

Student Name _____
Last First

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STUDENT I.D.

Phone: _____

Email: _____

Major _____

SPRING REGISTRATION PERMISSION/OVERRIDE FORM

This form is valid until second Tuesday of classes at 4:30 p.m. when WEBCAT online registration closes.

Submit to the course's department administrator; Paul College courses, submit to Paul College Advising in Suite 101;

TSAS courses, submit to Cole Hall room 149;

Honors courses, submit to Hood House, 211;

Continuing Education students submit to Registrar's Office in Stoke Hall room 180.

ONCE THE DEPARTMENT HAS PROCESSED THIS FORM YOU WILL BE ABLE TO REGISTER ON WEBCAT

Note: After the second Tuesday of classes, please use a Change of Registration (Add/Drop) Form.

SUBJ

COURSE

SECTION

CRN

TERM

Please check all that apply:

SIGNATURE/DATE:

Capacity: Overrides a course that is closed.

Office use: Banner SFASRPO override code is CAPACITY



Instructor's, Add/Drop, or lab coordinator's signature/Date

Override these restrictions: CLASS, MAJOR, COLLEGE, CAMPUS, and PERMISSION If a seat is available; this does not guarantee you a seat.

Office use: Banner SFASRPO override code is WILD



Instructor's, Add/Drop, or lab coordinator's signature/Date

No Lab Required If a seat is available; this does not guarantee you a seat.

Office use: Banner SFASRPO override code is LINK



Instructor's, Add/Drop, or lab coordinator's signature/Date

No Co-requisite Required If a seat is available; this does not guarantee you a seat.

Office use: Banner SFASRPO override code is COREQ



Instructor's, Add/Drop, or lab coordinator's signature/Date

Override Level: Allow TSAS or graduate student to register for a baccalaureate course. If a seat is available; this does not guarantee you a seat.

Office use: Banner SFASRPO override code is LEVEL



Instructor's, Add/Drop, or lab coordinator's signature/Date

Override Time Conflict: Undergraduates must submit a petition for academic variance to your dean's office. Petition needs signatures from both instructors and your advisor.

STUDENT SIGNATURE

DATE

REVISED 1/17/2017