The prior approval form is an agreement between the University and the student to establish in advance the number of credits to be accepted in transfer, and the General Education, Discovery and/or major requirement satisfied by the course, provided the student completes the contracted course. A grade of “C” or better is required for each course accepted (including University System of New Hampshire Institutions). The student’s college or department may exempt the student from repeating at UNH a course in which a “D” grade was received at the other institution.

In addition the following University policies should be acknowledged:
1. A course taken at another institution may not be used under the University repeated course rule.
2. If credit was received for a UNH course equivalent to the course listed below, no transfer credit will be allowed.
3. The transferred course work does not affect the UNH cumulative grade point average.
4. Credit will not be awarded for any course taken the semester immediately following any academic suspension or dismissal; or while taking an approved leave of absence from UNH.

A course taken for 3 semesters hour credits at another institution will be worth 3 credits in transfer to UNH. Courses measured in quarter hours, term hours, or course units will be converted to semester hours as a basis for determining the UNH award. The conversion process may affect whether a course will meet minimum UNH requirements for General Education, Discovery, or major requirements.

Course work listed on the form is evaluated by the UNH Registrar’s Office for total acceptable transfer credits and Discovery or General Education requirements. Course descriptions must be provided by the student and submitted with this form. The student’s adviser determines the fulfillment of major requirements. Only a portion of the total credits acceptable to the University may be applicable to a given major or curriculum.

Please obtain signatures of approval in this order: 1. Registrar’s Office 2. major adviser 3. college dean.

*Withdrawals – Students attending other than UNH – managed or approved programs must withdraw and apply for readmission prior to returning to the University unless attendance is during a summer. Upon completion of the course work the student must request an official transcript to be sent to the Registrar’s Office, Stoke Hall, UNH.

*Senior residency means being enrolled in UNH courses for the final one quarter of your total credits. Do the following credits fall within this range? q Yes q No.

If yes, you must petition your college dean to request that your senior residency be waived.

I REQUEST PERMISSION TO TRANSFER THE LISTED COURSE(S) AND CREDITS FROM THE FOLLOWING INSTITUTION:

Institution: ______________________________________
City: ____________________________ State: ______ Zip: ______

DURING SEMESTER:  q Fall  q Winter  q Spring  q Summer  ACADEMIC YEAR: 20____

<table>
<thead>
<tr>
<th>STUDETN COMPLETES</th>
<th>APPROPRIATE UNH OFFICIAL COMPLETES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trans. Request (see key below)</td>
<td>Transfer Course (include department, course number &amp; course title)</td>
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<tr>
<td></td>
<td>Cr</td>
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<td>Hrs</td>
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</tbody>
</table>

CODE KEY

Trans. Request Major = MAJ Minor = MI General Elective = ELECT Language Req for BA = LANG

Discovery Program
WS = Writing Skills
QR = Quantitative Reasoning
BS = Biological Sciences
PS = Physical Sciences
DLAB = Discovery Lab
FPA = Fine & Performing Arts
HP = Historical Perspectives
HUMA = Humanities
SS = Social Science
WC = World Cultures
ETS = Environment, Tech & Society

Gen Ed 1985 & Subsequent Yrs
2Q = Quantitative Reasoning
3B = Biological Science
3P = Physical Science
3T = Technology
4H = Historical Perspectives
5FC = Foreign Culture
6FA = Fine Arts
7S = Social Science
8L/I = Works of Literature, Philosophy & Ideas

Student Signature Date
Registrar’s Signature Date
Adviser’s Signature Date
Second Adviser’s Signature Date
Dean’s Signature Date