References</th>
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</table>
| Chemical Safety Committee     | The Chemical Safety Committee (CSC) assures the safe acquisition, use, and disposal of all hazardous chemicals at the University of New Hampshire (UNH). It is the responsibility of the CSC to establish appropriate health and safety policies in accordance with federal regulations and guidelines that cover chemical safety and evaluate research being conducted at UNH for chemical safety considerations. | • Serves as the ultimate responsible official for chemical hygiene within the institution and must, with other administrators, provide continuing support for institutional chemical hygiene.  
• Approves all UNH policies and procedures dealing with hazardous chemical operations, and directs implementation of those policies and procedures.  
• Establishes a Chemical Safety Committee.  
• Appoints a Chemical Hygiene Officer.  
• Ensures compliance with the OSHA “Laboratory Standard” – Occupational Exposure to Hazardous Chemicals in Laboratories.  
• Takes action on noncompliance, as necessary.  
• Formally appoints members of the CSC. | 1. Occupational Safety and Health Administration Laboratory Standard (29 CFR 1910.1450)  
2. New Hampshire Lab 1403.36 “Hazardous and Toxic Substances.”  
3. UNH CSC Charter.  
4. USY Administrative Board Policy VI.F. Operation and Maintenance of Property. |
| Institutional Biosafety Committee | The Institutional Biosafety Committee (IBC) assures the safe acquisition, use and disposal of all biological agents and recombinant DNA at the University of New Hampshire (UNH). It is the responsibility of the IBC to establish appropriate health and safety policies in accordance with federal, state and local regulations and guidelines that cover biological safety and evaluate research being conducted at UNH for biological safety considerations. | • Serves as the ultimate responsible official for biological safety within the institution and must, with other administrators, provide continuing support for institutional biological safety.  
• Establishes an Institutional Biosafety Committee.  
• Selects and reports names and qualifications of IBC members to the NIH Office of Biotechnology annually.  
• Appoints a Biological Safety Officer.  
• Ensures compliance of recombinant DNA projects with the procedures and standards of the NIH Guidelines.  
• Oversees implementation of the NIH Guidelines.  
• Ensures compliance with the federal select agent regulations.  
• Appoints a Responsible Official (an individual designated by the institution with the authority and control to ensure compliance with the federal select agent regulations) and an Alternate Responsible Official.  
• Takes action on noncompliance, as necessary. | 1. NIH Laboratory Safety Monograph.*  
2. CDC Select Agent Rules (42 CFR 1003).  
3. USY Administrative Board Policy VI.F. Operation and Maintenance of Property.  
4. UNH IBC Charter.  
*This NIH Laboratory Safety document states that, “Because of the different administrative schemes used by institutions engaged in recombinant DNA research, it is impossible to make specific suggestions as to the best method of establishing the IBC. An important basic principle to follow, however, is that the IBC should be established by the highest administrator in the institution. This establishes the institution-wide interests of the committee; involves top administration in the deliberations of the committee; and assures close communication between the committee and institutional officials.” |
| Occupational Safety Committee | The Occupational Safety Committee (OSC) works to assure a safe work environment for faculty, staff, students, and visitors through the creation and promulgation of occupational safety and health policies, standards and procedures applicable to UNH. | • Provides executive leadership in the development, promulgation and implementation of occupational safety and health policies, standards and procedures applicable to UNH. | Public Law 91-596, Williams-Steiger Occupational Safety and Health Act of 1970, Federal Agency Safety Programs and Responsibilities  
Title 29 CFR Subpart G, Part 1910; Occupational
## Radiation Safety Committee

The Radiation Safety Committee (RSC) is the governing body for all aspects of radiation protection within the University of New Hampshire (UNH), including all affiliated research, clinical, instructional and service units utilizing radiation sources in facilities owned or controlled by UNH. The RSC shall ensure that all possession, use and disposition of radiation sources by personnel at UNH complies with pertinent federal and state regulations and with the specific conditions of licenses issued to the University, and that all

<table>
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<th>Safety and Health Administration (OSHA), Department of Labor</th>
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<tbody>
<tr>
<td>It is the responsibility of the Committee to establish appropriate health and safety policies in accordance with federal regulations and guidelines that cover workplace safety at the University of New Hampshire (UNH).</td>
<td>Safety and Health Administration (OSHA), Department of Labor</td>
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<td>UNH OSC Charter.</td>
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### The individual at the senior management level who is responsible for oversight of the facility's radiation safety program and has the ultimate responsibility for the license and the activities associated with the license. The institutional official has an important role in implementing and managing the radiation safety program.

