

## Taking the CEPS Online Mathematics Evaluation Prior to your June Orientation session

\*\*\*\*\*PLEASE READ THIS SHEET BEFORE YOU BEGIN.\*\*\*\*\*

The test will be available May 16.

**Note:** it is important that you plan on taking your placement exam no later than 24 hours BEFORE your planned Orientation session. We need at minimum this much time to receive your results and prepare your schedule prior to your arrival.

At the end of this brief overview you will be provided a link to the website to begin your test. **PLEASE READ THIS SHEET BEFORE YOU BEGIN.** This will ensure your test is taken and submitted with no errors.

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### **Step One: Prepare**

Before you begin taking the test you will need to know your UNH Student Id number. If you are unsure of your Student Id Number you can look it up online in Blackboard

<https://blackboard.unh.edu/webapps/portal/frameset.jsp> .

If you are unsure of how to log into Blackboard the top right hand of the page offers the following help;

**UNH - New to UNH?**

Are you a new UNH student, faculty, or staff member? To obtain your username and set your password:

1. Click the **Login Help** tab above
2. Click the **New user?** link
3. Follow the on-screen instructions

Once you log into your Blackboard account find the following box:

**UNH - ID Lookup**

This application will allow you to find your UNH Student Identification Number or your UNH Employee Card ID.

You will then come to the following screen;

### Looking Up Your UNH Identification Number

Use this service to find your UNH ID number. This is the unique identifier assigned to you by the University of New Hampshire, replacing the use of Social Security numbers as an identifier for students, and for employees who use their USNH ID to access some student-related services.

Please enter your MyUNH/Blackboard username and password to proceed.

Username:  [find my Username](#)  
Password:  [reset my password](#)

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Once you enter this information you are provided your UNH Student ID number. Please write that down here for your records:

My Student ID is:   9   - \_\_\_\_\_

### Step Two: Logging In

The link to the test will be provided below. Please take a moment to review these steps prior to starting. This will ensure there is little confusion while taking the test and allow for stress free experience.

The first screen you will see will be for your log-in information.

- **User login** = your FULL first and last name as it appears in your admission paperwork. One space between your first name and last name. Example: Bobbi Gerry, Robert Henry, Carol Borg.
- **Password** = your UNH Student Id. (see instructions above on how to look this up if you have not already).

Once logged in you will see the following;

Maple T.A. System Homepage

System Homepage

[Find classes open for registration](#)

▼ **Classes I Am Taking**

Class Name	Instructor
<a href="#">CEPS Mathematics Evaluation</a>	Ellen O'Keefe

Click on the link for the “CEPS Mathematics Evaluation”. This will take you to the following page;

Maple T.A. CEPS Mathematics Evaluation : Class Homepage

[System Homepage](#) » Class Homepage

Gradebook

## CEPS Mathematics Evaluation

University of New Hampshire  
Ellen O'Keefe ([emo@unh.edu](mailto:emo@unh.edu))

Select the link for an assignment to begin:

Assignment Name	Points	Type
<a href="#">CEPS Mathematics Evaluation</a>	39.0	Homework/Quiz

Before you click on the link “CEPS Mathematics Evaluation” and start the test it’s important to remember the following;

- No Calculators are allowed during this exam.
- This is a timed test. You will have 80 minutes to complete the exam.
- You only have ONE opportunity to take this test online. Once you are completed there is no way to retake again prior to coming to your June Orientation session.

With that in mind you are now ready for the final step....

### **Step Three: Taking the Test**

Once you click on the link above “CEPS Mathematics Evaluation” you will see the following pop-up:

The page at <http://place21.placementtester.com:8080> says:

ⓘ This is a timed assignment. Once it has been started the timer cannot be stopped until it runs out or the assignment is graded.

OK Cancel

Click “OK” to start the test.

Below is an example of how the questions will be laid out.

The screenshot shows the Maple.T.A. CEPS Mathematics Evaluation interface. At the top, there is a navigation bar with buttons for "Back", "Next", "Question Menu", "Grade", "Help", and "Quit & Save". The "Next" button is circled in orange, and an orange arrow points from it to the "Grade" button in the second screenshot. Below the navigation bar, the text "Calculators are **NOT** allowed." is displayed. The question is "Question 1: (1 point) If  $4x + 2 = 3y + 5$ , then  $y =$ ". The options are:

- $\frac{1}{3}$
- $\frac{4x - 3}{3}$
- $\frac{3x + 3}{4}$
- $\frac{4x + 7}{3}$
- $-\frac{4x - 3}{3}$

Once you have made your decision you move to the next questions by clicking "Next". Continue to do this for all 40 questions on the test. On the last question the "Next" button will no longer work. You will want to click on the "GRADE" button at the top.

This is a close-up screenshot of the navigation bar from the Maple.T.A. CEPS Mathematics Evaluation interface. It shows the buttons "Back", "Next", "Question Menu", and "Grade". The "Grade" button is highlighted in blue, and an orange arrow points to it from the "Next" button in the first screenshot.

You will immediately be provided your test results.

Beginning May 16, you may take the evaluation at

<http://place21.placementtester.com:8080/unh>

GOOD LUCK!! We look forward to seeing you at your orientation session!!