AGENDA
UNIVERSITY OF NEW HAMPSHIRE
ENVIRONMENTAL HEALTH AND SAFETY COMMITTEE
FIRST QUARTER MEETING
THOMPSON HALL, TRUSTEES BOARD ROOM
MARCH 29, 2013 @ 12:30PM

1. WELCOME
2. INTRODUCTION OF MEMBERS AND GUESTS
3. EHS COMMITTEE CHARTER REVIEW
4. USNH EHS POLICY REVISIONS
5. 2012 USNH EH&S COUNCIL EHS ANNUAL REPORT
6. BROADSCOPE RADIOACTIVE MATERIAL LICENSE RENEWAL
7. UNH LAW SCHOOL REVIEW
8. INTEGRATED CONTINGENCY PLAN REVIEW AND UPDATE
9. UNH CEMS FACULTY COMPLIANCE DASHBOARD
10. OTHER BUSINESS
The UNH Environmental Health and Safety Committee met on 03/29/2013. In attendance were Professor Jon Wraith, Dean, COLSA, Mr. Bradford Manning, Director, Environmental Health and Safety, Mr. Guy Eaton, Chair, Occupational Safety Committee, Mr. Paul Chamberlin, Associate Vice President, Facilities, Professor Andy Laudano, Chair, Radiation Safety Committee, Professor Glenn Shwaery, Assistant Dean, CEPS and Professor Cheryl Whistler, Chair, Chemical Safety Committee. Professor Jan Nisbet, Senior Vice Provost for Research and Committee Chair, Professor Frank Rodgers, Chair, Institutional Biosafety Committee, and Ms. Kathryn Braun, Chair, UNH at Manchester (UNHM) Emergency, Health and Safety Committee were excused. A quorum was present.

New Members and Guests

Committee member Manning brought the meeting to order at 12:35pm. There were no new members or guests to introduce.

EHS Committee Charter Review

Committee member Manning opened the discussion on the EHS Committee Charter. The Charter was last reviewed in January 2010. Committee members discussed the frequency of meetings and whether the quarterly meeting schedule should be changed to twice annually. There was general support for changing the schedule and no dissenters. Committee member Laudano made a motion to change the meeting frequency from quarterly to twice a year. Committee member Chamberlin seconded the motion. The motion was adopted by unanimous vote.
Committee members Manning provided an update on the 2012 USNH Environmental Health and Safety Annual Report. The 2012 Annual Report was submitted to the USNH Chancellor’s Office on February 27, 2013. The report will be placed on the agenda for discussion at the May 02, 2013 meeting of the USNH Board of Trustees Audit Committee. Committee member Manning stated he would be available to attend the Audit Committee meeting to answer any questions regarding the Annual Report.

**Broad-Scope Radioactive Material License Renewal**

Committee member Manning provided an update on the Broad-Scope License Renewal with the New Hampshire Radiological Health Section. OEHS is working with the UNH Radiation Safety Committee (RSC) to begin the development of the revised UNH Radiation Protection Program and associated support documentation for the renewal of the license in October 2013. We anticipate having the license renewal package ready for RSC review by the summer of 2013.

**UNH Law School Review**

Committee member Manning informed the Committee that OEHS was asked to participate with the UNH Integration team for the UNH Law School. A May 2013 visit is planned. Areas for EHS review of Law School activities include:

- Asbestos Containing Building Materials (ACBM)
- Lead-Based Paint
- Lead in Drinking Water
- Mold/Indoor Environmental Quality
- Radon
- Wetlands
- Type of fuel used to heat buildings and total volume stored on site
- Emergency generators
- Aboveground Storage Tanks
- Vapor Intrusion
- Soil contamination
- Groundwater contamination
Integrated Contingency Plan Review and Update

Committee member Manning stated that OEHS is working with a USNH term approved vendor to update the UNH Integrated Contingency Plan (ICP). The ICP establishes preparedness, prevention, planning, spill response, and spill notification procedures as set forth in State and federal regulations. Since July 2009, UNH has removed a number of Aboveground Storage Tanks (ASTs), installed some ASTs in new buildings, added or removed electrical transformers and/or elevators, and otherwise changed the number of petroleum storage containers on campus as part of facility redevelopment efforts. Committee member Chamberlin agreed it was timely to update the ICP to reflect these changes in the campus compliance programs for oil spill prevention and hazardous materials management. Committee member Manning estimated the changes would be completed by mid-summer 2013.

Other Business

There was no other business to report. The meeting was adjourned at 1:40pm.