To ensure adequate management involvement, the institutional official must sign the campus broadscope license application acknowledging management's commitments and responsibility for the following:

- Radiation safety, security and control of radioactive materials, and compliance with regulations;
- Completeness and accuracy of radiation safety

4. UNH Radiation Protection Program.
5. UNH RSC Charter
6. USY Administrative Board Policy VI.F. Operation and Maintenance of Property.
| Environmental Health and Safety Committee | It is a goal of the University of New Hampshire (UNH) to ensure safe and healthy learning, research, work, entertainment, and student living environments for faculty, staff, students and visitors. In support of this policy, UNH gives high administrative priority, applies appropriate financial support, and provides professional expertise in the ongoing effort to eliminate or reduce facility and operational risks. | Serves as the Chair of the UEHSC. The Chair has the responsibility for conducting regular UEHSC meetings and implementing the control functions of the UEHSC. The Chair works closely with the Director of Environmental Health and Safety to ensure that the directives of the UEHSC are being implemented. | USNH Board of Trustees Policy BOT VI.F. Operation and Maintenance of Property  
USNH USY Administrative Board Policy VI.F. Operation and Maintenance of Property  
UNH EHSC Charter |
hazards that could threaten the health and safety of persons, property or the environment. Along with the highest quality of teaching, research and community service, safety of individuals and protection of the environment are core values of this institution. The University Environmental Health and Safety Committee (UEHSC) is the primary UNH component with direct responsibility to ensure consistent progress towards achievement of this goal by coordinating and prioritizing the effective application of UNH resources applied to safety issues.

### Institutional Review Board for the Protection of Human Subjects in Research

The Institutional Review Board for the Protection of Human Subjects in Research (IRB) is a standing committee responsible for protecting the rights and welfare of people who are subjects of University of New Hampshire (UNH) research activities.

- UNH’s official point of contact with Office of Human Research Protections (OHRP).
- Bears ultimate responsibility for ensuring UNH’s compliance with federal human subjects protections regulations.
- Administers and enforces the UNH Policy on Use of Human Subjects.
- Ensures adequate resources for the IRB sufficient for the IRB to carry out its duties/ responsibilities.
- Oversees the activities of the IRB and appoints IRB and Departmental Review Committee (DRC) members.
- May not overturn decisions of the IRB regarding study disapproval, or conditions for approval; however, the IO may overturn IRB approvals. When disapproving an IRB-approved study, the IO will inform the investigator and the IRB about her/his decision.
- Notifies OHRP in writing promptly of serious or continuing noncompliance with the terms of its Assurance or 45 CFR 46, or of any serious adverse events involving risk to subjects.
- May request the IRB report its actions to the IO.

- 45 CFR 46 (Protection of Human Subjects)
- UNH’s Department of Health and Human Services (DHHS) Federalwide Assurance (FWA) for the Protection of Human Subjects
- UNH.VIII.F
- UNH IRB Procedures Manual
### Institutional Animal Care and Use Committee (IACUC)

The Institutional Animal Care and Use Committee (IACUC) is a standing committee responsible for ensuring the proper care, use, and humane treatment of vertebrate animals used in research, testing, and instruction at the University of New Hampshire (UNH).

