Appendix J – Keener Dairy Nutrition Research Center Shutdown Procedures

Follow these steps when shutting down laboratory ventilation equipment in Keener, listed in Table 1, below:

- Notify affected employees of the proposed shutdown with assistance from the Facilities Control Center.
- Post an attached Do Not Use Sign on the affected equipment, locations are identified on the floor plans on the following pages.
- Follow LOTO procedures.
- Shutdown of Keener air handler does not affect safety of laboratory occupants and does not require shutdown procedures in the LVMP.

<table>
<thead>
<tr>
<th>Exhaust Fan</th>
<th>Exhaust fan EQ</th>
<th>Equipment and chemical fume hoods affected</th>
<th>Room(s) affected</th>
</tr>
</thead>
<tbody>
<tr>
<td>EF-2</td>
<td>EQ005544</td>
<td>Canopy exhaust in grinding room</td>
<td>127A</td>
</tr>
<tr>
<td>EF-3</td>
<td>EQ005545</td>
<td>Chemical fume hood EQ007892</td>
<td>126</td>
</tr>
<tr>
<td>EF-4</td>
<td>EQ005546</td>
<td>Chemical fume hood EQ007893</td>
<td>123</td>
</tr>
</tbody>
</table>

Table 1. Keener exhaust fans and associated rooms.
ATTENTION!

Do not use this fume hood!

This hood is not safe for use. Do not use this hood until this sign has been removed.

- **DO NOT** use the hood for work with hazardous materials;
- **DO NOT** pour waste in the hood;
- **DO NOT** run reactions in the hood; and
- **DO NOT** operate equipment using hazardous materials in the hood.

Questions? Call the Facilities Control Center, 862-1437, or the Office of Environmental Health and Safety at 862-4041.
Keener: Post Do Not Use signs on highlighted equipment when shutting down fans. Contact OEHS at 862-4041 when work is complete.