University of New Hampshire
Transcript Office, Stoke Hall
11 Garrison Avenue
Durham, NH 03824-3511

UNIVERSITY OF NEW HAMPSHIRE TRANSCRIPT REQUEST

NOTE: A transcript is a complete history of all your UNH credit coursework

PLEASE PRINT

FOR OFFICE USE ONLY

Rec'd _____ Rec'd by ☐

Sent _____ Sent by ☐

Rush ☐ Amount _____

DATE: _____

FULL NAME _____ **PHONE NUMBER:** (____) _____

LAST **FIRST** **M.**

Other names used while attending: _____ **Email Address:** _____

CURRENT MAILING ADDRESS: _____

☐☐☐ ☐☐ ☐☐☐☐ **STUDENT I.D. NUMBER**

☐☐ ☐☐ ☐☐ **Birthdate** (MM/DD/YY)

Dates of Attendance

From: _____ **To:** _____

Check UNH degree(s) earned
(Include month/year earned)

- ☐ **Associate** _____
- ☐ **Bachelor** _____
- ☐ **Master** _____
- ☐ **CAGS** _____
- ☐ **Ph.D.** _____

Current Status
(Check one)

- ☐ **Non-degree student**
- ☐ **Undergraduate student**
- ☐ **Graduate Student**
- ☐ **Not Attending**

Additional _____

Number of Transcripts

_____ Official _____ Unofficial

Special Instructions

- ☐ **Rush processing** (**24/48 hrs). -** $5.00 for every five copies; must be paid at time of order.
- ☐ **Pick up**

***NOTE:** Check WEBCAT for availability of grades/degrees at the end of the semester.

- ☐ ***Hold for current grades:**

  Fall ☐ **Spring** ☐ **Summer** ☐

  (do not request earlier than one month before end of semester)
- ☐ ***Hold for degree** *(do not request earlier than one month before end of semester)***/Major:** _____
- ☐ **Hold for correction** (*specify semester, course, and grade*)**:**

  _____

MAIL TO: Additional addresses may be written on back.
For delivery other than U.S. first class mail, please include a pre-paid, addressed envelope.

City **State** **Zip**

****NOTE FOR CURRENT STUDENTS:** Transcripts being sent directly to you must be delivered to your GSS box (or other campus address) during the semester. Off-campus addresses may be used during semester breaks or over the summer.

***STUDENT SIGNATURE*:** _____

(MANDATORY FOR RELEASE OF TRANSCRIPTS)

NOTE: No official transcripts will be furnished until your financial obligations to the University have been satisfied. Unofficial copies may only be sent to you or a UNH official. The University is not responsible for transcripts once they leave our office. Please include as much information as possible and write legibly; failure to do so may result in a lengthy delay, incomplete transcripts, or transcripts being mailed to the wrong address(es).

Rev. 6/2005