- **Signs and has the authority to sign the Assurance.**
- **Legally commits UNH to meet the requirements of the Animal Welfare Act (AWA) and the Public Health Service (PHS) Policy.**
- **Signs and submits USDA registration form and is responsible for notifying USDA of any changes in the UNH’s registration.**
- **Signs and submits annual reports to USDA and Office of Laboratory Animal Welfare (OLAW).**
- **Administers and enforces the UNH Policy on Care and Use of Animals.**
- **Oversees the activities of the IACUC and appoints IACUC members.**
- **Receives inspection reports and recommendations from the IACUC. In consultation with IACUC, determines whether deficiencies are minor or significant.**
- **Forwards IACUC reports of uncorrected significant deficiencies to USDA and any federal agency funding that research.**
- **Consults the IACUC regarding suspensions and corrective actions; reports to regulatory and funding agencies.**
- **May subject protocols that have been approved by the IACUC to further review and approval but may not approve an activity that has not been approved by the IACUC.**
- **Where activities involving vertebrates have been conducted without IACUC approval, upon receipt of a written recommendation from the IACUC Chair shall be the final authority as to the course of action taken by UNH, including administration of sanctions.**
- **Ensures that UNH has an Attending Veterinarian**

### UNH's Assurance of Compliance with United States Public Health Service Policy on Humane Care and Use of Laboratory Animals

UNH.VIII.G

9 CFR Parts 1, 2, and 3 (Animal Welfare Act Regulations)

Health Research Extension Act of 1985 (P.L. 99-158)
### Disclosure Review Committee

The University of New Hampshire (UNH) Disclosure Review Committee (DRC) is responsible for determining whether the significant financial interests of investigators could reasonably be expected to affect the design, schedule, conduct, or reporting of the activities funded or proposed for funding. The DRC reviews proposed conflict management plans and approves them, or adds conditions or restrictions to ensure that any conflict is managed, reduced, or eliminated.

- Ensures compliance with the federal financial conflict of interest in research regulations.
- Oversees the activities of the DRC and appoints DRC members.
- Receives completed disclosure statements from employees and forwards them to the DRC for review when significant financial interests are disclosed.
- If significant financial interests are disclosed related to a project where human subjects are involved, notifies the IRB Chair.
- Ensures that UNH maintains required records for the specified period of time.

60 FR 35810, Part III (DHHS Responsibility of Applicants for Promoting Objectivity in Research for Which PHS Funding is Sought)


UNH.VIII.E

UNH.VIII.T
| UNH Manchester (UNHM) Emergency Health and Safety Committee | The UNHM Emergency Health and Safety Committee (EHSC) develops, reviews, and updates written programs and procedures to ensure compliance with OSHA, New Hampshire Department of Labor and other applicable regulations, and recognized consensus safety standards. The Committee obtains and analyzes available data on past injuries and illnesses, identifies trends, and suggests appropriate corrective actions. | • Provides executive leadership in the development, promulgation and implementation of occupational safety and health policies, standards and procedures applicable to UNHM.  
• Supports a staff necessary to effectively administer a comprehensive occupational safety and health program for UNHM. | Public Law 91-596, Williams-Steiger Occupational Safety and Health Act of 1970, Federal Agency Safety Programs and Responsibilities  
Title 29 CFR Subpart G, Part 1910; Occupational Safety and Health Administration (OSHA), Department of Labor  
New Hampshire Administrative Rule Chapter Lab 600 Safety Programs and Joint Loss Management Committee  
RSA 281-A:64 Safety Programs and Joint Loss Management Committees  
RSA 277 Safety & Health of Employees  
RSA 277-A Toxic Substances in the Workplace  
New Hampshire Administrative Rule Chapter Lab 1400 Safety and Health of Employees  
USY Administrative Board Policy VI.F. Operation and Maintenance of Property.  
UNHM EHSC Charter. |
| UNH School of Law (UNHL) Emergency Health & Safety Committee | The UNHL Health and Safety Committee (EHSC) develops, reviews, and updates written programs and procedures to ensure compliance with OSHA, New Hampshire Department of Labor and other applicable regulations, and recognized consensus safety standards. The Committee obtains and analyzes available data on past injuries and illnesses, identifies trends, and suggests appropriate corrective actions. | • Provides executive leadership in the development, promulgation and implementation of occupational safety and health policies, standards and procedures applicable to UNHL.  
• Supports a staff necessary to effectively administer a comprehensive occupational safety and health program for UNHL. | Public Law 91-596, Williams-Steiger Occupational Safety and Health Act of 1970, Federal Agency Safety Programs and Responsibilities  
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