



UNIVERSITY of NEW HAMPSHIRE

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Colleagues:

You may have noticed a number of changes at OSR. My arrival in this office last August coincided with a substantive review of the structure and function of OSR written by Julie Norris, Director of the analogous office at MIT. This has provided the opportunity for Kathy Cataneo (Exec. Dir. of OSR) and her staff to assess and analyze some of OSR's core processes, with the view to better service, simplification and consistency.

In October, Kathy announced the elimination of a set of steps in the grant process that added little value or information. Her memo on these tasks can be found at <http://www.unh.edu/osr/news/Non-essentialtasks.doc>

A revision of the sub-agreements process has just been completed. Both processes and forms have been standardized, virtually eliminating the need to negotiate terms and conditions. A standard notice of sub-recipient awards has also been developed for use by the BSCs, to reduce the need for OSR oversight. More information on this can be found at: <http://www.unh.edu/osr/news/SubsPINotice.doc>

Finally, OSR has established a set of contacts to be available at all times, meaning that if your grant and contract administrator (GCA) is not available, someone else will be. A description of the contact chain can be found at: <http://www.unh.edu/osr/news/RADChanges.doc>

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